

Town of Townshend

Fiscal year - June 30, 2011 thru July 1, 2012

154TH

Annual
Report



Province of New Hampshire

George the second by the
grace of God of Great Britain
France & Ireland King
Defender of the Faith &c.

Townshend

To all Persons to whom
these presents shall come

greeting

Sheweth that We of Our especial
grace certain knowledge and meer motion for
the due encouragement of settling a new
Plantation within our said Province by & with
the advice of our trusty & well beloved Benning
Wentworth Esq^r our Governor and Commander
in chief of our said Province of New Hampshire
in America and of Our Council of the said
Province Have upon the Conditions and
Reservations hereafter made given & granted
and by these Presents for Us Our Heirs and
Successors do give and grant in equal Shares
unto our loving Subjects Inhabitants of our

TOWN OF TOWNSHEND	
P.O. BOX 223 - 2006 VT ROUTE 30 - TOWNSHEND, VT 05353	
WWW.TOWNSHENDVT.NET	
911 FOR EMERGENCIES	
Population: 1,232	Registered Voters 932
Elevation : 574 Feet	Area: 27,200 Acres
Roads: 63 Miles	
First Constable	221-0467
Highway Dept.	365-4260
Second Constable	365-7334
Library	365-4039
Townshend Dam Picnic/Swimming	365-7703
For Reservations	802-886-8111
L&G Union HS	365-7355
Elementary School	365-7506
Town Hall	365-7300
TOWN CLERK HOURS	
Monday, Tuesday, Wednesday, Friday - 9:00 A.M. to 4:00 P.M., Saturday by Appointment, Closed Thursday	
COMPACTOR	
Wednesday - 9:00 A.M. to 6:00 P.M.	
Saturday - 9:00 A.M. to 4:30 P.M.	
MEETINGS	
CEMETERY COMMISSION	ELEMENTARY SCHOOL
3rd Monday - 5:00 P.M. at Town Hall	2nd Monday of each month 7:00 P.M. at the Elementary School
FIRE DEPARTMENT	SELECT BOARD
4th Monday - 7:00 P.M. Work Detail	1st & 3rd Monday - 6:00 P.M. at Town Hall
2nd Thursday - 7:00 P.M. Business Meeting at Fire Station	
PLANNING COMMISSION	LIBRARY TRUSTEES
2nd & 4th Wednesday 7:15 P.M. at Town Hall	2nd Wednesday - 6:00 P.M. at the Library
AUDITORS	LIBRARY HOURS
Meet monthly at Town Hall at their discretion	Monday - 1:00 P.M. to 5:00 P.M.
LELAND & GRAY	Tuesday - 9:00 A.M. to 1:00 P.M.
2nd Tuesday of each month at 7:00 P.M. in the Leland & Gray Library	Wednesday - 1:00 P.M. to 7:00 P.M.
LISTER HOURS	Friday - 9:00 A.M. to 1:00 P.M.
Tuesday & Friday - 8:30 A.M. - 12:00 P.M.	Saturday - 9:00 A.M. to 1:00 P.M.
TOWN Informational Meeting Monday, February 25, 2013 at 7:00 P.M.	
<i>Please bring this Report to Town Meeting, March 5, 2013 at 9:00 A.M.</i>	

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WARNING FOR THE TOWN OF TOWNSHEND 2013 ANNUAL MEETING

The legal voters of the Town of Townshend are hereby notified and WARNED to meet at the Town Hall in Townshend, Vermont, on Tuesday, March 5, 2013 at 9:00 A.M. to act on the following articles, viz:


- ARTICLE I.** To choose a Moderator for the ensuing year:
- ARTICLE II.** To act upon the July 1, 2011 - June 30, 2012 Auditors' Report:
- ARTICLE III.** To see what salaries the Town will vote to pay its various officials for the ensuing year:
- | | |
|---|------------------|
| Town Clerk: | \$ 33,535.00/ yr |
| Town Treasurer: | \$ 2,215.00/ yr |
| Select Board: (1) Chair: | \$ 725.25/ yr |
| (4) Members: | \$ 625.00/ yr |
| Listers, Auditors, assistants and casual labor: | \$ 13.25/ hr |
- ARTICLE IV.** To elect all Town Officials for the ensuing year(s):
- | | |
|---------------------------|---------------|
| Town Clerk: | (1) 1 yr term |
| Town Treasurer: | (1) 1 yr term |
| Select Board: | (1) 3 yr term |
| | (2) 1 yr term |
| Listers: | (1) 3 yr term |
| | (2) 1 yr term |
| Auditors: | (1) 3 yr term |
| Property Tax Collector: | (1) 1 yr term |
| Delinquent Tax Collector: | (1) 1 yr term |
| First Constable: | (1) 1 yr term |
| Second Constable: | (1) 1 yr term |
| Town Grand Juror: | (1) 1 yr term |
| Town Agent: | (1) 1 yr term |
| Library Trustees: | (1) 5 yr term |
| Cemetery Commissioner: | (1) 5 yr term |
- ARTICLE V.** To see if the Town will authorize its Property Tax Collector to receive its Real Property Taxes quarterly, August 30, 2013; November 29, 2013; March 28, 2014; and May 30, 2014? Monthly interest will be charged at the rate of one-half percent (1/2%) or fraction thereof; interest of one percent (1%) or fraction thereof plus penalties will commence on June 1, 2014.
- ARTICLE VI.** To see if the Town will vote to appropriate \$ 494,520.00 to pay for the running expenses and liabilities of the Town, of which \$ 184,114.00 to be raised by taxation?
- ARTICLE VII.** To see if the Town will vote to appropriate \$ 837,651.00 for the running expenses and liabilities of maintaining the Town's roads, of which \$ 779,651.00 to be raised by taxation?
- ARTICLE VIII.** To see if the Town will vote to raise \$85,000.00, by taxation, to be used toward the purchase of a new Highway Department truck?

- ARTICLE IX.** To see if the Town will vote to raise \$ 5,000.00, by taxation, to be placed in a Stone Arch Bridge Reserve account for the maintenance of the Town's historic stone arch bridges?
- ARTICLE X.** To see if the Town will vote to raise \$ 5,000.00, by taxation, to be put into a Fire Pond Reserve account for the maintenance of municipal fire ponds?
- ARTICLE XI.** To see if the Town will vote to raise \$ 5,000.00, by taxation, to be used for the study of a new transfer station and recycling facility?
- ARTICLE XII.** To see if the Town will vote to raise \$ 43,257.00, by taxation, for the running expenses and liabilities of the Library?
- ARTICLE XIII.** To see if the Town will vote to raise \$ 10,000.00, by taxation, to be placed in the Capital Expenditure Fund Fire Department Reserve toward a future pumper?
- ARTICLE XIV.** To see if the Town will vote to raise \$ 1,500.00, by taxation, for the Old Cemetery Fund?
- ARTICLE XV.** To see if the Town will vote to raise \$ 14,510.00, by taxation, for the support of Social Services, as recommended by the Screening Committee?
- ARTICLE XVI.** To see if the Town will authorize the Selectmen to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2013 through June 30, 2014, and to borrow money in anticipation of taxes?
- ARTICLE XVII.** To see if the Town will authorize the Board of Selectmen to sell or convey properties acquired by the Town through tax sales and to execute, acknowledge and deliver deed and other transfer documents upon such terms and conditions as the Board of Selectmen may deem to be in the interest of the Town?
- ARTICLE XVIII.** To see if the Town will authorize the Board of Selectmen to acquire, by gift or purchase, land for municipal forest, to promote reforestation, water conservation and good forestry practices?
- ARTICLE XIX.** To transact any other non-binding business to properly come before said Meeting?

Dated at Townshend, this 21st day of January 2013.

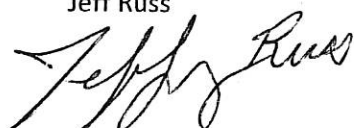
TOWNSHEND SELECT BOARD


Hedy Harris


Henry Martin


Chad Greenwood

Jeff Russ



David Dezendorf



COST OF TOWN HALL

Building lot,	\$ 625 00
Excavating foundation, grading and steps,	640 00
Building as per contract,	4,800 00
Heating and ventilating,	405 00
Lighting,	47 25
Services of architect,	262 00

Total cost, \$6,779 25

WARRANT FOR TOWN MEETING

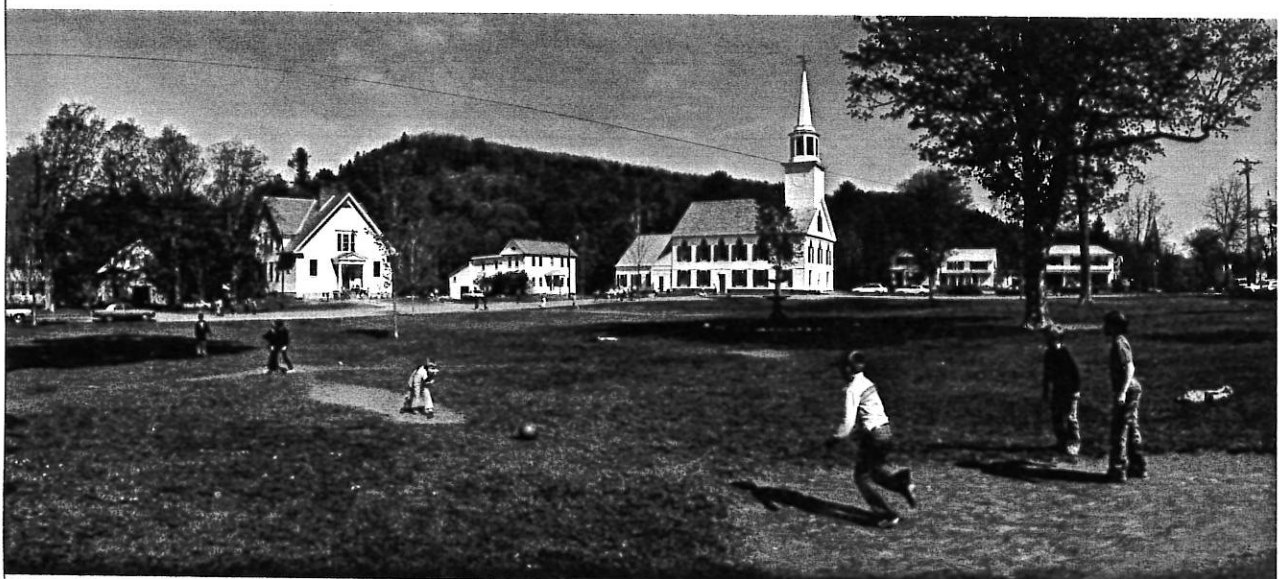
The legal voters of the town of Townshend are hereby notified and warned to meet at the New Town House, in said town on Tuesday, the 5th day of March, A. D. 1912, at 10 o'clock a.m., to act on the following articles:

- Article 1. To elect a moderator for the year ensuing.
- Art. 2. To see if the town will vote to accept the auditors' report.
- Art. 3. To see if the town will vote to license the sale of intoxicating liquors.
- Art. 4. To see if the town will vote to authorize the selectmen to appoint one or two road commissioners provided by No. 107 of the Acts of 1910.
- Art. 5. To elect all town officers required by law for the year ensuing.
- Art. 6. To elect two school directors: one in place of F. W. Watson, resigned, and one for three years from July 1, 1912.
- Art. 7. To elect three cemetery commissioners: one for Oakwood, one for Maple Grove and one for Round.
- Art. 8. To elect one library trustee.
- Art. 9. To see if the town will vote to appropriate money in addition to that required by law for the of the library.
- Art. 10. To see if the town will vote to raise money in addition to that required by law for school purposes.

COST OF TOWN ROADS

ORDERS DRAWN BY A. A. MASON, COMMISSIONER.

Order No.		
1.	Emory Jones, dump cart,	17 00
6.	Freight on drag,	1 65
8.	John Sylveskie, 2 days' work,	3 50
10.	Fay Cook and team, 3 days,	10 50
12.	Arthur Greenwood, with team,	9 00
13.	Eugene Bemis, work on road,	6 80
14.	F. W. Watson, 2 days' work on road,	4 00
18.	C. H. Woodward, with team 2 days,	7 00
43.	L. J. Kent, work on road,	16 11



Auditor's Report 2012

We have examined the financial statements of the Town for the year 2011-2012. In our opinion these financial statements present fairly, to the best of our knowledge, the financial position of each of the fund types and account groups and the results of operation of such fund types on June 30, 2012.

This summer we held a warned public meeting. Minutes of the meeting are available upon request. Our email address is tnaud@svcable.net.

We have prepared this report based on the information provided to us by a wide range of citizens of this area. We wish to thank each of them for their help, their punctuality, and their willing support. We would like to take this opportunity to ask that all text (non-financial) reports without state mandated deadlines be submitted by Friday, Nov. 15, 2013 for the next annual town report. This year a committee including Cynthia Davis and Jan Stowell assisted in organizing the report. We owe them many thanks.

This year the committee chose to augment the report with information from about 100 years ago sometimes contrasted with current photos. We've included portions of the town charter and town report 1912. We'd also like to thank the Townshend Historical Society, Andrea Royce, Craig Hunt and Robert Bacus, MD for allowing us access to their photo libraries.

Kristine A Grotz-Kuch

Ernest Ellingson

Ryan Hockerlotz

TOWN TREASURER'S/TAX COLLECTOR'S REPORT JANUARY 1, TO DECEMBER 31, 2012

This has been a quiet year. Interest rates remain low which unfortunately means that the Town's CD's and Money Market Accounts are not making much money. Some banks are not even willing to discuss short term investments but fortunately our General Fund's Sweep Account assures us that we always have money available to the town.

Tax collection is going smoothly. Escrow companies are getting better as time goes on. They have a habit of calling the office multiple times to request the same information on one piece of property but, that is better than the alternative.

Again I would ask when people come in to pay their taxes that they bring the top portion of their tax bill with them so we can mark it paid. Also, be sure to make a copy of your total tax bill as it will be needed for income tax preparation.

Additionally, as I have requested many times before, it would be appreciated if when submitting tax payments that you include the payment stub as it contains all the information needed when applying the payment to your account.

In closing, I want to thank you for the privilege of serving as your Treasurer and Tax Collector.

**Joe Daigneault
Town Treasurer**

2012 Select Board Report

In 2012, the Select Board continued to face many challenges, including enormous and unexpected financial costs.

While VELCO's transmission line upgrade yielded increased tax revenue, it forced Townshend to become a "sending," rather than a "receiving," town for educational funding and our payment to the State this year was \$174,000.

FEMA reneged upon its promise to fully reimburse its share of the Dam Road culvert upgrade that was required by Vermont's Agency of Natural Resources. This matter is being appealed for a second time - this time by the VT Attorney General, as a test case for all the towns in Vermont that have been left in the same position. Townshend's current debt for this project is approximately \$160,000.

And, of course, as we are all painfully aware, the costs of insurance, fuel, electricity, maintenance supplies and repairs have escalated beyond expectation.

Our Highway Department has repaired all of the Tropical Storm Irene damage except for East Hill Road, funding for which, through FEMA and the State of Vermont, is still being negotiated. Numerous culverts have been replaced and, with the assistance of the Select Board's two Highway Commissioners, near and long-term projects are being planned; time management, cost containment and efficiency programs are being put in place.

Our Emergency Management Director has worked diligently to obtain grant funding for needed equipment and to coordinate elected officials, volunteers, health and business professionals in preparation for incident response to a variety of natural disasters and emergency situations.

With tremendous help from the Ancient Roads Committee, the Select Board has held site visits and public hearings in address of approximately one half the ancient roads identified. A number of them we have decided keep as Class 4 roads, some as town trails and have discontinued a few. As research of the records continues, we anticipate resuming site visits and holding further public hearings in the spring.

We are in midst of a town wide reappraisal ordered by the State that will hopefully result in the determination of fairer property values and more equitable tax liabilities for all of us. Dauchy and Creamer are updating our tax maps.

Our Assistant Health Officer has been extremely responsive and busy with investigations and been very helpful to the Town's Board of Health.

Work has continued on the Town Hall, enhancing fire safety.

We are beginning to plan for the future of our trash and recycling system. Our compactor is aging and won't last much longer.


It has been exciting to see a number of new faces in Town government. The Select Board wishes to thank all of those who contribute their time and energy to our community and encourages everybody to be involved.


Hedy A. Harris

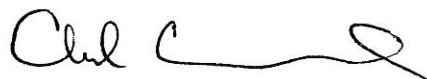

Kit Martin

Jeff Russ




David Dezendoff

Chad Greenwood



**FY2012 TOWN GENERAL FUND
EXPENSES - VOTED & ACTUAL**

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
SELECTBOARD				
Wages - Select Board	3,075.00	3,075.00	3,167.25	3,350.00
Wages - Clerk	13,765.00	13,260.00	13,765.00	14,040.00
Supplies	500.00	546.25	500.00	500.00
Tax Bill Expense	900.00	631.73	750.00	700.00
WEB Expense	250.00	150.76	250.00	250.00
Notices	500.00	684.51	500.00	1,700.00
Windham Regional Assessment	1,900.00	1,831.00	1,900.00	2,500.00
VLCT Assessment	1,768.00	1,768.00	1,889.00	2,000.00
Insurance	3,500.00	4,102.16	3,500.00	5,000.00
Legal Expense	2,500.00	4,951.30	1,000.00	2,500.00
Travel/meetings	200.00	0.00	200.00	200.00
Board of Health	550.00	0.00	100.00	100.00
Total	29,408.00	31,000.71	27,521.25	32,840.00

TAFT MEADOWS

Maintenance Expense	0.00	0.00	500.00	500.00
Improvements	0.00	0.00	1,000.00	1,000.00
Total	0.00	0.00	1,500.00	1,500.00

ELECTIONS

Wages - Ballot Clerks	300.00	0.00	1,000.00	300.00
Supplies	200.00	0.00	350.00	200.00
Total	500.00	0.00	1,350.00	500.00

FINANCE OFFICE

Salary - Treasurer	2,105.00	2,105.00	2,170.00	2,215.00
Bond - Treasurer	120.00	132.52	120.00	265.00
Wages - Current Tax Collector	4,600.00	4,766.58	4,750.00	4,845.00
Wages - Bookkeeper	14,000.00	13,991.85	17,210.00	17,555.00
Technical Support	1,000.00	707.21	1,000.00	1,000.00
Supplies	500.00	780.48	500.00	800.00
Computer	1,000.00	1,389.14	250.00	250.00

	VOTED FY 2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
Training/Professional Development	200.00	85.00	200.00	200.00
Payroll Services	1,700.00	2,041.42	1,700.00	2,000.00
Bank Travel/Fees	100.00	0.00	100.00	100.00
Total	25,325.00	25,999.20	28,000.00	29,230.00

DELINQUENT TAX COLLECTOR

Wages		16,954.27		
<i>Paid by Fees</i>		-16,954.27		
Supplies	750.00	382.14	500.00	500.00
Computer	125.00	114.74	150.00	150.00
Bond	50.00	53.42	50.00	105.00
Total	925.00	550.30	700.00	755.00

AUDITORS

Wages	3,000.00	696.68	3,000.00	3,000.00
Supplies	200.00	0.00	200.00	200.00
Computer	160.00	0.00	0.00	0.00
Town Report - Printing	3,600.00	3,976.18	4,000.00	4,000.00
Town Report - Preparation	800.00	1,711.22	0.00	0.00
Travel/Meetings	0.00	0.00	150.00	150.00
Total	7,760.00	6,384.08	7,350.00	7,350.00

LISTERS

Wages	20,000.00	23,978.04	25,000.00	25,000.00
Supplies	500.00	675.58	350.00	750.00
Map Expense	5,000.00	5,000.00	8,500.00	0.00
Computer	0.00	229.50	0.00	500.00
Contractual Service	1,500.00	1,125.00	0.00	0.00
Software Licenses	500.00	426.85	500.00	500.00
Technical Support	750.00	792.23	750.00	1,000.00
Notices	400.00	341.44	500.00	500.00
Legal Expense	0.00	0.00	0.00	0.00
Travel/Meetings	500.00	300.10	625.00	500.00
Equipment	0.00	0.00	0.00	0.00
Total	29,150.00	32,868.74	36,225.00	28,750.00

	VOTED FY 2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
TOWN CLERK				
Salary	31,916.00	31,925.92	32,875.00	33,535.00
Wages - Clerk's Assistant	5,000.00	5,211.29	5,000.00	5,100.00
Health Insurance	16,000.00	14,675.58	18,000.00	18,000.00
State Retirement	1,596.00	1,607.90	1,645.00	1,850.00
Supplies	1,500.00	1,136.25	1,500.00	1,500.00
Computer	200.00	160.24	500.00	500.00
Bond	10.00	14.96	10.00	30.00
Repair/Maintenance	0.00	0.00	500.00	0.00
Training/Professional Development	500.00	399.18	500.00	500.00
Record Maintenance	0.00	0.00	0.00	0.00
Total	56,722.00	55,131.32	60,530.00	61,015.00

PLANNING COMMISSION

Supplies	100.00	26.36	200.00	200.00
Map Expense	500.00	0.00	300.00	500.00
Printing	400.00	667.32	200.00	200.00
Town Plan	1,500.00	0.00	500.00	100.00
Notices	400.00	0.00	200.00	200.00
Travel/Meetings	100.00	0.00	100.00	300.00
Clerical	0.00	0.00	0.00	1,500.00
Total	3,000.00	693.68	1,500.00	3,000.00

BOARD OF CIVIL AUTHORITY

Supplies	25.00	0.00	25.00	25.00
Appeals	50.00	0.00	50.00	50.00
Total	75.00	0.00	75.00	75.00

TOWN HALL

Wages - Janitorial	2,000.00	1,783.73	2,000.00	2,000.00
Supplies	1,500.00	1,544.83	1,600.00	1,500.00
Copier/Office Supplies	700.00	1,476.42	700.00	1,500.00
Computer Expense	240.00	436.40	240.00	400.00
Insurance	5,000.00	5,816.80	5,500.00	7,000.00
Lawn Care	100.00	0.00	100.00	100.00
Repair/Maintenance	2,500.00	1,414.03	4,500.00	5,000.00
Clock Contract	100.00	0.00	100.00	100.00

	VOTED FY 2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
Electricity	1,800.00	1,927.25	1,800.00	2,000.00
Fuel	12,000.00	8,486.38	10,000.00	9,000.00
Telephone	1,500.00	1,700.73	1,700.00	1,700.00
New Equipment	500.00	415.45	500.00	500.00
Town Hall Renovations	0.00	5,389.82	5,000.00	5,000.00
<i>Transfer from RDAG/Grant Revenue</i>	0.00	-5,303.20	0.00	0.00
Total	27,940.00	25,088.64	33,740.00	35,800.00

Total Town Government	180,805.00	177,716.67	198,491.25	200,815.00
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PUBLIC SAFETY

Law Enforcement	25,000.00	19,173.00	25,000.00	25,000.00
<i>Transfer from Reserve</i>			-9,250.00	-5,900.00
Rescue Inc	30,105.00	30,103.80	32,500.00	33,000.00
Constable	845.00	502.98	1,000.00	1,000.00
Emergency Management	1,500.00	1,074.07	11,000.00	10,000.00
Forest Fire	0.00	0.00	3,500.00	3,500.00
Pound keeper	500.00	0.00	1,500.00	1,500.00
Total	57,950.00	50,853.85	65,250.00	68,100.00

Supplies	500.00	468.73	500.00	500.00
Dues	13,500.00	14,502.00	14,300.00	15,000.00
Insurance	3,000.00	1,363.60	2,000.00	2,000.00
Worker's Compensation Insurance	1,500.00	584.00	1,500.00	1,500.00
Required Medical Expense	500.00	0.00	500.00	500.00
Repair/Maintenance	5,000.00	48,519.96	4,000.00	4,000.00
Insurance Settlement		-43,611.69	0.00	0.00
Communication	4,730.00	3,169.60	5,000.00	5,000.00
Fire Pond**	1,500.00	0.00	1,000.00	0.00
Electricity	900.00	874.73	900.00	900.00
Fuel	5,000.00	6,137.77	5,000.00	5,000.00
Telephone	525.00	509.90	525.00	525.00
New Equipment	500.00	0.00	11,500.00	10,000.00
Total	37,155.00	32,518.60	46,725.00	44,925.00

	VOTED FY 2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
FIRE DEPARTMENT - VEHICLES				
Supplies	1,000.00	505.24	1,000.00	1,000.00
Insurance/Registration	2,000.00	3,045.80	3,500.00	4,500.00
Repair	2,500.00	4,939.50	3,000.00	3,000.00
New Equipment	1,000.00	0.00	3,555.00	3,000.00
Total	6,500.00	8,490.54	11,055.00	11,500.00
Total Public Safety	101,605.00	91,862.99	123,030.00	124,525.00
SIDEWALKS/STREET LIGHTS				
Wages - snow blowing	600.00	264.81	900.00	500.00
Street Lights	5,000.00	5,825.37	6,000.00	6,000.00
Sidewalk Study/Repairs**	0.00	0.00	12,600.00	0.00
<i>Transfer from Reserve</i>			-12,600.00	0.00
Total	5,600.00	6,090.18	6,900.00	6,500.00
HIGHWAY GARAGE				
Supplies	500.00	1,704.92	700.00	1,000.00
Insurance	2,500.00	3,462.30	3,200.00	4,300.00
Repair/Maintenance	500.00	1,658.88	1,000.00	1,500.00
Electricity	3,500.00	4,477.52	3,500.00	4,500.00
Fuel	5,000.00	5,450.72	6,500.00	5,500.00
Telephone	650.00	710.74	700.00	700.00
Computer	300.00	286.40	150.00	200.00
Total	12,950.00	17,751.48	15,750.00	17,700.00
WASTE/RECYCLING/COMPACTOR				
WSWMD Assessment	14,000.00	13,671.36	14,000.00	14,800.00
Wages	10,404.00	10,207.80	10,500.00	10,710.00
Supplies	150.00	64.49	0.00	100.00
Insurance	350.00	15.50	100.00	120.00
Tipping Fees	22,000.00	19,495.75	22,000.00	25,000.00
Repair/Maintenance	1,800.00	1,864.17	1,500.00	1,500.00
Total	48,704.00	45,319.07	48,100.00	52,230.00

	VOTED FY 2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
COMMON				
Supplies	200.00	1,088.34	100.00	500.00
Lawn Care	600.00	1,204.26	600.00	600.00
Tree Care	1,500.00	610.00	2,000.00	2,000.00
Fountain Care	200.00	189.04	200.00	200.00
Electricity	400.00	318.20	400.00	400.00
Total	2,900.00	3,409.84	3,300.00	3,700.00
RECREATION				
Ballfield	100.00	0.00	100.00	0.00
General Recreation	100.00	0.00	100.00	0.00
Total	200.00	0.00	200.00	0.00
Total Public Works	70,354.00	72,570.57	74,250.00	80,130.00
EMPLOYER EXPENSE - TOWN				
Payroll Taxes	10,000.00	9,640.97	10,250.00	11,000.00
Workers' Compensation	2,000.00	869.00	1,500.00	1,000.00
Unemployment Insurance	2,500.00	852.86	500.00	300.00
Total	14,500.00	11,362.83	12,250.00	12,300.00
OTHER EXPENSES				
Debt Service - Garage Bond Principal	40,000.00	40,000.00	40,000.00	40,000.00
Debt Service - Garage Bond Interest	26,882.00	27,667.28	26,246.00	25,500.00
Windham County Tax	13,000.00	10,743.00	11,000.00	11,000.00
Memorial Day Expense	250.00	257.91	250.00	250.00
Miscellaneous Expense	0.00	370.54	0.00	0.00
Total	80,132.00	79,038.73	77,496.00	76,750.00
Total Other Expenses	94,632.00	90,401.56	89,746.00	89,050.00
TOTAL	447,396.00	432,551.79	485,517.25	494,520.00

**Indicates items moved to separate article for reserve

**FY2012 TOWN GENERAL FUND
REVENUE - VOTED & ACTUAL**

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
TAX REVENUE				
Property Tax -General Fund Expenses	349,914.00	429,909.26	419,271.00	429,020.00
Property Tax - Garage Bond Principal	40,000.00		40,000.00	40,000.00
Property Taxes - Garage Bond Interest	26,882.00		26,246.00	25,500.00
Deduct Surplus/Add Deficit	48,697.82		-70,500.00	-176,500.00
Total Non-Tax Revenue	-74,706.00	135,944.33	-114,306.00	-115,906.00
OTHER TAX REVENUE				
Interest - Late Tax Payments	-1,000.00	1,644.86	-800.00	-1,000.00
Adjusted Taxes - E & O	10,000.00	-3,607.29	2,000.00	3,000.00
Interest - Delinquent Taxes	-15,000.00	26,029.79	-15,000.00	-20,000.00
ACTUAL REVENUE RECEIVED		589,920.95		
TOTAL TO BE RAISED IN TAXES	384,787.82		286,911.00	184,114.00
NON-TAX REVENUE				
LICENSES & PERMITS				
Liquor Licenses	350.00	350.00	250.00	250.00
Dog Licenses	1,200.00	1,510.00	1,100.00	1,200.00
Marriage Licenses	0.00	110.00	0.00	100.00
Fish & Game Licenses	0.00	330.50	0.00	250.00
INTERGOVERNMENTAL				
Dam Tax-Loss Payment	5,656.00	5,656.00	5,656.00	5,656.00
PILOT - Pmt in Lieu of Taxes on State Owned Land	4,000.00	6,915.86	4,000.00	5,000.00
Current Use "Hold Harmless" Pmt		40,860.00	40,000.00	40,000.00
Civil/Local Fines	25,000.00	36,689.04	25,000.00	25,000.00
Public Safety Grant		3,201.28	0.00	0.00
OTHER REVENUE				
Interest	1,000.00	754.53	800.00	700.00
Rent - Town Hall	500.00	850.00	500.00	750.00
Town Office Fees	15,000.00	17,220.26	15,000.00	15,000.00
Compactor Fees	22,000.00	21,459.00	22,000.00	22,000.00
Miscellaneous	0.00	37.86	0.00	0.00
Total Non-Tax Revenue	74,706.00	135,944.33	114,306.00	115,906.00

**FY2012 GENERAL FUND
COMPARATIVE BALANCE SHEET**

	6/30/2011	6/30/2012
ASSETS		
Cash Accounts & Petty Cash	282,526.58	354,420.01
Bemis Tax Sale Excess		8,610.25
Receivables		
<i>Delinquent Taxes</i>	222,116.02	197,568.15
<i>Due from Other Funds</i>	0.00	187,076.99
<i>Due to Other Funds</i>	-130,549.28	0.00
Prepaid Utilities & Expenses	3,452.95	0.00
Accounts Receivable	4,469.80	0.00
TOTAL ASSETS	382,016.07	747,675.40
LIABILITIES, RESERVES & FUND BALANCES		
Accounts Payable	21,021.22	-8,162.60
Line of Credit Payable	0.00	250,785.28
Bemis Tax Sale Payable	0.00	8,602.64
License Fees Due-State of Vermont	112.00	123.00
Delinquent Tax Collector	2,614.27	948.32
Health Insurance Withholding	2,806.38	3,544.90
Prepaid Property Tax	0.00	496.65
Deferred Taxes	142,844.80	142,844.80
TOTAL PAYABLES	169,398.67	399,182.99
Special Articles		
Social Services	0.00	100.00
Law Enforcement	9,248.33	15,159.33
TOTAL SPECIAL ARTICLES	9,248.33	15,259.33
Due Other Funds		
Gazebo	500.00	500.00
TOTAL DUE OTHER FUNDS	500.00	500.00
Reserves		
Restore Records	14,461.53	9,890.07
Reappraisal	102,832.12	104,337.12
Infrastructure	15,846.35	15,846.35
Firehouse Repair	43,611.69	0.00
Planning Commission	4,220.58	4,220.58
TOTAL RESERVES	180,972.27	134,294.12
Fund Balance - Prior Year	-48,652.70	21,896.80
Fund Balance - Current Year	70,549.50	176,542.16
TOTAL LIABILITIES, RESERVES & FUND BALANCES	382,016.07	747,675.40

**FY2012 HIGHWAY FUND
EXPENSES - VOTED & ACTUAL**

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
GENERAL MAINTENANCE				
Wages	153,000.00	131,062.63	146,000.00	146,000.00
Materials & Supplies	120,000.00	90,450.13	130,000.00	130,000.00
Road Signs	2,500.00	1,675.81	3,500.00	15,000.00
Contracted Services	16,000.00	16,746.00	18,000.00	18,000.00
Total	291,500.00	239,934.57	297,500.00	309,000.00
RETREATMENT	90,000.00	239,284.92	110,000.00	130,000.00
<i>State Grant</i>	0.00	-159,247.00		
Total	90,000.00	80,037.92	110,000.00	130,000.00
FOG LINE PAINTING	0.00	0.00	0.00	5,000.00
SPECIAL PROJECTS - (TOWN MATCH)				
Windham Hill Road	8,000.00			
<i>Ditches/culverts/underdrains</i>		7,219.75		
Townshend Dam Road	24,000.00			
Ellen Ware Road				6,000.00
Route 35 Guardrails				35,000.00
East Hill Road Culvert				6,000.00
Grafton Road Culvert #16 - Engineering only				1,600.00
West Hill Bridge #42 - Engineering only				6,400.00
Total	32,000.00	7,219.75	0.00	55,000.00
GRAVEL CRUSHING	30,000.00	32,255.00	22,500.00	50,000.00
TOTAL DIRECT HIGHWAY	443,500.00	359,447.24	430,000.00	549,000.00
ANCILLARY EXPENSES				
Liability Insurance	2,500.00	2,267.50	2,200.00	3,000.00
Uniforms	3,500.00	5,369.62	4,000.00	6,000.00
Training	200.00	50.00	200.00	200.00
Miscellaneous	750.00	3,685.13	750.00	1,000.00
Total	6,950.00	11,372.25	7,150.00	10,200.00
EMPLOYER EXPENSE				
Payroll Taxes	11,700.00	7,938.34	15,300.00	11,500.00
Unemployment Insurance	2,200.00	1,792.46	2,000.00	1,000.00
Health Insurance	32,000.00	21,875.58	30,000.00	36,000.00
Retirement	7,600.00	6,370.57	10,000.00	8,250.00
Workers' Compensation	11,500.00	9,215.50	9,000.00	8,500.00
Total	65,000.00	47,192.45	66,300.00	65,250.00
TOTAL INDIRECT HIGHWAY	71,950.00	58,564.70	73,450.00	75,450.00
TOTAL HIGHWAY EXPENSE	515,450.00	418,011.94	503,450.00	624,450.00

**FY2012 EQUIPMENT FUND
EXPENSES - VOTED & ACTUAL**

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
Truck #4 - 2000 International	20,000.00	2,707.05	0.00	0.00
Truck #7 - 2006 Ford 1-ton	10,000.00	8,536.81	3,000.00	0.00
Truck #8 - 2007 Sterling	10,000.00	11,344.25	10,000.00	15,000.00
Truck #9 - 2011 International	3,000.00	4,000.75	5,000.00	5,000.00
Truck #1 - 2012 Freightliner	0.00	1,311.82	5,000.00	5,000.00
Truck #2 - 1 ton replacement			1,000.00	3,000.00
Truck #3-Sterling replacement				1,000.00
Loader - 2001 John Deere	5,500.00	8,972.12	10,000.00	7,500.00
Grader - 2002 John Deere	8,000.00	7,396.90	8,000.00	22,000.00
755 Tractor - John Deere	1,500.00	642.57	1,500.00	1,500.00
Backhoe - 2008 John Deere	4,000.00	7,160.00	4,000.00	4,000.00
Miscellaneous Equipment	4,800.00	1,569.98	4,000.00	3,000.00
ALL EQUIPMENT EXPENSES				
Equipment Purchases	0.00		4,000.00	11,000.00
2012 Freightliner		127,673.00		
2013 Ford 1-ton			85,000.00	
2014 Dumptruck				150,000.00
Town Meeting Appropriation		-50,000.00	-60,000.00	-85,000.00
Equipment Fund		-50,000.00		
State Equipment Loan Fund		-60,000.00	-30,000.00	-65,000.00
Rented Equipment				7,000.00
Miscellaneous Shop Supplies	5,200.00	5,943.78	5,000.00	6,000.00
Diesel	35,000.00	61,321.62	45,000.00	50,000.00
Unleaded Gas	1,200.00	742.00	1,500.00	1,000.00
Tank Expenses-Diesel & Gas	500.00	195.90	4,000.00	500.00
Liquid Chlorine Machine	1,000.00	0.00	1,000.00	500.00
Insurance		5,160.50		6,000.00
Total	42,900.00	41,036.80	55,500.00	82,000.00

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
Equipment Purchases				
Debt Service - Principal	53,740.00	62,340.00	58,340.00	60,770.00
Debt Service - Interest	3,365.00	4,225.00	3,270.00	3,431.00
Total	57,105.00	66,565.00	61,610.00	64,201.00
TOTAL EQUIPMENT/ SHOP EXPENSES	166,805.00	161,244.05	168,610.00	213,201.00

**FY2012 HIGHWAY FUND
REVENUE - VOTED & ACTUAL**

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
TAX REVENUE				
Property Tax		543,884.41		
Highway Fund Expenses	515,450.00		503,450.00	624,450.00
Highway Equipment Expenses	166,805.00		173,610.00	213,201.00
Tropical Storm Irene Expenses				See Pg 21
Deduct Surplus-Highway	-27,770.59			-107,000.00
Add Deficit-Irene (See Pg 21)				162,000.00
Total Non-Tax Highway Revenue	-110,600.00	190,279.01	-113,000.00	-113,000.00
ACTUAL REVENUE RECEIVED		734,163.42		
TOTAL TO BE RAISED IN TAXES	543,884.41		564,060.00	779,651.00
NON-TAX REVENUE				
State of Vermont Annual Program	109,000.00	108,112.52	109,000.00	109,000.00
State of Vermont Grant Program		See Exp		
Highway Revenue-Plow other Towns	1,600.00	4,500.00	4,000.00	4,000.00
FEMA and State of Vermont-IRENE				See Pg 21
Town Materials-IRENE		30,851.00		
Town Equipment-IRENE		45,779.00		
Miscellaneous/Interest Income	0.00	1,036.49	0.00	
Total Non-Tax Highway Revenue	110,600.00	190,279.01	113,000.00	113,000.00

**FY2012 HIGHWAY FUND
COMPARATIVE BALANCE SHEET**

	6/30/2011	6/30/2012
ASSETS		
Due from other Funds	313,906.65	584,002.64
TOTAL ASSETS	313,906.65	584,002.64
LIABILITIES, RESERVES & FUND BALANCES		
Gravel Crushing Reserve	22,500.00	22,500.00
Fogline Painting Reserve	10,000.00	10,000.00
Retreatment Reserve	23,700.00	23,700.00
Fund Balance - Prior Year	27,770.59	257,706.65
Fund Balance - Current Year	229,936.06	270,095.99
TOTAL LIABILITIES, RESERVES & FUND BALANCES	313,906.65	584,002.64

**FY2012 HIGHWAY EQUIPMENT FUND
COMPARATIVE BALANCE SHEET**

	6/30/2011	6/30/2012
ASSETS		
Cash Account - Other	111,436.27	61,712.16
Cash Account - Compactor	22,493.33	22,493.93
Due to/from Other Accounts	-183,357.37	-298,822.42
TOTAL ASSETS	-49,427.77	-214,616.33
LIABILITIES, RESERVES & FUND BALANCES		
Municipal Equipment Note - Truck 7	4,000.00	0.00
Municipal Equipment Note - Truck 8	37,140.00	18,570.00
Municipal Equipment Note - Backhoe	43,110.00	28,740.00
Municipal Equipment Note - Truck 9	67,000.00	53,600.00
Municipal Equipment Note - Truck 1	0.00	48,000.00
Compactor Reserve	22,493.93	22,493.93
Fund Balance - Prior Year	-9,956.21	-223,171.70
Fund Balance - Current Year	-213,215.49	-162,848.56
TOTAL LIABILITIES, RESERVES & FUND BALANCES	-49,427.77	-214,616.33

EQUIPMENT LOAN SCHEDULE

	Balance 6/30/2011	Paid	Balance 6/30/2012
Truck #7 2006 Ford 1-Ton	4,000.00	4,000.00	0.00
Truck #8 2007 Sterling	37,140.00	18,570.00	18,570.00
Backhoe - 2008 John Deere	43,110.00	14,370.00	28,740.00
Truck #9 - 2011 International	67,000.00	19,000.00	48,000.00

FY2012 RESERVE FUNDS

Common Fund

Balance 06/30/11	5,705.18
Interest	5.69
Balance 06/30/12	5,710.87

Sidewalk Funds

Balance 6/30/11	12,678.23
Interest	28.00
Sidewalk Improvements	-6,000.00
Balance 6/30/12	6,706.23

Firetruck Reserve Fund

Balance 6/30/11	158,635.93
FY12 Appropriation	10,000.00
Interest	1560.23
Balance 6/30/12	170,196.16

Sewer Fund

Balance 06/30/11	39,697.48
Interest	386.07
Balance 06/30/12	40,083.55

FY2012 SPECIAL TOWN FUNDS

Moseley Fund

Balance 06/30/11	61,011.04
Interest	132.32
Balance 06/30/12	61,143.36

Pilot/RDAG Funds

Balance 06/30/11	110,017.82
Interest	3,092.89
Paid to GF for renovation	-5,303.20
Balance 06/30/12	107,807.51

Fund Designation

Pilot: \$40,000 TH Renovation: 67,807.5

Road Foreman's Report

One year after Irene, all but one repair is complete. The East Hill project has not been completed yet, pending response from FEMA.

The Townshend Dam culvert project has been completed, but the town has not received all of the funds from FEMA. The agency of Natural Resources has taken over this case and

The highway department is working on a long term term plan to get up to date with Town Road and Bridge Standards that were adopted in 1992.

Kurt Bostrom



Townshend Volunteer Fire Department Annual Report 2012

By the time calendar year 2012 ends the fire department will come close to equaling the record number of calls that occurred in 2011. The vast majority of these incidents are routine. Examples are wires down, "alarm sounding", "unusual smell" etc.

Having said that, 2012 did have two significant structure calls. One involved a house on Rt. 35 opposite the Common, and next to Leland and Gray, that suffered major damage due to an explosion. There was no fire, and no injuries, but the house was totally destroyed. The second call related to the destruction of Mo's Market in East Jamaica. This building also was a total loss.

As we have said in the past, the value of the Mutual Aid System shows when there are incidents such as the above mentioned ones. We also work closely with NewBrook, Grafton, and Jamaica for traffic related events. Several times this past year Rt. 30 had to be closed. With the cooperation of our neighboring departments, we can close sections of Rt. 30 without major disruption to traffic flow.

Thanks to insurance money, the support of the town, and contributions, most of the fire station improvements have been completed. By the time this report is public, the station will have a new furnace and heat zones. We hope this will result in fuel savings. Coupled with new insulated windows and entry doors the heat loss associated with the building should be significantly reduced.

The village fire pond that was damaged by "Irene" has been repaired. Last year our town budget included money for some new helmets, boots, and gloves. These have been purchased. The department is raising money on it's own to buy some new coats and pants.

The last item that needs to be brought up is the next truck. There has been discussion on how to recommend the next purchase. There is some talk about whether the truck should be brand new or what is called an up grade of an existing truck. Some of what has to happen is driven by insurance company guidelines. Each year we ask the taxpayers to put some money in a future purchase truck fund. We will be asking for that again. We appreciate the town's past support.

Our meetings are open (2nd Thurs. and 4th Mon. 7PM). Please come and see what we are doing. If you want to join, we are always looking for new members. Membership also includes Junior Members. To be a Junior Member one has to be 14 or older and have a sponsor. For membership information, please contact Chief Doug Winot.

TROPICAL STORM IRENE
EXPENSES & REVENUES
AUGUST 28, 2011 – DECEMBER 31, 2012

On August 28, 2011 Townshend, like many towns in Vermont, suffered considerable infrastructure damage from Tropical Storm Irene. The highway crew, Select Board, town employees, area contractors and volunteers did a tremendous job in getting the damaged roads open as quickly as possible. Following the disaster, many hours were (and still are) spent repairing roads, meeting with FEMA and State officials, and filling out forms, Forms and MORE FORMS. This was my first FEMA “incident” since beginning work here, and I will tell you that the amount of time and effort required to keep track of every detail has, at times, been overwhelming. Not knowing the ins and outs of how and what FEMA required for information, I developed a system for keeping track of expenses. In hindsight, I have learned how I might have done things differently.

As some of you may know, FEMA disallowed some expenses for the Dam Road Culvert replacement. In order to complete this project, the town was required to obtain permission and permits from the State Agency of Natural Resources and the Army Corp of Engineers. These permits required the town to replace the culvert with a larger structure to prevent future damage. The Town moved forward as quickly as possible with engineering, bidding, hiring contractors and finishing the project to accommodate the residents who used this access to Route 30. It was not until the project was finished that FEMA informed the Town it intended to only reimburse the costs of repairing the damage to its pre-existing condition. In other words, they are not paying for the upgrade required by the State. Townshend filed an appeal with FEMA District 1, which has been denied. A second appeal has been filed with the FEMA Regional Office in Washington, DC. In both of these appeals, the State has supported and paid for the appeal process. As of now, we can only wait and see.

I have listed below the expenses and revenues to date for the Dam Road Culvert and all other town roads combined. Should anyone wish to review individual projects in more detail, I would be happy to provide that information.

	Expenses	Revenues Rec'd	Revenue Pending	Not Reimbursed
Dam Road Culvert	\$553,695.70	\$305,514.75	\$116,504.10	\$131,676.85
Other projects	<u>\$381,606.86</u>	<u>\$351,324.53</u>	<u>\$ 0.00</u>	<u>\$ 30,282.33</u>
TOTAL	\$935,302.56	\$656,839.28	\$116,504.10	\$161,959.18

Remaining to be completed is the southern end or “steep way” of East Hill Road in Harmonyville. After receiving notification regarding reduced reimbursement of Dam Road Culvert expenses, the Town has proceeded cautiously with deciding on a course of repair, preparing paperwork for filing and has worked closely with the State and remaining FEMA officials to ensure maximum reimbursement. To date, the Town has spent \$7,796.35 on engineering and is moving forward as quickly as possible to get this project completed.

Kim Ellison

FY2012 TOWNSHEND PUBLIC LIBRARY EXPENSES - VOTED & ACTUAL

	VOTED FY2012	ACTUAL FY2012	VOTED FY2013	PROPOSED FY2014
Salary - Librarian	19,380.00	19,348.22	19,865.00	20,265.00
Wages - Asst/Subs	5,300.00	4,691.88	5,512.00	5,512.00
Wages - Custodian	854.00	856.64	880.00	880.00
Employer Payroll Expense	2,000.00	2,314.61	2,000.00	2,000.00
Insurances	2,100.00	1,450.00	2,100.00	2,000.00
Utilities	5,000.00	3,298.07	4,500.00	4,500.00
Postage	1,200.00	783.14	1,000.00	800.00
Supplies	1,750.00	1,670.68	1,750.00	1,500.00
Snow Removal	400.00	475.00	600.00	600.00
Travel/Meetings	400.00	516.20	500.00	650.00
Telephone	550.00	557.57	550.00	550.00
Maintenance/Repair	3,500.00	1,925.80	3,500.00	3,000.00
Equipment	1,000.00	918.19	1,000.00	1,000.00
Total	43,434.00	38,806.00	43,757.00	43,257.00

2012 Librarian's Report

During the past year the library has shared some wonderful and memorable moments with our community. This past spring we honored our volunteers with an open house tea. Special recognition was given to Martha Hoffmann, Mary Moberly, and Ginny Milliken whose combined years of service total over 50 years. The trustees, Donna, and I are grateful for all that our wonderful volunteers do.

On another social Saturday, author Karl Decker came and shared his recently published book, *The People of Townshend*. Another program included a visit from Janice Hall of Senior Solutions. Live owls from the Southern Vermont Nature History Museum visited our summer reading program with an exciting presentation.

We expanded some of our services this year. We added another dvd rack that is quickly filling with new movies. (VCR tapes are being phased out.) Chilton automotive manuals are now available through our VT Online Library service as well as new language courses from the Power Speak component. We have also added more ebooks to our Listen Up VT! program. To avoid waiting lists you can reserve your selection and will receive an email when it is ready for you. More titles will continue to be added as licensing agreements are worked out with the publishers. The library also has a new book club that regularly meets every five weeks.

So stop in to read the local papers, use the computers, pick up a good book, enjoy a good program, or use our meeting room and WiFi and let us know if there is something else we can do for you or if you need help.

Respectfully submitted,

www.townshendlibrary.org

Karen LaRue

FY2012 TOWNSHEND LIBRARY TRUSTEES

RECEIPTS		DISBURSEMENTS	
Fund Drive	9,210.00	Supplies	656.11
Donations	465.00	Audio Visual	1,043.22
Friends of the Library	2,000.00	Subscriptions	687.42
Reimbursements	851.55	Programs	1,288.71
Book Club	2,411.36	Fundraisers	154.15
State Library Grant	305.00	Prof Expenses	151.00
Memorials	150.00	Books	6,206.00
Book Sale	154.00	Performers	274.00
Interest	31.40	EE Gifts	297.92
		Newsletter	96.00
		Technology	47.00
		Book Club	2,443.12
		Friends	1,638.60
Total	15,578.31	Total	14,983.25

TOWNSHEND LIBRARY TRUSTEES REPORT

Things continue to go smoothly at the library, due to our dedicated librarian and volunteers who donate many hours making our library a warm and welcoming place. The bench out front and the attractive planter under our sign, thanks to Ken Hoffman, added to our "curb appeal."

You can find us at our web site, www.townshendlibrary.org. Here you can view new titles, download audio books, find out about programs and access online resources. We welcome your ideas about how to continue to grow and serve your needs. The Friends of the Library also would welcome new members. Contact the librarian or a trustee to get more involved in your library.

Trustees: Ann Allbee, Marilee Attley, Margaret Bills, Marjorie Holt, and Robin O'Neill

Townshend Cemetery Commission Annual Report 2012

There have been a number of activities related to cemeteries this past year. The Brigham/Bixby/Holland cemetery along the West River suffered a partial bank collapse as a result of tropical storm "Irene". It wasn't the West River, but a small brook between the cemetery and the State Forest Road that caused the damage.

Dave Dezendorf, along with FEMA and the USDA arranged to have the bank restored. Dale Clark received the contract to do the work. Now completed, the view towards the cemetery is much more open, but the bank has been restored.

The Ancient Roads Committee asked the Select Board to secure official rights of way to all the cemeteries that the Commission cares for that do not have direct access from a town road. A plan to do this is now in the works, and the town and Cemetery Commission are in contact with the various land owners to secure the official access.

A Commission thank you to Wayne Beattie and crew for their care of Oakwood Cemetery. Thanks to Russell Petronic for his mowing of Round Hill, Maple Grove, and Wiswall Cemeteries. Also thanks to Bob Wistrom for helping reset and level several large monuments in Oakwood Cemetery. Paul Weber's Math Workshop class is thanked for their work making a map of the old part of Oakwood Cemetery. There is now a map that shows the location of all the field stones in this section.

It should be noted that the Commission maintains a stone repair fund to help off set the cost of repair of old gravestones. In many cases family members can't be found to ask them to help with the cost. Gravestones are not owned by the town, but we have an obligation to make the cemetery tidy and safe. This costs money and our investments are not paying for regular maintenance at today's interest rates.

At this point, the Commission has enough "retained interest" from previous investments to pay for mowing etc. However, at some point down the road, this money will run out.

The Oakwood water pump failed this past year. Oakwood, has a water fund for the care of the system. As with the perpetual care fund, the interest on this account has dropped significantly.

In order to meet cemetery expenses, we ask the town, on a separate article, to spend \$1500 to care for all the so-called "back cemeteries". The rest of the money to pay expenses comes from invested money. Please refer to other pages in the report for an accounting of cemetery money. The point of this is, if someone would like to donate to the cemetery funds, we would appreciate it, and ultimately it would save the town the cost of this work. Donations might be tax deductible, depending on the individuals tax status.

Townshend Cemetery Commission

Howard Graff, Chrm. , Scott Nystrom, Vice Chrm., Dave Liebow, Sec., Charles E. Marchant, Agent, & Rick Snow.

**TOWNSHEND CEMETERY COMMISSION FUND
FY2012**

	Oakwood	Oakwood Wtr	Round Hill	Maple Gr/Old	Total
Balances 6/30/11	155,422.97	7,332.77	8,751.04	6,417.03	177,923.81
Perpetual Care	91,915.03		8,485.83	3,578.58	103,979.44
Stone Fund				75.00	75.00
General Fund	63,507.94	7,332.77	265.21	2,763.45	73,869.37
 FY 12 Revenue	 7,391.13	 68.02	 111.29	 4,059.71	 11,630.15
FY 12 Expense	-5,194.38	-1,127.00	-1,083.40	-1,454.01	-8,858.79
 Balances 6/30/12	 157,619.72	 6,273.79	 7,778.93	 9,022.73	 180,695.17
Perpetual Care	95,065.03		8,597.12	3,638.29	107,300.44
Stone Fund				75.00	75.00
General Fund	61,515.49	7,312.99	-818.19	5,309.44	73,319.73

RVCU MM \$8,302.11; Chittenden CD #1 \$106,087.13; Chittenden CD #2 \$66,875.93
Perpetual Care: Maple Grove \$250.00, Wiswall \$617.50, Twitchell \$50.00, Sanderson \$500.00,
Taft \$700.00, Acton \$50.00

FY2012 Receipts

	Oakwood	Oakwood Wtr	Round Hill	Maple Gr/Old	Total
Interest	1,449.88	68.02	81.29	59.71	1,658.90
Annual Care	1,361.25		30.00		1,391.25
Perpetual Care	3,150.00				3,150.00
Sale of Lots	1,340.00				1,340.00
Fees: Deed & Burial	90.00				90.00
Taxes Voted				4,000.00	4,000.00
Misc - GC Field Use					
Total Revenue	7,391.13	68.02	111.29	4,059.71	11,630.15

FY2012 Warrants Paid

Wages	444.25		935.92	824.02	2,204.19
FICA	34.00		71.60	63.03	168.63
Insurance	526.14				526.14
Postage					0.00
Deed Fees	60.00		20.00		80.00
Maint/Repair	3,950.00	1,039.20			4,989.20
Electricity	87.81	87.80			175.61
Use of Equipment	77.87		55.88	92.50	226.25
Mileage				385.55	385.55
Supplies	14.31			88.91	103.22
Total Expenses	5,194.38	1,127.00	1,083.40	1,454.01	8,858.79

DELINQUENT TAX COLLECTOR 2011-2012 REPORT

I'm Becky Nystrom and I have been the delinquent tax collector for 2 years now. At the end of June 2012 I had the total in delinquent taxes owed to the Town down to under \$40,000, of which about \$14,000 was in bankruptcy court. After receiving the warrant in June of 2012 for \$171,899.25 I have brought the total due down to around \$100,000. I have been through one tax sale process in which one property was sold and then redeemed by the property owner within 12 months. I am currently in the process of starting another tax sale.

Campers continue to be a struggle without accurate record keeping in terms of who owns the campers at what time and their unwillingness to pay the taxes. During my first year as delinquent tax collector I implemented a policy for collection of delinquent taxes and it is very helpful in making sure I am treating all property owners the same. With the economy the way it is many folks are having tough times, but I have made payment arrangements with the majority of the remaining people on my list.

This job requires a substantial amount of time and patience. I would be happy to serve the Town in this position for another year. I recently attended an effective collection of delinquent property taxes workshop held by the Vermont League of Cities & Towns which was very informative and I took a lot away from it. You will notice that the names of individuals on the delinquent tax list are not in the annual report this year and this is a result of new law as of December 22, 2011 which I was informed of at the recent workshop I attended.

BECKY NYSTROM

2011-2012 Delinquent Tax Statement

	<u>7/1/2010</u>	<u>Collected</u>	<u>Adjusted</u>	<u>6/30/2012</u>
2004	2,429.67	0	0	2,429.67
2005	2,578.92	0	0	2,578.92
2006	368.80	0	16.15	352.65
2006-2007	6,062.12	499.65	2,777.03	2,785.44
2007-2008	3,838.05	2,830.97	67.95	939.13
2008-2009	17,451.09	10,686.03	5,750.03	1,015.03
2009-2010	52,715.93	58,663.32	(4054.59)	1,892.80
2010-2011	136,518.59	108,648.47	2,617.00	25,253.12
2011-2012*	171,899.25	9,753.83	1,824.13	160,321.29
	393,862.42			197,568.05

***Warrant:** **6/13/2012** **171899.25**

2011-2012 Delinquent Tax Report (Tax Only)

<u>2011-2012</u>	<u>2010-2011</u>	<u>Previous Years</u>	<u>2011-2012</u>	<u>2010-2011</u>	<u>Previous Years</u>
384.46			23.18	21.88	
\$1,819.94	1,545.31			44.59	
\$87.56			4,853.18		
\$1,296.37			211.12		
1,118.07	980.32		888.72		
4,101.64	1,834.85		504.33		
252.33			62.12		
127.51			3197.61		
1,778.33			1250		
772.80	736.84	368.59	1226.82		
710.98	671.20		31.38		
2,095.28			902.51		
19.81			311.2		
206.72			1544.71		
1,037.70			2382.16		
1,094.56			57.96	60.16	
515.84			900.31	849.92	
	27.32	34.40	156.49	149.56	
214.45	202.44	360.65	2,859.17		
141.04	138.60		79.21		
220.25	152.18		985.32	930.16	
5888.49	1,116.32		1,154.91	170.21	
1079.99	1019.56		177.74	169.60	
587.33	499.59			1,099.80	
	133.12		2,443.06	459.41	861.22
52.16	49.24		79.21		
3,189.73				436.46	
146.83			150.7		
3155.07	783.00	10,262.59	1591.97	1502.88	
576.12	648.54		\$60,160.67	\$6,438.46	\$61.60
400.61			* <u>659.02</u>	<u>-</u>	<u>-</u>
4061.06	522.64				
196.05			160,321.29	25,297.71	\$11,949.05
1856.65	1,752.76				
133.31				TOTAL =	\$197,568.05
25,994.60					
923.50	150.79			= Collected in full before report printed	
360.09				= Abated after 6/30/12	
1667.32					
2176.41					
1035.55					

07/03/2012
09:56 am

Townshend 2012 As Billed Grand List
NON-TAXABLE PARCELS ABSTRACT
Main District: Listed in Parcel Order

Page 4 of 4
Listers

The real property parcels listed below are exempt from the property tax under Vermont law. These parcels are included in the grand list book in accord with 32 VSA section 41.52 and subject to parcel payments under 32 VSA section 4041a. Payment can only be issues if complete and accurate information is provided. Do not include parcels subject to local agreements.

OWNER NAME	PARCEL ID	CATEGORY	PROPERTY DESCRIPTION	LOCATION	VALUE ESTIMATE
CARLOS G OTIS HEALTH CARE CENTER IN	09721-000	C			34,800
CARLOS OTIS HEALTH CARE CENTER	09117-200	C			15,000
GRACE COTTAGE HOSPITAL	09068-000	C			5,000,000
GRACE COTTAGE HOSPITAL	09118-000	C			490,900
GRACE COTTAGE HOSPITAL	09118-100	C			189,300
GREEN MOUNTAIN COUNCIL OF BOY SCOUT	02012-000	RI			33,400
LADY OF THE VALLEY	09129-000	C			350,000
LELAND & GRAY UNION HS	09134-000	C			6,500,000
SEVENTH-DAY ADVENTIST CHURCH	04042-100	C			200,000
STATE OF VERMONT	08034-100	C			911,600
TOWN OF TOWNSHEND	02032-000	M			7,700
TOWN OF TOWNSHEND	02033-000	M			10,800
TOWN OF TOWNSHEND	04062-000	M			7,700
TOWN OF TOWNSHEND	04070-000	M			13,100
TOWN OF TOWNSHEND	04078-000	M			7,700
TOWN OF TOWNSHEND	04079-000	RI			14,300
TOWN OF TOWNSHEND	05082-000	M			9,200
TOWN OF TOWNSHEND	05083-000	M			9,200
TOWN OF TOWNSHEND	06020-000	M			25,000
TOWN OF TOWNSHEND	06057-000	M			13,100
TOWN OF TOWNSHEND	08010-000	M			17,100
TOWN OF TOWNSHEND	09026-000	C			200,000
TOWN OF TOWNSHEND	09089-000	M			15,400
TOWN OF TOWNSHEND	09089-100	M			7,500
TOWN OF TOWNSHEND	09097-000	M			38,600
TOWN OF TOWNSHEND	09109-000	C			126,600
TOWN OF TOWNSHEND	09135-000	C			615,000
TOWN OF TOWNSHEND	09141-000	M			24,100
TOWN OF TOWNSHEND	09143-100	M			44,700
TOWN OF TOWNSHEND	09151-000	M			35,100
TOWN OF TOWNSHEND	09151-100	M			0
TOWN OF TOWNSHEND	09151-200	M			37,600
TOWN OF TOWNSHEND	09159-000	C			122,300
TOWN OF TOWNSHEND	12083-000	M			9,200
TOWN OF TOWNSHEND	13069-000	M			13,200
TOWNSHEND CHURCH	09113-200	C			125,800
TOWNSHEND CHURCH	09113-300	C			750,000
TOWNSHEND SCHOOL DISTRICT	09113-100	C			2,000,000
U S A	08003-000	M			357,400

TOTAL NUMBER OF EXEMPT PARCELS: 39



The town auditors would like your opinion on the method of delivery of the town report.

<input type="checkbox"/>	I would like to receive the report in pdf format by email. My email address is: Email_address.
<input type="checkbox"/>	I would like to receive a printed report by US. Mail
<input type="checkbox"/>	I would like to purchase the report at Town Hal at a cost of \$5.00 per copy.
<input type="checkbox"/>	I would like to download the report in pdf format from a website.

Townshend School District

154th Annual Report

For Fiscal Year July 1, 2011 to June 30, 2012



Sydney Chase – 3rd Grade

Townshend School District FY 2013 Report

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Townshend Elementary School
 Meets on 2nd Monday of the month
 7:00p.m. Townshend Elementary School.
www.townshendschool.org
 (802) 365-7506 Fax: (802) 365-7955

Leland & Gray Union Middle/High School
 Meets on 2nd Tuesday of the Month
 At 7:00p.m. Leland and Gray Library.
www.lelandandgray.org
 (802) 365-7355 Fax: (802) 365-4126

WARNING
Townshend School District Annual Meeting
Tuesday, March 5, 2013

The legal voters of the Town of Townshend, in the County of Windham and the State of Vermont, are hereby notified and warned to meet at 1:00 P.M. in the Town Hall in said Town of Townshend on the first Tuesday, March 5th, 2013, to transact the following business and act upon the following articles:

viz:

ARTICLE 1. To elect a Moderator for a term of one year.

ARTICLE 2. To accept the reports of the School Directors as presented in the July 1, 2011 – June 30, 2012 Auditors' Report. (Page 46)

ARTICLE 3. To elect School Directors for the following terms: (Page 32)
one (1) - three year term - until March 2016
two (2) - one year terms - until March 2014

ARTICLE 4. To elect a School District Treasurer for a term of one year.

ARTICLE 5. To see what salaries the Townshend School District will approve for Town School District Officers.

Treasurer	\$1,790.00	(Page 39)
School Directors(1) Chair	\$500.00	(Page 39)
(4) Members	\$250 ea.	\$1,000.00

ARTICLE 6. To see if the Townshend School District will approve \$1,399,191 for the running expenses and liabilities of the School. (Page 40)

ARTICLE 7. Shall the voters of the Townshend School District authorize the School Directors to borrow money in anticipation of revenue?

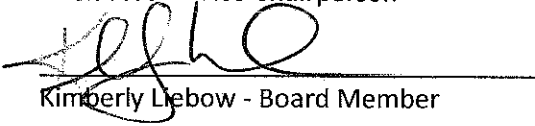
ARTICLE 8. Shall the voters of the Townshend School District authorize the School Directors to spend "unanticipated" funds such as grants or gifts that may be received by the District for school purposes?


ARTICLE 9. To set the date and time of the Annual Meeting of the Townshend School District for the First Tuesday of March in the year of 2014 at 9:00am.

ARTICLE 10. To transact any other non-binding business to properly come before this meeting.

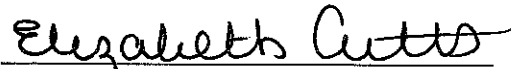
Dated this 15th day of January, 2013.


Al Claussen - Vice Chairperson


Kimberly Liebow - Board Member


April Chase - Chairperson


Brian Schmidt - Clerk


Elizabeth Cutts - Board Member

Townshend School Board of Directors

The Townshend School Board is... the “voice” of the people, trustees for the community, elected to ensure our students get the best education with available resources by developing a responsible budget, maintaining school policies, and employing qualified administrative staff. In addition, we work together with other district board members to make up the Windham Central Supervisory Union board that oversees the Superintendent.

Our Board and Administration have presented a fiscally responsible budget with a minimal increase while maintaining staff and educational programs. This year we faced significant health and benefit increases and some noteworthy increases in our special education program. These costs are all outside our control. We have made some cost reductions to help offset some of these increases.

We face some challenging decisions this fiscal year.

- With a declining enrollment, we will need to look very hard at our educational configuration. Is it fiscally responsible of us to try to maintain our traditional one teacher per classroom? Are there other solutions besides cutting costs? Sharing resources with other schools? Technology? Small school Consolidation?
- The Regional Educational District study committee “RED” is made up of the following school boards: Jamaica, Townshend, Newfane, Brookline, and Leland and Gray. The committee is investigating what it would take to consolidate the school boards within a supervisory union, under a single board. We are looking at the benefits to students, efficiencies & cost savings, tax implications, tax incentives, efficient use of administrators, and possible new school. Community discussions about what a RED offers and what concerns the community may have, will be coming soon.
- Our board has been talking about the possibility, pros and cons, of a year round school calendar. We may be looking at a start time change throughout the district for next year as well. It would require total cooperation throughout the district to be implemented properly and most effectively. We plan to discuss this more at WCSU board meetings.

Our community will need to speak up on these issues and help the administration and board plan for the future. If you’re interested in following these issues with the board, then we invite you to attend a meeting!

Townshend School Board

April Chase – Board Chair

Al Claussen – Vice -Chair
Brian Schmidt – Clerk

Elizabeth Cutts – Board Member
Kimberly Liebow – Board Member

2012 Townshend Elementary School Principal's Report

celebrating individuality, creativity and the concept of excellence!

As a small school (85 students) we are now facing a future decline in our enrollment. This issue impacts budgets significantly. To help increase our incoming student numbers and to provide the best foundation for the new, more rigorous Common Core curriculum, we have increased our Pre-K program from three to five mornings a week. We currently enroll 10 PreK students from Townshend and 3 tuition students from Jamaica and Wardsboro. Joyce Berry is our PreK-Kindergarten teacher. Our program has received high scores on state inspection reports and has been awarded three stars from the state for excellence in programming. This is also a monetary award of \$1,000.00.

NECAP (New England Common Assessment Program) data below tell us that we compare well with the state of Vermont in most areas. Writing continues to be an area of focus and one of our five Action Planning goals. To address reading and writing curriculum needs, Townshend teachers are joining other schools from WCSU for professional development courses from Lesley College in Balanced Literacy. We have implemented a literacy coaching team within the TES staff, to offer peer coaching and support in the writing process. We are making steady progress.

Percentage of students who Achieved the Standard Fall & Spring 2011 NECAP

	Reading	Math	Science	Writing
TES Students	69%	75%	68%	43%
State of VT	70%	65%	53%	46%

Staff Changes: Our teachers have remained a constant resource of very high quality. Julie Dolan, Gr. 5 teacher returned this fall from her sabbatical. Michael McKinney is teaching general music, replacing Charlene Morse.

School Building & Grounds: Our physical plant is in very good working order with its relatively new standing-seam metal roof(2008), two new boilers and chimney inserts (2009), new carpeting (2010), fully operating water disinfection system and upgraded water storage tank hatch (completed 2011 & 2012) and new playground drainage system. Our custodial staff work hard both during the school year and summer to maintain our wonderful building.

Technology: You can check on school activities, calendar and our food menu by visiting our website www.townshendschool.org If you want to send us an email, our school email address is tespr@townshendschool.org. We now have a Smartboard and mounted projector in every classroom. This presentation equipment enhances instruction through technology integration. We use an online assessment called MAP (Measure of Academic Progress) in reading, math and language in the fall and spring, so that we can tailor instruction to each student's needs.

Science: The Four Winds Program (hands-on environmental science) is taught by parent volunteers who are trained in science instruction using local environmental resources. This program brings science concepts alive to our younger students by guiding them to explore their natural surroundings and make connections with scientific concepts. Melissa White, and Kristina Wright have done a great job teaching. Our fifth grade students continue to attend Keewaydin Environmental Science Camp in Salisbury, Vermont for a week each spring.

After School Programs: We were awarded the 21st Century Grant for After School Programs in 2011. TES has a 50% poverty rate for free and reduced breakfast & lunch this year, which is a criteria for eligibility for the 21st Century grant. Heidi Russ has continued as our site coordinator and has brought many wonderfully innovative programs to our students. Transportation home at 4:30PM is paid for by the grant. The four week Explorers' Camp was housed at TES during the summer of 2012. Students attending accessed both breakfast and lunch from the food service at LGUHS.

Sports: We are fortunate to have very active parent-coached soccer, basketball and baseball programs at every grade level. We thank our dedicated parents for providing this healthy activity after school and Saturday mornings. During the winter months, students are dismissed on eight Wednesday afternoons for Winter Sports (downhill skiing, cross country skiing, snow shoeing, horseback riding, and swimming). Thanks to parents and School Club for subsidizing, chaperoning and instructing these programs.

School Club: Our School Club is comprised of a group of vibrant, committed parents whose generosity is vast. School Club officers are: Carley Sanderson, President, Jesse Wheeler, Vice-president, April Chase, Treasurer, and Michelle Sanderson, Secretary. Besides conducting productive monthly meetings, the School Club members voted to spend much of their fund-raised budget on enrichment activities for the students: Camp Keewaydin for grade 5, Winter Sports scholarships, 6th grade graduation, Teacher Appreciation luncheon, scholarships to Leland & Gray students from Townshend, field trips and arts residencies in drama, dance and story-telling. A huge thank you to School Club for the thousands of dollars they have raised and donated to TES to enrich each child.

As Principal of the Townshend Elementary School for seventeen years, I look forward to each new day with our wonderful students and staff. I wish to thank our dedicated School Board members for hours of work on our behalf and to everyone who volunteers to spend their time with us.

With sincere gratitude, Deborah M. Leggott,
Principal

“How should we improve teaching and learning to ensure that all students achieve the national Common Core Standards in 2015?”

Applying our WCSU Core Values to this essential question will help our schools find the most effective answers. The eleven school districts of the Windham Central Supervisory Union (WCSU) collaborate using the *Core Values for the WCSU* — The WCSU will

- ~ Place students at the center of our decision-making.
- ~ Build trust and respect by acting ethically, transparently, and with integrity.
- ~ Operate as a community of learners committed to developing the skills and capabilities of all.
- ~ Collaborate, share and seek creative solutions.

The twelve school district boards' collective effort resulted in the *WCSU Strategic Plan* to achieve common goals in three areas: Curriculum and Instruction, Human Resources, and Operations. The Curriculum and Instruction area includes our most important goal — student learning and achievement. All other goals and action steps are designed to support our students in this effort. See web link

<<https://sites.google.com/a/windhamcentral.org/home/home/mission-core-values>>.

Professional learning for our teachers and paraprofessionals focuses on literacy including writing across the curriculum and mathematics. Teachers from every school continue collaborating in Grade Level Assessment Meetings (GLAMs) to apply what they have learned. This work outside the classroom improves our effectiveness as a teaching team Pre-k through 12. A coordinated approach to teaching and learning will ensure that our students meet Common Core State Standards in 2015.

This year the WCSU Learning After School (LAFTER) programs are providing opportunities for students to extend learning beyond the school day. A federal 21st Century Grant of \$450,000 will continue to provide these after school activities for 2013-2014. Our WCSU 21st Century Director, Jennifer Connor, coordinates and oversees the LAFTER programs in seven schools. The success of these activities depends on the interests and talents of local citizens. If you have an idea to share give Jennifer a call at 365-9510 x118.

A school budget provides the plan for investing in opportunities for student learning and growth. Your school directors carefully considered every detail of the FY14 Budget. This fiscally responsible budget takes into account our current circumstances; the continuing effects of Hurricane Irene, declining school enrollment, and a slow growth economy. Your board welcomes all suggestions, weighs them carefully, and makes tough decisions while keeping foremost the needs of *all* students.

For the special attention of Brookline, Jamaica, Newfane, Townshend and Windham residents:

To ensure our children's educational opportunities for the future, the school boards of the five Leland and Gray Union Towns appointed representatives to a Voluntary Regional Education District (RED) Study Committee. For the past year this Voluntary RED Committee has met monthly to consider the pros and cons of a single school district and board for grades K-12. Although Windham has withdrawn from this study, the four remaining towns continue support of this study. The RED Committee has written draft "Articles of Agreement" for public consideration, question, and comment. (See the RED Committee link on the WCSU website for more information, <<http://www.windhamcentralboard.org/home/r-e-d-committee>>.)

I support your board's proposed budget for 2013 -2014 and urge you to approve it at your school district meeting. Allow me to publicly thank you and the members of your school board for your commitment to the public education of all our children.

Steven B. John, Ed.D.
WCSU Superintendent

TOWNSHEND SCHOOL DISTRICT
REVENUES & EXPENDITURES
FY 2014 BUDGET

Board Approved 12/10/12
DOE assump. updated 1/02/13

	FY2012 Actual	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 PROPOSED Budget
REVENUES				
Local Revenue:				
Interest Income	251	300	300	300
Transport Fees (LGUHS)	0	13,542	0	0
Food Service revenue	15,933	22,000	25,000	25,000
Other Local revenue - Tuition	9,331	0	0	13,000
	25,514	35,842	25,300	38,300
State Aid:				
State Aid-Block/Education Spending Rev.	1,012,453	1,012,453	1,011,114	1,078,672
State Aid-Small Schools Grant	68,384	68,384	78,110	75,000
State Aid-Transportation	7,956	8,457	12,588	11,856
Sp Ed.-State Block Grant	33,541	33,541	32,273	31,034
Sp Ed.-State Intensive aid	62,664	56,202	62,751	93,908
Sp Ed -State Extraord. aid	0	0	0	0
Sp Ed Reimb.-EEE	10,010	11,950	10,018	11,643
Sp Ed Reimb.-Care & Custody	24,957	0	0	0
	1,219,965	1,190,987	1,206,855	1,302,112
Federal Aid:				
Medicaid WCSU Sub grant	15,749	8,085	7,230	4,860
Federal Food Reimbursements	28,859	27,000	30,000	30,000
	44,608	35,085	37,230	34,860
Total Revenue	1,290,088	1,261,914	1,269,385	1,375,272
EXPENDITURES				
1100 REGULAR PROGRAMS				
Teacher Salaries-Instruction	395,657	421,862	421,862	375,777
Literacy / Coach	0	0	0	10,000
General Inst. Aides Sal.-Early Ed	5,438	0	14,040	14,433
Substitutes	3,070	4,000	4,000	4,000
Reserve Salaries & Benefits	1,490	0	12,227	9,743
Total Salaries	405,654	425,862	452,128	413,952
CONTRACTED SERVICES				
Art Education	15,712	13,610	16,199	16,654
Physical Education	29,529	29,529	30,479	32,116
Music-General				18,482
Music-Instrumental	19,058	19,058	19,640	19,362
Instruction Contracted Services	64,299	62,197	66,318	86,614
BENEFITS				
Health Insurance	53,568	60,573	62,347	70,524
Fica - Teachers/Aides	30,210	32,578	34,588	31,667
Life Insurance & Disability Ins	1,851	2,026	1,988	1,809
Workers Comp & Unempl. Ins.	6,822	7,400	8,700	8,700

TOWNSHEND SCHOOL DISTRICT
REVENUES & EXPENDITURES
FY 2014 BUDGET

Board Approved 12/10/12
DOE assumpt. updated 1/02/13

	FY2012 Actual	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 PROPOSED Budget
Tuition Reimbursement	17,923	7,000	7,000	7,000
Dental Insurance	4,838	3,665	3,849	5,279
Total Benefits	115,212	113,242	118,471	124,980
Action Planning (Writing, reading comp., Health)	225	2,000	2,000	2,000
Enrichment Programs	0	0	0	0
Educational Trips (Keewaydin)	0	0	0	0
504 Services & Supplies	0	1,000	1,000	1,000
Total Enrichment programs	225	3,000	3,000	3,000
EARLY EDUCATION	0	20,000	0	0
GENERAL INSTRUCTION SUPPLIES & MATERIALS				
Technology Support	13,140	13,140	13,327	14,208
Equipment Repair	1,977	1,500	1,500	1,500
Class Room Supplies	11,275	11,000	11,000	11,000
Textbooks	3,000	3,000	3,000	3,000
Computer Software	857	2,000	2,000	4,000
Equipment	11,963	10,000	10,000	11,000
Total Supplies & Materials	42,212	40,640	40,827	44,708
	627,602			
SPECIAL EDUCATION				
Salaries	0	0	0	0
Aides	45,095	22,433	22,433	64,178
Fica	3,244	1,716	1,716	4,910
Health & Dental Insurance	11,791	11,791	12,144	13,766
Prof Services (WCSU Case mgt. OT, PT)	13,373	22,762	13,334	23,376
Testing	4,056	5,157	5,157	1,500
WCSU Admin & Teacher Assessment	95,246	95,246	113,751	114,181
School Tuition	22,623	0	0	0
Supplies & Travel Reimb.	1,875	1,150	1,150	1,200
Total Special Education	197,302	160,255	169,686	223,110
ESSENTIAL EARLY ED	22,545	10,094	20,220	75,693
TOTAL DIRECT INSTRUCTION	847,449	835,290	870,650	972,057
GUIDANCE				
Guidance Contract Services	24,323	24,456	25,068	0
HEALTH SERVICES				
Professional Services	8,635	9,265	9,030	8,184
Supplies	182	150	150	150
Total Health Services	8,817	9,415	9,180	8,334

**TOWNSHEND SCHOOL DISTRICT
REVENUES & EXPENDITURES
FY 2014 BUDGET**

Board Approved 12/10/12
DOE assumpt. updated 1/02/13

	FY2012 Actual	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 PROPOSED Budget
LIBRARY				
Librarian	0	9,528	0	0
Fica	0	729	0	0
Contracted Library Services	11,883	0	11,807	6,407
Equipment Maintenance	0	150	150	0
Supplies	0	450	450	0
Books & Periodicals	1,688	1,750	1,750	0
Equipment	0	250	250	0
Total Library Services	13,571	12,857	14,407	6,407
SCHOOL BOARD OF EDUCATION				
School Directors	1,500	1,500	1,500	1,500
Fica	0	115	115	115
Professional - Negotiations/Legal	1,200	1,500	1,500	1,500
Professional/Travel/Services	1,715	1,000	1,000	1,000
Bond Insurance	50	70	70	70
Advertising	205	200	200	200
Supplies	25	100	100	100
Total Board of Education	4,695	4,485	4,485	4,485
WCSU ADMIN. ASSESSMENT	57,364	57,364	57,137	55,988
PRINCIPAL'S OFFICE				
Salary	75,021	75,021	75,021	76,521
Administrative Assistant	36,979	36,764	36,764	37,499
Fica	7,485	8,552	8,552	8,723
Health Benefits-Professional	12,681	11,624	11,972	13,571
Health Benefits-Clerical	6,431	5,895	6,072	18,250
Dental Benefits	912	801	841	967
Prof. Development/Travel	0	1,500	1,500	1,500
Equipment Repair/Software supt.	0	450	450	450
Office Supplies	967	1,000	1,000	1,000
Total Principal's Office	140,476	141,606	142,172	158,480
ACCOUNTING				
Treasurer's Salary & Sup.	1,790	1,790	1,790	1,790
Treasurer's Fica	0	137	137	137
Town Auditors/Profes. Audit	0	0	0	10,000
Short Term Debt-Interest	1,939	5,000	2,000	2,000
Total Accounting Services	3,729	6,927	3,927	13,927
OPERATION & MAINTENANCE OF PLANT				
Salaries	30,063	25,269	25,269	27,924
Health Insurance	0	0	0	0
Fica	2,300	1,933	1,933	2,136
Workers Comp Insurance	0	260	260	260
Disposal/Snow Removal	2,649	3,000	3,000	3,000
Repairs, Maint., Security	14,716	13,000	13,000	13,000

**TOWNSHEND SCHOOL DISTRICT
REVENUES & EXPENDITURES
FY 2014 BUDGET**

Board Approved 12/10/12
DOE assump. updated 1/02/13

	FY2012 Actual	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 PROPOSED Budget
Ins. Prop.& liab. & boiler	4,728	4,700	5,000	5,000
Telecommunications	9,333	4,000	4,000	4,000
Supplies	4,280	5,000	5,000	5,000
Electricity	12,001	10,000	11,000	11,000
Fuel Oil	18,880	12,000	16,000	16,000
Capital Improvements/Equipment	10,302	24,000	12,000	2,000
Total Maintenance Services	109,252	103,162	96,462	89,320
TRANSPORTATION				
Salary	0	10,018	0	0
Fica	0	766	0	0
Workman's Comp Ins.	0	500	0	0
Repairs/Maintenance & Contract Serv.	15,007	8,000	26,784	27,572
Insurance	721	1,400	0	0
Supplies & Fuel	0	6,400	0	0
Total Transport Services	15,728	27,084	26,784	27,572
FOOD SERVICE				
Salary	16,880	15,938	15,938	16,705
Health Benefits	5,896	5,895	6,072	6,883
Fica	730	1,219	1,219	1,278
Equip Repair & Maintenance	0	2,000	2,000	2,000
Food purchases	38,043	35,000	35,000	35,755
TOTAL FOOD SERVICE	61,549	60,052	60,229	62,621
TOTAL SUPPORT SERVICES	439,502	447,408	439,850	427,134
LOAN INTEREST-830	0	0	0	0
LOAN PRINCIPAL-910 (last pmt 12/1/09)	0	0	0	0
TOTAL ELEMENTARY SCHOOL	1,286,952	1,282,698	1,310,501	1,399,191
SURPLUS/(DEFICIT)	3,136	-20,784	-41,116	-23,919
SURPLUS/(DEFICIT) APPLIED	0	20,784	41,116	23,919
NET	3,136	0	0	0
Ending Fund Balance	65,035	0	23,919	0

District: **Townshend**
County: **Windham**T208
Windham CentralEnter your choice for
FY14 base education
amount. See note at
bottom of page.Enter your choice for
estimated homestead base
rate for FY2014. See note
at bottom of page.

8,915

0.92

Expenditures

		FY2011	FY2012	FY2013	FY2014	
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,363,828	\$1,282,698	\$1,310,501	\$1,399,193	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	Act 68 locally adopted or warned budget	\$1,363,828	\$1,282,698	\$1,310,501	\$1,399,193	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	<i>plus</i> Prior year deficit reduction if not included in expenditure budget	-	-	-	-	6.
7.	Gross Act 68 Budget	\$1,363,828	\$1,282,698	\$1,310,501	\$1,399,193	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.

Revenues

10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$271,127	\$270,245	\$299,387	\$320,520	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	<i>plus</i> Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA	12.
13.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	Total local revenues	\$271,127	\$270,245	\$299,387	\$320,520	14.

15.	Education Spending	\$1,092,701	\$1,012,453	\$1,011,114	\$1,078,673	15.
16.	Equalized Pupils (Act 130 count is by school district)	86.19	86.78	84.23	80.90	16.

17.	Education Spending per Equalized Pupil	\$12,677.82	\$11,666.89	\$12,004.20	\$13,333	17.
18.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	18.
19.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	-	19.
20.	<i>minus</i> schools for grades the district does not operate for new students who moved to the	-	-	-	-	20.
21.	<i>minus</i> Less SpEd costs in excess is solely attributable to new SpEd spending if district has	-	-	-	-	21.
22.	<i>minus</i> Estimated costs of new students after census period	NA	NA	NA	NA	22.
23.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater	-	-	-	-	23.
24.	<i>minus</i> Less planning costs for merger of small schools	-	-	-	-	24.

25.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	threshold = \$14,549	threshold = \$14,733	threshold = \$14,841	threshold = \$15,456	25.
26.	Per pupil figure used for calculating District Adjustment	\$12,678	\$11,667	\$12,004	\$13,333	26.
27.	District spending adjustment (minimum of 100%) (\$13,333 / \$8,915)	148.383% based on \$8,544	136.551% based on \$8,544	137.615% based on \$8,723	149.562% based on \$8,915	27.

Prorating the local tax rate

28.	Anticipated district equalized homestead tax rate to be prorated (149.562% x \$0.920)	\$1.2761 based on \$0.86	\$1.1880 based on \$0.87	\$1.2248 based on \$0.89	\$1.3760 based on \$0.920	28.
29.	Percent of Townshend equalized pupils not in a union school district	52.920%	52.150%	51.830%	49.600%	29.
30.	Portion of district eq homestead rate to be assessed by town (49.600% x \$1.38)	\$0.6753	\$0.6195	\$0.6348	\$0.6825	30.
31.	Common Level of Appraisal (CLA)	104.04%	99.27%	96.51%	101.76%	31.
32.	Portion of actual district homestead rate to be assessed by town (\$0.683 / 101.76%)	\$0.6491 based on \$0.660	\$0.6241 based on \$0.67	\$0.6578 based on \$0.68	\$0.6707 based on \$0.92	32.

If the district belongs to a union school district, this is only a **PARTIAL** homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.

33.	Anticipated income cap percent to be prorated (149.562% x 1.80%)	2.67% based on 1.80%	2.46% based on 1.80%	2.48% based on 1.80%	2.69% based on 1.80%	33.
34.	Portion of district income cap percent applied by State (49.600% x 2.69%)	1.41% based on 1.80%	1.28% based on 1.80%	1.29% based on 1.80%	1.33% based on 1.80%	34.
35.	Percent of equalized pupils at Leland & Gray UHSD	47.08%	47.85%	48.17%	50.40%	35.
36.	LGUHS proportional estimated CLA adjusted school tax rate	\$0.61	\$0.66	\$0.72	\$0.78	36.
37.	Estimated LGUHS & Townshend School District School Tax Rate	\$1.262	\$1.287	\$1.376	\$1.453	37.

- Following current statute, the base education amount would be \$9,151. That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the

Comparative Data for Cost-Effectiveness **16 V.S.A. § 165(a)(2)(K)**

School: Townshend Village School
S.U.: Windham Central S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2012 School Level Data

Cohort Description: Elementary school, enrollment < 100
 (49 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
 6 out of 49

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ->	Waterville Elementary School	PK - 6	86	8.80	1.00	9.77	86.00	8.80
	Doty Memorial School	PK - 6	87	7.40	0.80	11.76	108.75	9.25
	Westshire School	K - 6	87	10.60	0.72	8.21	120.83	14.72
	Townshend Village School	PK - 6	88	8.20	1.00	10.73	88.00	8.20
-> Larger	Addison Central School	K - 6	92	9.80	1.00	9.39	92.00	9.80
	Dover Elementary School	PK - 6	93	6.50	1.00	14.31	93.00	6.50
	Newport Town School	K - 6	96	12.00	1.00	8.00	96.00	12.00
Averaged SCHOOL cohort data			62.39	6.68	0.76	9.34	81.76	8.75

School District: Townshend
LEA ID: T208

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUS. Doing so makes districts more comparable to each other.

FY2011 School District Data

Cohort Description: Elementary school district, FY2011 FTE < 100
 (49 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 6 out of 49
Smaller ->	Brookfield	K-6	81.55	\$13,118	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Dover	PK-6	85.80	\$13,660	
	Jay/Westfield Joint Elementary	K-6	88.32	\$11,630	
	Townshend	K-6	89.90	\$12,928	
-> Larger	Salisbury	K-6	93.70	\$13,879	
	Mt. Holly	K-6	94.99	\$13,955	
	New Haven	K-6	97.52	\$16,736	
Averaged SCHOOL DISTRICT cohort data			61.74	\$14,476	

FY2013 School District Data

LEA ID School District		Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			Sch/Dist Equalized Pupils	Sch/Dist Education Spending per Equalized Pupil	Sch/Dist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
								Use these tax rates to compare towns rates.
Smaller ->	T032 Brookfield	K-6	81.52	13,455.20	1.3728	1.3681	102.80%	1.3308
	T024 Braintree	K-6	83.62	13,169.31	1.3437	1.3545	97.97%	1.3825
	T180 Salisbury	K-6	84.10	14,349.26	1.4640	1.5079	102.18%	1.4758
	T208 Townshend	K-6	84.23	12,904.20	1.2248	1.3278	96.51%	1.3759
-> Larger	T206 Tinnmouth	PK-6	84.46	13,737.05	1.4016	1.4016	103.28%	1.3571
	T133 Mt. Holly	K-6	86.84	14,919.40	1.5222	1.5213	99.16%	1.5342
	T170 Roxbury	PK-6	95.72	12,127.83	1.2374	1.2374	90.69%	1.3644

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

TOWNSHEND SCHOOL DISTRICT

	FY 2012 Adopted Budget	FY 2013 Adopted Budget	FY 2014 PROPOSED Budget	% VARIANCE 13 vs 12
Preliminary Statistics				
Total elementary cost per student	15,836	15,238	19,167	25.8%
Total elementary enrollment [PK-6]	81	86	73	-15.1%
Act 68 Revenues	270,245	299,386	320,520	7.1%
Local Education Spending	1,012,453	1,011,114	1,078,672	6.7%
Equalized Pupils (k-6)	86.78	84.23	80.90	-4.0%
Excess Spending per Eq.Pupil Threshold-State	14,733	14,841	15,456	4.1%
Ed. Spending per Equal. Pupil (Act 68)-TES	11,667	12,004	13,333	11.1%
Variance over / (under) Threshold	(3,066)	(2,837)	(2,123)	-25.2%
Base Education Spending Index	8,544	8,723	8,915	2.2%
Statewide Education Tax Rate	\$0.87	\$0.89	\$0.92	3.4%
Tax Impact Estimates:*				
Est. Equalized School Prop. Tax Rate	\$1.188	\$1.225	\$1.376	12.3%
Common Level of Appraisal - to be updated Jan. 4	99.29%	96.51%	101.76%	5.4%
Estimated Actual School Tax Rate	\$1.196	\$1.269	\$1.352	6.6%
Income Sensitivity Index	1.80%	1.80%	1.80%	0.0%
Townshend School Tax Income Sensitivity % (K-12)	2.65%	2.69%	2.77%	3.2%

* Above estimated school tax rates reflect K-6 budget per requirements of Act 130.
Effective FY09 LGUHS calculates a separate tax rate that is combined with the elementary school tax rate as noted below. The school tax rate is based on weighted average equalized student statistics provided by the Vermont Department of Education.

* Estimated FY14 combined Elementary School & LGUHS Equalized School Tax Rate per Act130:

School District	FY14 Equalized Students	FY14 % of Total	Prior Year FY13 Equ. School Tax Rate	FY14 Equ. School Tax Rate	% change
Townshend School District PreK-6	80.90	49.60%	\$1.225	\$1.376	12.3%
LGUHS School District 7-12	82.21	50.40%	\$1.439	\$1.579	9.7%
Comb. K-12 (wt. avg. Eq. Sch. Tax Rate)	163.11	100.00%	\$1.328	\$1.478	11.3%
Common Level of Appraisal (CLA)			96.51%	101.76%	5.4%
			Actual Tax	Actual Rate-Estimated	
Comb. Totals K-12 (wt. avg. Actual. Sch. Tax Rate)			\$1.376	\$1.453	5.6%
% Change in Equalized Student Enrollment-Townshend			-4.0%		
% Change in Equalized Student Enrollment-LGUHS			5.0%		
% Change in Equalized Student Enrollment-PreK-12 combined			0.4%		

Weighted Income Sensitivity Index:

	FY14 Equalized Students	% of Total	spending index Factor	weighted index
LEA local base ed spending index weight	80.90	49.60%	149.56%	0.74
+ LGUHS base ed spending index weight	82.21	50.40%	158.18%	0.80
	163.11	100.00%		153.9%
Income sensitivity base index [set by legislature]				1.80%
Income sensitivity - combined weighted average				2.77%

Townshend School District

Balance Sheet

Twelve Months Ending - Fiscal Year to Date 6/30/12

	General Fund	Special Activities Fund	Total all Funds
<u>Assets</u>			
Cash	81,661	5,513	87,174
Prepaid Expenses	2,828		
Receivable-WCSU	16,408		16,408
Receivable-State Aid	8,584		8,584
Total Assets	109,481	5,513	112,166
<u>Liabilities</u>			
Accrued Salary Expenses	41,095		41,095
Accrued Benefit Expenses	1,089		1,089
Accrued Expenses	1,984		1,984
Due to Government	277		277
Total Liabilities	44,445	0	44,445
<u>Fund Balance</u>			
Beginning Fund Balance	61,900	5,498	67,398
Fund Balance YTD	3,136	15	3,151
Total Fund Balance	65,036	5,513	70,549
Total Liabilities and Fund Balance	109,481	5,513	114,994
Summary of Changes to Fund Balance			
Beginning Fund Balance	61,900	5,498	67,398
Add: FY 2012 Revenues	1,290,088	15	1,290,103
Less: FY 2012 Expenses	-1,286,952	0	-1,286,952
Change in Fund Balance	3,136	15	3,151
Ending Fund Balance	65,036	5,513	70,549

Townshend School District
Personnel Overview

FY2013 FTE	Employees	FY2013 CURRENT CONTRACT
1.0	Barton, Bethany	57,777
1.0	Bean, Randy	19,220
1.0	Bedortha, Barbara	59,424
1.0	Berry, Joyce	59,424
1.0	Dolan, Julie	66,030
0.4	Gervais, Anne	9,073
1.0	Gould, Judy	59,424
1.0	Holden, Maureen	15,938
1.0	Jerz, Kristina	62,727
1.0	Leggott, Deborah	76,521
1.0	Nystrom, Heidi	20,480
1.0	Richardson, Megan	51,171
1.0	Russ, Heidi	37,499
0.5	Sanderson, Carly	9,000
0.5	Sperry, Sandra	20,248
1.0	Staib, Lori	22,558
0.5	White, Melissa	8,640
14.9	Total Employees	655,154

Contracted Services - WCSU

[figures include salary, benefits & some program expenses]

0.40	Physical Education	30,479
0.20	Instrumental Music	19,640
0.20	General Music	18,482
0.20	Art	16,199
0.17	Nurse	9,030
0.30	Counseling	25,068
0.20	Library	11,807
0.20	Tech Asst.	13,327
1.18	SLP, Instruction & Admin	113,751
0.04	Physical Therapy	3,148
0.26	Occupational Therapy	7,186
3.35		268,117

WCSU PROPOSED FISCAL YEAR 2014 BUDGET Proposal
Superintendent's Office Administration and Support of Instruction

	FY12 Actual	FY 2013 Adopted Budget	FY 2014 Proposed Budget
REVENUES			
Interest Income	767	0	200
Erate Grant	4,800	5,000	6,000
Dover Assessment	42,683	50,386	63,511
Jamaica Assessment	36,516	39,502	50,218
Marlboro Assessment	49,605	51,646	62,772
NewBrook Assessment	89,996	89,584	104,866
Stratton Assessment	9,064	8,465	8,123
Townshend Assessment	57,364	57,137	54,649
Wardsboro Assessment	38,847	40,207	42,094
Windham Assessment	9,712	9,170	10,339
Winhall Assessment	35,286	39,502	0
Leland & Gray UHS Assessment	238,910	249,001	246,658
Total General Fund Revenues	613,550	639,600	649,430
<u>EXPENDITURES</u>			
Professional Salaries	203,415	218,000	213,294
Clerical Salaries	31,979	34,360	31,868
Benefits	63,798	69,617	77,026
Audit Services	11,880	10,000	10,000
Legal & Professional Services	10,957	7,000	6,000
Information System Services	27,216	19,733	22,441
Professional Development	5,311	7,000	7,000
Bond Insurance & Prof. Liability	11,057	9,000	9,000
Telephone	7,864	6,000	6,270
Postage & Adv.	4,463	6,500	6,500
Conferences & Travel	9,628	13,500	9,000
Supplies	3,415	3,500	3,500
Equipment	2,292	4,500	2,000
Dues	4,614	4,500	4,500
Salaries Business Office	125,426	130,700	133,088
Benefits - Business Office	62,272	59,140	72,193
Equipment Repair	0	800	800
Supplies	3,485	3,000	3,000
Equipment	1,903	2,300	3,000
Property Services - Custodial	2,926	3,250	3,250
Property Services - Maintenance & Repair	2,711	2,000	1,500
Rent	14,800	14,800	14,800
Electric/Fuel	6,598	8,000	7,000
Equipment	2,537	2,400	2,400
Total Superintendent Office/Instruction Exp.	620,546	639,600	649,430

Results of Townshend School District - Annual Meeting March 6, 2012

Article 1. The district elected David Liebow as Moderator for a term of one year.

Article 2. The district voted to accept the reports of the School Directors as presented in the July 1, 2010 – June 30, 2011 Auditors' Report.

Article 3. The district elected School Directors for Townshend School Board and the Leland and Gray Board of Directors. (See page 76)

Article 4. The district elected Anita Bean as School District Treasurer for a term of one year.

Article 5. The district voted salaries for Town School District Officers. Treasurer \$1,790.00 School Directors \$300 ea. \$1,500 total.

Article 6. The district passed over an article to raise \$10,000.00 by taxation for deposit into the School Capital Expenditures Fund.

Article 7. The district approved \$1,310,501.00 for the running expenses and liabilities of the School.

Article 8. The district authorized the School Directors to borrow money in anticipation of revenue.

Article 9. The district authorized the School Directors to spend "unanticipated" funds such as grants or gifts that may be received by the District for school purposes.

Article 10. The district voted to set the date and time of the Annual Meeting of the Townshend School District for the First Tuesday of March in the year of 2013 at 1:00pm. The article for next year to read "To determine the date and time of the Annual Meeting of the Townshend School District".

Article 11. Other non-binding business including the Rural Education District (R.E.D.) Committee was discussed.

SCHOOL SUPERINTENDENT'S REPORT

To the School Board of Townshend, Vermont:

I have the honor of presenting to you, and through you to the citizens of the town, my first report as superintendent of schools.

The enrollment for the fall term shows a very slight increase over that of last year. The distribution of pupils by rooms is as good however as formerly. The room at West Townshend has really too many students, but doing good work.

The following table gives the distribution by schools and grades:

Schools.	Grades	1.	2.	3.	4.	5.	6.	7.	8.	Tot'l
West Townshend,		4	2	4	12	0	5	0	5	32
Townshend Primary,		14	12	7						33
Townshend Intermediate,					12	7	14			33
Totals,		18	14	11	24	7	19	0	5	98

Following is the distribution in the Leland and Gray Seminary:

Seventh year,	7
Eighth year,	15
Ninth year,	16
Tenth year,	13
Eleventh year,	13
Twelfth year,	13
Total,	77

The above table shows a small gain compared with last year.

The school board has been fortunate in securing well-trained and efficient teachers this year.

The different rooms are well graded, generously supplied with books and necessary equipment.

The West Townshend students have organized a Work and Win Club. Its purpose is to promote thrift and the spirit of helpfulness. The members have nearly \$100 deposited in a savings bank. Also bought records for their victrola, and during the holidays distributed presents to shut-ins.

The Townshend Grade School gave an entertainment before Christmas. This entertainment was very well prepared and a credit to the teachers and students.

During the fall term, the students of the Seminary presented a play celebrating the Landing of the Pilgrims.

The school buildings are in good condition. I would suggest the hiring of teachers early next year; also, the continuation of medical inspection. The following is an act relating to medical inspection of schools:

"It is hereby enacted by the General Assembly of the State of Vermont:

SECTION 1. In a town which, pursuant to the provisions of Section one thousand three hundred and thirteen of the General Laws, has voted or shall vote to have medical inspection of schools, it shall not be necessary thereafter to annually vote upon the question, but such inspection shall be continued until the town, at any time, shall be duly warned for "

home and school co-operate fully in making our girls and boys happy and efficient members of society.
I wish to thank the teachers, school board and citizens for their generous support during the past school year.

Yours for better schools,

CHAS. H. STRAITIFF,
Sup't of Schools.

Townshend, Vt., Jan. 29, 1921.

BOARD OF LISTERS 2012-2013 REPORT

The updating of our Tax Maps is nearing completion.

Our state mandated town-wide reappraisal is proceeding well and will be completed for the 2013 tax year.

As a board we have had a busy and productive year. We would like to thank the other town offices for their assistance and cooperation.

On December 30 we lost Howard Lott who had provided more than twenty years of service to the town as a Lister. His knowledge and personality will be missed.

Mike Bills
Howard Lott
Dick Lucier
Paula Newton
Robin O'Neill

Townshend Listers

List of Town Properties

Buildings: Town Hall, town garage, sand/salt shed, library, elementary school, fire station, compactor hut, cemetery tool house, gazebo.

Lands: Town athletic field (one leased to L&G until 2070), gravel pit, old dump site, Taft meadows, 15 cemeteries (includes land used as athletic field, several tax sale lots, 1 share WSWMD).

Fire Department: 1951 4WD Dodge truck & trailer, 1976 Chevy pumper, 1987 GMC pumper-tanker, 1991 Ford utility truck, 2000 pumper-tanker, radio system, pressure washer, safety equipment.

Town Garage: 1992 International compactor, 2012 Freightliner truck #1, 2006 Ford F350 truck #7, 2007 Sterling truck #8, 2011 International truck #9, 2001 John Deere loader, 2002 John Deere grader, 2008 John Deere backhoe, 755 tractor, John Deere mower/snow blower, utility trailer, 1993 Bandit chipper, York rake, snow torches, battery charger, electric grinders, chainsaws, hand & power tools, culverts, signage, video surveillance system, office furniture, kitchen equipment, chairs & table, lockers, 300 gallon gasoline tank & 2000 gallon diesel tank with pumps.

Town hall: York fire safe, plat cabinet, map cabinet, office furniture, computers, printers & peripherals, fax machine, copiers, phone system, pa system, pianos, stage curtains & lighting, chairlift, voting booths, kitchen appliances & equipment, storage & filing cabinets, tower clock.

Elementary school: tables, desks & chairs, office furniture, computers, printers & peripherals, phone system, pa system, kitchen appliances & equipment, audio/visual equipment, scholastic supplies & sporting goods.

Miscellaneous: mowers, park benches, fountain, flags, gates, 1 ½ wells, tools.

07/03/2012
09:56

Townshend 2012 As Billed Grand List
Form 411 - (Town code: 651)
Main District

Page 1 of 4
Listers

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	335	66,987,600	0	66,987,600	66,987,600
Residential II R2	294	85,143,000	0	85,143,000	85,143,000
Mobile Homes-U MHU	7	62,600	0	62,600	62,600
Mobile Homes-L MHL	21	2,709,000	0	2,709,000	2,709,000
Seasonal I S1	8	1,677,400	0	1,677,400	1,677,400
Seasonal II S2	3	633,100	0	633,100	633,100
Commercial C	30	13,903,900	0	13,903,900	13,903,900
Commercial Apts CA	0	0	0	0	0
Industrial I	1	234,300	0	234,300	234,300
Utilities-E UE	3	17,040,300	0	17,040,300	17,040,300
Utilities-O UO	0	0	0	0	0
Farm F	2	1,296,900	0	1,296,900	1,296,900
Other O	160	3,633,380	0	3,633,380	3,633,380
Woodland W	90	9,446,400	0	9,446,400	9,446,400
Miscellaneous M	62	3,873,900	0	3,873,900	3,873,900
TOTAL LISTED REAL	1,016	206,641,780	0	206,641,780	206,641,780
P.P. Cable	1	152,321		152,321	152,321
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	152,321		152,321	152,321
TOTAL LISTED VALUE		206,794,101	0	206,794,101	206,794,101
EXEMPTIONS					
Veterans 10K	5	50,000	0	50,000	50,000
Veterans >10K		150,000			
Total Veterans		200,000	0	50,000	50,000
P.P. Contracts	1	152,321			
Contracts Apprv VEPC	0	0	0	0	0
Grandfathered	0	0	0	0	0
Non-Apprv(voted)	0	0			
Owner Pays Ed Tax	0	0			
Total Contracts	1	152,321	0	0	0
Farm Stab Apprv VEPC	0	0	0	0	0
Farm Grandfathered	0	0	0	0	0
Non-Apprv(voted)	0	0			
Owner Pays Ed Tax	0	0			
Total FarmStab Contr	0	0	0	0	0
Current Use	0	0	0	0	0
Special Exemptions	0		0	0	0
Partial Statutory	0	0	0	0	0
Sub-total Exemptions		352,321	0	50,000	50,000
Total Exemptions		352,321	0	50,000	50,000
TOTAL MUNICIPAL GRAND LIST		2,064,417.80			
TOTAL EDUCATION GRAND LIST			0.00	2,067,441.01	2,067,441.01
NON-TAX	39 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411				

07/03/2012
09:56 am

Townshend 2012 As Billed Grand List
Form 411 - (Town code: 651)
Main District

Page 2 of 4
Listers

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
------------------------------	-----------------	---------------------------	------------------------------	------------------------------	---------------------------------

Status on Personal Property	
1) Has inventory been exempted by vote of town/city? Yes <u>XX</u> No <u> </u>	
2) Has machinery and equipment been exempted by vote of your town/city? Yes <u>XX</u> No <u> </u>	
3) If yes for #2, what portion is now exempt? (include percentage) <u> </u> 0.00 <u> </u>	
4) If no for #2, please indicate below how your town/city is assessing business personal property (Place "X" by option used)	
a) at fair market value <u> </u> b) at depreciated value <u> </u>	
Summary of Adjustments to Taxable Values (Local Agreements Etc.)	
Approved (VEPC) Contracts/Exemptions	0
Grandfathered Contracts/Exemptions	0
Non-Approved (Voted) Contracts/Exemptions	0
Homestead Non-Approved (Voted) Contracts/Exemptions	0
Non-Resi Non-Approved (Voted) Contracts/Exemptions	0
Municipal Contracts (Owner Pays Ed Tax)	0
Special Exemptions	0
Current Use (Use Value Appraisal Program)	0
Veteran Exemptions	50,000
Homestead Veteran Exemptions beyond 10K	0
Non-Resi Veteran Exemptions beyond 10K	150,000
Partial Statutory Exemptions	0

We certify that the foregoing is a true abstract of the grand list of Townshend for the year 2012.
Given under our hands at Townshend on this 3 day of July in the year 2012.
Richard Lucier LISTERS

I hereby certify that I have examined the grand list for the year 2012 now on file and hereby certify this abstract in accord with 32 V.S.A. 4183.

Attest Anita Bean TOWN CLERK
Date: July 3, 2012

Section 5404(b) of Title 32 of the V.S.A. requires the following.

The clerk of a municipality, or the supervisor of an unorganized town or gore, annually by August 15 shall transmit to the director, in electronic format prescribed by the director, education and munici grand list data, including exemption information and grand list abstracts.

If changes or additions to the grand list are made by the listers or other officials authorized to do so after the transmission of the electronic grand list and abstract of the grand list, such clerks shall forthwith certify the same to the director by transmitting an updated electronic grand list book and electronic abstract of the grand list.

Townshend 2012 As Billed Grand List
CONTRACTS - (Town code: 651)
Main District: Listed By Type and Date Voted

DATE VOTED	PARCEL ID	NAME	CAT. CODE	BEGINNING DATE	ENDING DATE	STATUTE TITLE	CODE	VALUE BEFORE EXEMPTION	CONTRACT AMOUNT	ASSMT LESS CONTRACT
/ /	PPS02-000	SOUTHERN VERMONT CABLE CO	PC	/ /	/ /			152,321	152,321	0
	651-205-11126							Non-residential	0	152,321
		Municipal Contracts (Owner Pays Ed Tax)							152,321	

SOCIAL SERVICES SCREENING COMMITTEE - 2013 REPORT

American Red Cross of Vermont and NH Valley Region volunteers responded to over 2,884 individuals and served approximately 500 families in our area.

2013 appropriation: \$500 2014 request: \$500 **2014 recommendation: \$500**

Brattleboro Area Drop in Center, Inc. provides emergency food assistance, outreach, and case management services. They continue to serve a significant number of Townshend residents.

2013 appropriation: \$200 2014 request: \$200 **2014 recommendation: \$200**

Brattleboro Area Hospice, Inc. provides services to the terminally ill and their loved ones along with bereavement services to families and the community. They offer community education programs on the issues of death and dying for individuals, healthcare workers and organizations.

2013 appropriation: \$300 2014 request: \$300 **2014 recommendation: \$300**

The Current (operated by the Connecticut River Transit, Inc.) provides transportation between Townshend and Brattleboro in regular, handicap and wheelchair accessible buses to work, shopping, medical appointments and human services programs. They transport Townshend residents, which included medical rides for Townsend's elderly, disabled and/or children and families Medicaid.

2013 appropriation: \$300 2014 request: \$750 **2014 recommendation: \$500**

Gathering Place provides adult day services to help seniors and adults with disabilities maintain their independence by offering health monitoring, education, exercise, stimulating activities and meals.

2013 appropriation: \$400 2014 request: \$400 **2014 recommendation: \$400**

Green Mountain Retired Senior Volunteer Program (RSVP) matches volunteers age 55 and over with community services and nonprofit organizations including Grace Cottage Hospital, Townshend Elementary School, Vermont Association for the Blind. They taught a free Bone Builder Class. They knitted for Project Linus and the Reformer Christmas Stocking. Interested in volunteering? Call 254-7515

2013 appropriation: \$275 2014 request: \$275 **2014 recommendation: \$275**

Green Up Vermont sponsors Green Up Day.

2013 appropriation: \$150 2014 request: \$100 **2014 recommendation: \$100**

Health Care and Rehabilitation Services provides professional counseling services. 4,398 residents of Windham and Windsor counties currently being served.

2013 appropriation: \$1,000 2014 request: \$1,100 **2014 recommendation: \$1,100**

Morningside is the only overnight homeless shelter in the area. The need for shelter and supportive services continues to grow in our area.

2013 appropriation: \$1,000 2014 request: \$1,000 **2014 recommendation: \$1,000**

Newbrook Fire and Rescue provides fire protection and rescue service to Townshend residents. Last year the dollar amount requested was left up to the town's discretion and they are happy to do the same this year.

2013 appropriation: \$1,500 2014 request: \$1,500 **2014 recommendation: \$1,500**

SOCIAL SERVICES SCREENING COMMITTEE - continued

Senior Solutions Southeastern VT provides information and assistance to the elderly in applying for benefits; help with health insurance problems, housing needs and fuel assistance and Medicare prescription assistance. They provide home delivered meals, medical transportation and case management to enable seniors to access services, which help them remain in their homes. They also provide caregiver respite. This past year they serviced 32 Townshend residents.

2013 appropriation: \$750 2014 request: \$750 **2014 recommendation: \$750**

Southern Vermont Community Action, Inc. (SEVCA): whose mission is to enable people to cope with and reduce the hardships of poverty, create sustainable self-sufficiency and reduce the cause and move toward the elimination of poverty.

2013 appropriation: \$1,500 2014 request: \$1,500 **2014 recommendation: \$1,500**

Townshend Community Food Shelf, housed in the Townshend Community Church, provides food and other staples, information, and contacts to people in need.

2013 appropriation: \$500 2014 request: \$700 **2014 recommendation: \$700**

Vermont Center For Independent Living has been teaching people with significant disabilities and the Deaf, how to gain more control over their lives and how to access tools and services to live more independently.

2013 appropriation: \$255 2014 request: \$255 **2014 recommendation: \$255**

Visiting Nurse Association & Hospice of VT and NH made 730 homecare visits to 24 Townshend residents, and absorbed approximately \$19,848 in nonreimbursed charges.

2013 appropriation: \$2,690 2014 request: \$2,690 **2014 recommendation: \$2,690**

Women's Freedom Center provides shelter, crisis intervention, emotional support, information and referral for women and children who are survivors of physical, sexual and emotional violence along with prevention and education services. The Town of Townshend has been an ongoing supporter of their work, and they will continue to provide quality shelter, advocacy, and support to the women and children of Townshend who seek their assistance. They provided emergency support to 12 women and 17 children in Townshend.

2013 appropriation: \$1,200 2014 request: \$1,200 **2014 recommendation: \$1,200**

Youth Services coordinates the Big Brother/Big Sister program, provides in home parent education and support, a 24/7 crisis line, family medication with teens, alcohol and drug abuse prevention, intervention and treatment, court diversion, a runaway program, and transitional living services. They served 32 residents this past year.

2013 appropriation: \$1,540 2014 request: \$1,540 **2014 recommendation: \$1,540**

	2013 appropriations	requests	recommendations
Totals:	\$14,670	\$14,760	\$14,510

Complete requests from each of these social service agencies are available for review at the Towns Clerk's office.

Brattleboro Area Hospice

191 Canal St Brattleboro, VT05301

802-257-0775/800-579-7300 www.brattleborohospice.org

Brattleboro Area Hospice is dedicated to the belief that each of us can be a companion to those who are dying or grieving. We are one of less than 200 free volunteer hospices left in the United States. Our volunteers provide a wide-ranging support to clients and their families regardless of whether a patient resides at home or is in a hospital or nursing home. Hospice volunteers are also called to participate in round the clock vigils when the time is close and family can't be present.

We offer bereavement support groups creating a safe environment for sharing experiences, exploring feelings, providing mutual support and gaining insight into the grieving process. We publish a bereavement newsletter *SEASONS*, offer one-on-one grief counseling, and conduct an Annual Service of Remembrance at our Hospice Memorial Garden at Living Memorial Park.

One hundred percent of our funding is local—we receive no money from state, federal or insurance sources. Your financial support allows us to keep all our services free of charge. We are honored to provide this compassionate care to our friends and neighbors, and grateful for the community's support which makes our work possible.

Southeastern Vermont Community Action (SEVCA)

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Emergency Services (i.e., fuel/utility, housing and food assistance), Parent Education, Micro-Business Development, Individual Development Accounts, Tax Preparation, Training, Disaster Recovery, and Thrift Stores.

In the community of Townshend we have provided the following services during FY2012:

Weatherization: 3 homes (3 people) were weatherized at a cost of \$41,633

Emergency Heating Replacements: 1 home (5 people) received a repair or replacement at a cost of \$3,236

Micro-Business Development: 1 household (1 person) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$2,080

Individual Development Accounts: 1 household (2 people) earned \$2,000 in matched savings and received financial literacy training and services valued at \$484

Tax Preparation: 6 households (11 people) received refunds and tax credits totaling \$7,057

Emergency Services: 26 households (53 people) received 102 services (including crisis intervention, financial counseling, nutrition education, referral to and assistance with accessing needed services), valued at \$1,639

Fuel/Utility Assistance: 12 households (32 people) received services valued at \$5,506

Training: 4 people received green industry career assistance, training, support and job placement, valued at \$3,605

Disaster Recovery: 5 households (9 people) received disaster recovery assistance and case management, valued at \$10,337

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service.

We thank the residents of Townshend for their continued support.

SEVCA Main Office Phone: 800-464-9951 Stephen Geller, Executive Director



Gathering Place (TGP) is a 501c3 not-for-profit organization that has proudly served the elders and adults with disabilities residents of Windham County since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro. Seniors and adult disabled individuals of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. TGP is both a cost-effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 8:00AM to 5:00PM.

TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include: nursing oversight, access to on-site counseling, and occupational and physical therapies, daily exercise program, recreation and social activities, nutritious meals and snacks personal care (showers, podiatry, hairdressing), outreach services, companionship, special events, access to transportation and coordination of medical appointments.

You may contact Mary Fredette, Executive Directory at The Gathering Place, 30 Terrace Street, Brattleboro, VT 05301. Phone 802-254-6559, ext. *11.

56 Main St., Suite 202, Springfield, VT 05156

www.seniorsolutionsvt.org



We have offered the following services to residents of Townshend this past year:

57 callers requested assistance from our Senior HelpLine re: fuel assistance, health insurance problems, food stamps, etc.

21 residents requested help applying for a prescription drug program or other questions related to Medicare and health insurance

31 residents received in home case management services to assist with various problems.

1 resident received a caregiver respite grant to assist in caring for an elder relative

Transportation is arranged for medical and non-medical trips

Home Delivered Meals are prepared by Valley Cares and a Community Meal is served twice per month at the Congregational Church.

Your town contribution generates Federal matching funds to support our activities. We do not charge for any of our services. The support of the Town of Townshend citizens is greatly appreciated.

Submitted by Joyce Lemire, Executive Director
Tel: 802 885-2655 or Toll Free: 1-866 673-8376

Youth Services of Windham County

Since Youth Services was established in 1972, we have assisted over 1,200 children, youth and adults throughout Windham County every year. We help youth and families thrive. We help youth and young adults living in difficult circumstances learn the life skills that will assist them in living successfully on their own and as engaged and productive community citizens.

Program services include:

- Big Brothers Big Sisters one-to-one mentoring
- Transitioning youth in foster care to independent living as young adults
- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and housing
- Home-based counseling to keep families together, thereby avoiding the placement of children outside their home
- Court Diversion for youth and adults, an alternative to the traditional court system using a restorative justice approach to repair the harm to victims and the community while addressing the underlying issues of the people who violated the law.
- Therapeutic case management services, support and referral
- Career development focused groups and one-on-one mentoring for high school students with behavioral and learning disabilities.
- Drug and alcohol abuse prevention and intervention for youth and adults.

This year, we served 32 residents from Townshend during Fiscal Year 2012. Your continued support is beneficial to the children, youth and families in your town.

For additional information please see our website at www.youthservicesinc.org, call 802-257-0361 or email info@youthservicesinc.org. Thank you for your consideration of this request.

Julie Davenson Executive Director *Youth and Families: Healthy, Empowered, Valued*

Green Mountain RSVP and Volunteer Center

Green Mountain RSVP and Volunteer Center (Retired Senior Volunteer Program), part of the Corporation for National and Community Service – Senior Corps, is a nation-wide program for people age 55 and older who wish to have a positive impact on the quality of life in their communities. Through meaningful and significant use of their skills and knowledge, they offer their volunteer service to non-profit and community organizations.

Bone Builders (osteoporosis prevention exercise classes), Seniors for Schools (helping young students read), and TeleCare (calling homebound elders) are three of the important programs RSVP sponsors in Windham County. Our volunteers address community concerns such as health and independent living for elders, literacy, emergency preparedness and the needs of lower-income citizens.

In Townshend, RSVP volunteers served at Townshend Elementary School, Grace Cottage Hospital, Meals on Wheels, they knitted for the Reformer Christmas Stocking and made blankets for hospitalized children through the Linus Project. Throughout Windham County 252 volunteers gave 35,131 hours of service last year to 160 different organizations. If you are interested in becoming an RSVP volunteer, Peter Seares can be reached at the Brattleboro office at (802) 254-7515.

Patricia Palencsar, Executive Director Southern Vermont Headquarters
215 Pleasant Street Bennington, VT 05201 802 447-1545



GREEN UP VERMONT

P.O. Box 1191

Montpelier, Vermont 05601-1191

(802)229-4586, or 1-800-974-3259

greenup@greenupvermont.org

www.greenupvermont.org

Annual report information - Green Up Day, May 5, 2012

Tropical Storm Irene created more work than usual for our coordinators across the state. Green Up Vermont partnered with the Irene Recovery Office on special Green Up to Recover projects. Some of the hardest hit towns reported having so many volunteers that they ran out of places to send them! We distributed an additional 20,000 Green Up Day bags for Irene-related clean ups.

Green Up Day celebrated 42 years in 2012. Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The "State" does not "do" Green Up Day.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Children are our future, and Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. We rely on your help to keep Green Up Day going. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont!

Mark your calendars for the next Green Up Day, May 4, 2013, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!



Townshend, VT

(802) 365-7357 ♦ www.gracecottage.org

We Go Beyond Patient Care

Thanks to far-reaching support, your non-profit community hospital is growing, while continuing to go beyond patient care. Up-to-date technology is being used by Grace Cottage's medical professionals (five family practice physicians, two pediatricians, a full-time psychiatrist, two physician assistants, two family nurse practitioners, 11 physical therapists, six occupational therapists, a speech therapist, and five pharmacists) to care for patients of all ages, from newborn to hospice. Grace Cottage's Community Wellness Center continues to expand offerings to the public; regularly-scheduled day and evening classes include Zumba, yoga, and Strong Bones.

For more than 63 years, Grace Cottage Hospital has provided personal and professional healthcare to the people of Windham County and well beyond. Over 24,000 visits were made to Grace Cottage Family Health doctors' offices last year, and total patient days for the hospital's 19 beds (including hospice care) numbered over 4,000. More than 3,000 patients used Grace Cottage's Emergency Department during 2012.

Exciting new developments for patients during 2012 included the completion of the Diagnostic Imaging Addition, which houses the most advanced CT scanner in Windham County, and an expansion of the hospital-owned Messenger Valley Pharmacy, where over 5,000 prescriptions per month are filled for local residents and visitors. In FY2012, Grace Cottage provided over \$1,000,000 in uncompensated patient care; unfortunately, this is a number that continues to increase every year as Vermonters face increasing economic challenges. All donations, including town appropriations, enable Grace Cottage to continue to provide services to all patients who walk through our doors.

All Townshend residents are invited to join us for a behind-the-scenes tour anytime – our doors are open 24/7/365. Call (802) 365-9109 to set up a convenient date and time.

On behalf of the many patients who use Grace Cottage's healthcare services (including more than 1,200 residents of Townshend), thank you for your continuing support.



SOUTHEASTERN VERMONT WATERSHED ALLIANCE (SeVWA)

Were our rivers, brooks and streams safe for recreational activities ten months after Tropical Storm Irene? SevWA's Board of Directors realized that the baseline data from the Water Quality Monitoring Program (WQMP) could possibly be very different from the data gathered over the previous decade and that we had to do sampling again this past summer.

We were fortunate to have Laurie Callahan, assisted by Jeremy Shrauf, undertake the coordination of the WQMP again. Volunteers tested 22 recreational sites, and the data was compiled and posted every two weeks around the towns and on our website. At the beginning of the summer, a number of recreational sites had exceptionally high e-Coli results, indicating that they were unsafe for recreational purposes at that time. The results settled into acceptable e-Coli levels during the summer with a few exceptions by the end of the summer. For the results, visit our website at <https://sites.google.com/site/vtsevwa>.

WQMP data not only informs you, the recreational users of the southeastern Vermont watersheds, of the health of the waters, but it also pinpoints hotspots on our rivers that need attention from the Agency of Natural Resources. We are in continual contact with our Basin 11's watershed coordinator, Marie Caduto.

Although we believe the water sampling is important, we have had other concerns on our minds. Several SeVWA members attended workshops on how to get rid of Japanese knotweed. Why is this invasive species a concern for a watershed alliance? This plant loves water and will establish itself on the banks of rivers and streams. Nothing else can grow under the plant, thus making all the area covered by Japanese knotweed vulnerable to fluvial erosion like Tropical Storm Irene or a powerful spring run-off. The roots are like tiny hairs and break away easily.

Concern about our rivers and streams took several SeVWA members to the Windham Regional Commission's conservation committee meetings to network with other concerned individuals. An important contact was with a statewide association, sponsored through the Agency of Natural Resources, intending to bring watershed organizations together to help each other protect and restore Vermont's waters.

In the area of education, we attended both the Strolling of the Heifers, Herrick Cove's wildlife festival as well as the Wildlife Festival on Hogback.

SeVWA is thankful for the support that the Town of Townshend provides in making its programs financially viable.

2012 – Vermont Department of Health

The Vermont Department of Health is working for your health every day. With our headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community. For example, in 2012 the Health Department:

- Supported community coalitions to help make the healthy choice the easiest choice.
 - Served about half of all Vermont families with pregnant women and children to age 5 with WIC (Women, Infants and Children Supplemental Nutrition Program). WIC provides individualized nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables. In Townshend 48 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month.
 - Promoted immunizations and worked to control the spread of infectious diseases like influenza, measles and pertussis (whooping cough). This year saw another rise in the number of cases of pertussis, from 95 statewide in 2011 to 471 by December 2012
 - Launched a new online resource that brings environmental and public health data together in one place, at www.healthvermont.gov/tracking The Tracking portal has county-level searchable data and information about air quality, asthma hospitalizations, birth defects, blue-green algae, cancer rates, carbon monoxide poisoning, drinking water, heart attacks, lead poisoning and reproductive health – with links to national data.
- Your Health Department district office** is located at 232 Main St. in Brattleboro. Contact us at 257-2880.

For more information, news, alerts and resources: Visit us on the web at www.healthvermont.gov. Join us on www.facebook.com/HealthVermont. Follow us on www.twitter.com/healthvermont.



Vermont League of Cities and Towns 2012 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprised of municipal officials from across the state elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 141 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services, including highways, police, fire, recreation, libraries, sewer, and water, on a daily basis. In large part, volunteer elected and appointed municipal officials lead these local governments.

VLCT provides the following services to its member cities and towns, so that they may provide their citizens with quality services at affordable costs:

- Legal, consulting and education services. In the past year, VLCT responded to more than 3,000 inquiries for assistance from municipal officials. Our Municipal Assistance Center (MAC) conducted 15 workshops that attracted more than 1,300 people. Additionally, we conducted 12 "on-site" workshops held at municipal offices on a wide range of topics. Handbooks produced by MAC may be purchased or accessed free of charge on our website at our Resource Library. The Library also contains nearly 1,000 other electronic documents, including technical papers, model policies and newsletter articles that are currently accessible to the general public. MAC has also retained the services of professionals in municipal finance, administration, and policing to provide consulting advice to towns.
- Advocacy representation before the state and national governments to ensure that municipalities have the resources and authority they need to serve their citizens. VLCT is a leader in the education finance debate, enhancing local voter authority in governance decisions, land use discussions, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2013 legislature, as limited financial resources at the national and state level force more demand for services to the local level.
- Purchasing opportunities to provide needed services at the lowest cost. Examples include municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The substantial municipal damages resulting from Irene last year made the value of **VLCT Property and Casualty Intermunicipal Fund (PACIF)** to all our members painfully clear with members benefitting from the broad coverage, excellent re-insurance and prompt service and claims payments. These two trusts, with the addition of the VLCT Unemployment Trust, were responsible in 2010 for \$43 million in municipal tax dollars spent for insurance and risk management services.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

MYSTERY PHOTO



Is this is a West Townshend photo? Call Heidi Clawson at 874-4585 if you have info.

West River Community Project

The West River Community Project was started in 2010 as a nonprofit organization to support and promote local culture and agriculture. Our initial focus has been to restore and revive the old West Townshend Country Store and Post Office. We have a thrift shop on the second floor, all proceeds going to support our projects. We've held numerous concerts, dances, art shows and local gatherings. We ran a small market; café and ice cream stand this past summer and are planning to reopen again soon in our newly renovated space! Volunteers built a beautiful earthen outdoor bread oven. Woodfired pizza is available Friday evenings. Again, all proceeds benefiting our community efforts. We also host a community Supported Agriculture (CSA) program through the Windham Farm and Food Network, UVM Extension and Post Oil Solutions. Local produce is delivered weekly through our on-line farmer's market. Visit www.westtownshend.org to place an order and learn more about our other exciting efforts.

West River Community Project
Clare Adams, President

Windham Solid Waste Management District

327 Old Ferry Rd., Brattleboro, VT 05301
Phone (802) 257-0272 Fax 257-5122 E-mail recycle@windhamsolidwaste.org



The Windham & Windsor Housing Trust (WWHT) is a non-profit organization serving the residents of Windham and southern Windsor County. The organization began in 1987.

WWHT's mission is *to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

Our purpose is to enhance the quality of life of low and moderate income citizens; to preserve and revitalize neighborhoods; to foster diversity; and to improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

We operate three programs as described below and this year we worked with both our residents and those affected by Hurricane Irene:

Homeownership Center

The **Revolving Loan Fund** provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. This would include repairs necessary to bring homes up to code and make them a safe place to live. A staff rehabilitation specialist inspects the home, determines which repairs are necessary and works with the homeowner to plan and finance the project.

Housing Counseling Services are provided to all residents in both counties. We provide homebuyer education, credit counseling, delinquency counseling and foreclosure prevention counseling.

The **Homeland Program** provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. The grant is used towards the purchase price of the land underneath the home, lowering the cost to the homebuyer. The Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions.

Rental Housing Development Program-to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This might take the form of housing rehabilitation or the construction of new apartments. WWHT can work with towns to plan for meeting affordable housing or community development needs.

Rental Housing Management Program-WWHT manages many of their rental properties and hires Stewart Property Management Services to manage the remaining properties. WWHT takes pride in the appearance of its multi-family housing and is committed to providing the staff and financial resources necessary to ensure the long-term health and safety for its residents.

For more information, please visit us on the web at www.w-wht.org

The Windham Regional Commission

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and work cooperatively with them to address regional issues. In the absence of county government, we provide an essential link between towns, the state, and the federal government. It's a town's choice to be an active member of the WRC. The WRC is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County, and Weston in Windsor County. Created in 1965 as a voluntary alliance of towns, the WRC was the first Regional Planning Commission established in the state.

Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints two representatives to serve on the Commission for the coming year. Townshend is currently represented by Clay Turnbull and Bradley Horn. Commissioners are the foundation of the WRC. Each represents their town's interests before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of committees that address regional and municipal issues and concerns. Active service on these committees is very important because the WRC is organized around a strong committee structure. It's within these committees that most Commission decisions are made. The 10 professional staff of the WRC provides support to the Committees, as well as our member towns.

During the past year we have met with the Selectboards and Planning Commissions of most of our towns, and by June of 2013 we will have met with all towns. These meetings, called municipal consultations, are an opportunity for us to hear from towns about their needs, discuss with them what services we offer, and to provide each town with an assessment of the town's plan (if the town has a plan). These consultations provide us with valuable information, including what trainings, forums and workshops would be most helpful. This year we sponsored a number of regional forums for public officials and the general public, including the Southern Vermont Rivers Conference, a workshop on inter-local agreements, and town roles and responsibilities in the Section 248 energy utility regulation process. In 2013 we're planning forums on town implementation of the National Flood Insurance Program, capital improvement planning, development of grant proposals, and ancient roads, among others.

During the past year we assisted a number of towns with the development of their Town Plans, and revisions to their bylaws. We also continued to provide our towns with mapping and geographic information system (GIS) support. If you see a map in your town's office, more likely than not the WRC produced it. Facilitating communication between FEMA, the state and towns associated with reimbursement for the repair of public infrastructure damaged during Tropical Storm Irene is ongoing, and will be for years as audits follow project closeouts. We've provided assistance with the administration of projects, including the Brattleboro waterfront, Main Street Arts in Saxtons River, and the installation of sidewalks in Putney. We also continued our work on regional issues including transportation, emergency planning, review of Act 250 and Section 248 applications, natural resources, energy, community development, and Brownfields redevelopment. The Windham Regional Plan will expire in 2014, and we've begun the plan update process. To better facilitate and solicit public input, we've created a special website that you can access through the Commission's website at www.windhamregional.org. We've also created a Facebook page.

2013 will be another exciting and challenging year. In 2012 we made internal changes to meet increased demand for service from both our towns and state agencies without a substantial increase in revenue. We are still adjusting to an 18 percent decrease in the core funding we receive from the state. Collectively, municipal assessments enable us to provide services to all of our towns by contributing to the WRC's funding base. This funding base not only helps us keep the lights on so we'll be here for our towns; it's necessary to provide the non-federal financial match necessary to receive state and federal funding to support our work in areas such as transportation, emergency planning, Brownfield redevelopment, and virtually every other grant we pursue to do work within the Windham Region. We have based our budget on a modest increase in the per resident assessment rate from \$1.74 to \$1.78. The WRC's core budget relies on member town assessments to match and support federal and state funds. The \$1.78 per resident rate will result in a total assessment of \$2,193 from **Townshend** for the new fiscal year. Townshend may wish to budget additional amounts for town-specific work needed from the WRC. To see our detailed Program of Work and budget for FY 2013, visit our website and click on the heading "About Us."

We like to hear from those we serve. Should you have any questions, you can write us, email us at wrc@sover.net, or call us at 802-257-4547.

THE HOWARD LEGACY FUND

Aurelius Chapin Howard, born in 1812, lived much of his life in Townshend. He made a fortune in Michigan land, and in his Last Will and Testament, he bequeathed to the Town the sum of \$10,000.00 - an enormous sum in that period. The interest from this fund was directed to used to assist the poor of the Town. Mr. Howard died on January 9, 1881, and at a Town Meeting held on December 5, 1881, the Town voted to accept the legacy, and elected three Trustees to administer it.

The fund continues to this day, with Ellen Stratton Fuller, Ernest A. (Ted) Redfield and Carole J. Melis as the current Trustees.

FINANCIAL STATEMENT

Principal Balance of CD - 12/31/2011	\$10,000.00
Total Interest Earned in 2011	\$149.09
Balance of Money Market - 12/31/2011	\$13,340.14
Total Interest Earned in 2011	\$52.98
Disbursements	-\$500.00
Ending Balance as of 6/30/12	\$12,939.69

Trustees: Ellen Stratton Fuller, Ernest A. (Ted) Redfield and Carole J. Melis

Townshend Historical Society

Our mission as a historical society is to help to preserve documents, artifacts and places of historical interest. Our purpose is to document local history so as to be able to communicate the historical and cultural story of this area for the purposes of education, entertainment and community spirit.

Activities this year included an exhibit for the Vermont Exhibition in Tunbridge in June, that featured the Legacy of Civil War Veterans in Townshend. The exhibition was well attended and information flowed both ways between visitors and booth attendees.

We are currently working on a new book with writer, Castle Freeman, depicting the story of our West Townshend Village through recent research that includes stories and many photos. While the village has seen its historic ups and downs, we are currently seeing a resurgence that will be celebrated by the book, including the revival of the local church, niche farming, and the renovated general store –to name just a few.

The Historical Society is grateful for the many donations over the past year including many historic photos –some as outright gifts and some just for scanning. We love photos and can scan them on the spot if you want to share, but don't wish to donate them.

Our website at: townshendvt.org serves the community by sharing historic photos from our collection. We are always happy for help in identifying these photos and there is a place under each photo for responses from the public.

Marge Holt, Secretary

Townshend Planning Commission

The Planning Commission continues to review project review sheets, receipts of application and waste water and potable water permits as well as any Act 250 permits. This year we have reviewed Valley Cares plans for expansion.

After the flooding of Irene we met with the Emergency Management Director as well as the Windham Regional commission to continue to develop a flood hazard plan that will work with our existing ordinance. Blue Heron continued to provide status updates on the Townshend Dam Hydro Power installation and we have begun to discuss non-native invasive insects. There are several insects that threaten our native trees that have no predators; we will need to develop a plan to protect our forests.

Our ad hoc Town Hall Renovations Committee reports substantial savings in heating costs for the building since the insulation was installed. A fire alarm system with smoke and heat detectors along with a monitoring system has also been installed and a new fire wall with fire doors will be built inside the entrance hallway to meet the state fire safety codes, care has been taken in this design to reflect the ambience of this historic building. Our work needs to continue to become ADA compliant and keep this great building serving the residents of Townshend.

Arthur Monette, chairman John Evans, vice chairman Susan LeCours, clerk
Stanley Holt Bob DeSiervo

Ancient Road Committee Report 2011-2012

Over the last year and a half, starting in 2009 we had meetings sometimes 2 or 3 times a month. The committee spent winter months looking at old maps and researching town and land records. Hundreds of hours were spent researching records and right of ways. Summer months we walked ancient road right of ways and interviewed people who gave input on some right of ways.

We looked at court records. The courts discontinued some roads and some were discontinued by the town.

Written notices were sent to property owners along right of ways. A well-publicized public hearing was held. The ancient roads committee made its recommendations to the select board in September 2011.

The chairman wishes to thank the committee for the many hours they put into research.

Irvin Stowell, chairman

Charles Marchant, Cynthia Davis, Molly Cook, committee members

FY2012 SALARIES & WAGES

Auditors

Ryan Hockertlotz	31.52
Ernest Ellingson	69.35
Kristine Grotz-Kuch	31.52
Sharon Redfield	192.30
Deborah Sherman	179.69
Kirk Winchester	192.30

Cemetery

Russell Petronic	658.87
Charles Marchant	1,419.22
Ryan McGrath	126.10

Compactor Attendant

Arnold Cole	9,993.43
Cory Sleeper	214.37

Delinquent Tax Collector

Becky Nystrom	16,954.27
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Elections

Kathleen Hege	88.27
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Finance Office

Joseph Daigneault	6,997.68
Kim Ellison	15,766.65

Highway Department

Kurt Bostrom	58,330.50
Joseph Daigneault	11,203.62
Walter Royce	52,135.63
Jeffrey Russ	351.18
Edward Smith	49,496.93
Irvin Stowell	617.72
Douglas Winot	1,313.87

Lister

Mike Bills	9,117.04
Susan Eastwood	469.73
Lance Felker	110.34
Robin O'Neill	5,668.22
Susanna Palmer	3,865.02
Howard Lott	2,036.52
Richard Lucier	2,711.17

Mowing & Snowblowing

Dale Davis	1,204.26
Bryan White	264.81

Selectboard

Bruce Bills	600.00
Steve Ovenden	600.00
David Dezendorf	600.00
Hedy Harris	675.00
Jeff Russ	600.00
<i>Craig Hunt</i>	13,260.00

Town Clerk

Anita Bean	32,156.08
<i>Kathleen Hege</i>	734.53
<i>Richard Jackson</i>	532.78
<i>Kurt Tietz</i>	3,943.98

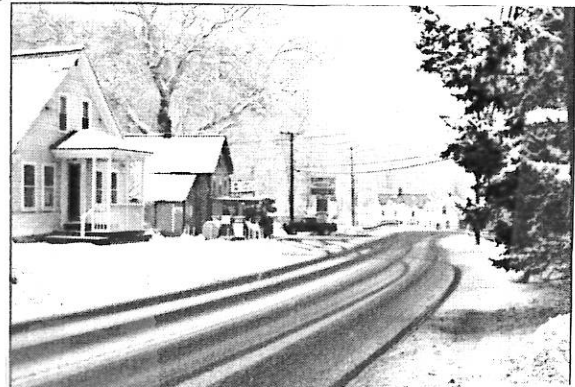
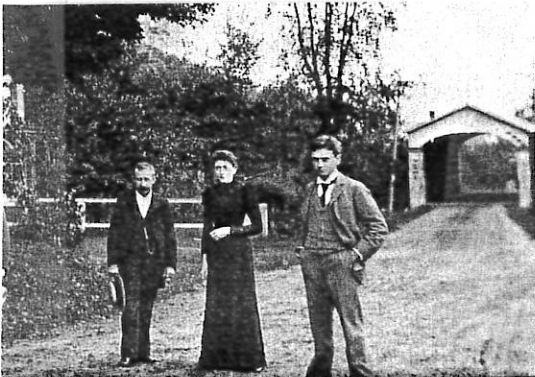
Town Hall Maintenance

Nancy Bumbala	1,783.73
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Library

Karen LaRue	24,707.14
Carly LeBlanc	941.64
<i>Donna Trumbull</i>	4,606.88

Names in italics performed clerical/assistant duties



**TOWN CLERK'S REPORT
JANUARY 1, TO DECEMBER 31, 2012**

I am never sure what to say when I write my report. I admit it is not my most favorite thing to do. As I get older it feels like one year just runs into the next and before I know it it's time to close up the old year and get ready for a new one.

My assistants and I attended a Point of Sale (POS) training session at the Department of Fish and Wildlife office in Springfield on November 14, 2012. Beginning next year we will be selling all hunting and fishing licenses on line. Anyone who had a fishing and/or hunting license from 2009 to the present will be in the system. Each person will be issued a Conservation ID Number. It will allow us to quickly pull up the information on file on an applicant and process a new license.

There are additional licenses that we will be able to sell that were not available before such as 5-year fishing, 5-year hunting, 5-year combination, 5-year trapping, permanent licenses and mentored licenses. As a Permanent License holder, the license will still need to be updated each year at a cost of \$1.50. Lifetime Licenses will still need to be activated through the Main Office or District Offices. After the initial activation we will be able to reissue, and/or sell add on tags. I ask that you have patience with us throughout the learning process.

I would like to take this opportunity to thank all the people who helped out on Election Day. Having a good group of individuals who work well together makes the process go faster, more smoothly and pleasantly. I think we got through the ballot counting in record time this year so I am grateful for everyone's contributions.

As always, thank you to my assistants Kathy Hege, Dick Jackson and Kurt Tietz for all their help and hard work.

Thank you to all Townshend residents for electing me every year as your Town Clerk. It is truly and honor and my privilege to serve the Town.

Anita Bean

Town Clerk

Results of the ANNUAL TOWN MEETING MARCH 6, 2012

The meeting was called to order at 9:10 a.m. by Moderator David Liebow .

ARTICLE I. David Liebow was elected Moderator for the ensuing year:

ARTICLE II. The Auditors' report was approved

ARTICLE III. Salaries were approved for Town officers for the ensuing year.

Town Clerk: \$ 32,875.00 / yr.

Town Treasurer: \$ 2,170.00 / yr.

Select Board: (1) Chair: \$695.25 / yr.

(4) Members: \$ 618/ yr.

Listers, Auditors, assistants and casual labor: \$ 12.99 / hr.

ARTICLE VI The town did not elect its first & second constables for two years.

ARTICLE IV. The town elected Town Officials for the ensuing year(s): see page 76

ARTICLE V. The town did not authorize the Select Board to contract with a public accountant to perform an annual financial audit of all town funds

Results of the ANNUAL TOWN MEETING MARCH 6, 2012 continued

ARTICLE VII. The Town authorized its Property Tax Collector to receive its Real Property Taxes quarterly. Monthly interest will be charged at the rate of one-half percent (1/2%) or fraction thereof; interest of one percent (1%) or fraction thereof plus penalties will commence on June 1, 2013.

ARTICLE VIII. The Town voted to appropriate \$420,267.00 to pay for the running expenses and liabilities of the Town, of which \$221,661.00 would be raised by taxation.

ARTICLE IX. The Town voted to appropriate \$677,060.00 for the running expenses and liabilities of maintaining the Town's roads, of which \$564,060.00 would be raised by taxation.

ARTICLE X. The Town voted to raise \$ 60,000.00, by taxation, to be placed in the Highway Equipment Fund toward the purchases of vehicles and equipment.

ARTICLE XI. The Town voted to raise \$ 10,000.00, by taxation, to be placed in the Capital Expenditure Fund Fire Department Reserve toward a future pumper.

ARTICLE XII. The Town voted to raise \$ 43,757.00, by taxation, for the running expenses and liabilities of the Library.

ARTICLE XIII. The Town did not vote to raise \$ 7,000.00, by taxation for providing electrical services to Taft Meadows to allow use by fairs, exhibits, festivals and public gatherings.

ARTICLE XIV. The Town voted to raise \$ 1,500.00, by taxation, for the Old Cemetery Fund

ARTICLE XV. The Town voted to raise \$ 14,670.00, by taxation, for the support of Social Services, as recommended by the Screening Committee.

ARTICLE XVI. The Town voted to authorize the Selectmen to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2012 through June 30, 2013, and to borrow money in anticipation of taxes.

ARTICLE XVII. The Town voted to authorize the Board of Selectmen to sell or convey properties acquired by the Town through tax sales and to execute, acknowledge and deliver deed and other transfer documents upon such terms and conditions as the Board of Selectmen may deem to be in the interest of the Town.

ARTICLE XVIII. The Town voted to authorize the Board of Selectmen to acquire, by gift or purchase, land for municipal forest, to promote reforestation, water conservation and good forestry practices.

ARTICLE XIX. The town voted to express appreciation to the Town road crew, other towns' road crews, and everyone else who helped support the recovery from Hurricane Irene. The town voted to authorize the Select Board to show support for the preservation of Scott Bridge on behalf of the residents of Townshend.

.Note was made of the Democratic Caucus meeting on March 24, 2012.

There will be a Special Town Meeting on April 2, 2012, at 6:00 P.M. to ratify the results of the Town Meeting held on March 6, 2012. If the Meeting results are not ratified, there will be a new Town Meeting on April 3, 2012, at 9:00 A.M. to revote on all the articles.

The meeting adjourned at 3:40 P.M.

Results of SPECIAL TOWN MEETING APRIL 2, 2012

The town voted to readopt, ratify and confirm actions taken at the Town Meeting of the Town of Townshend held on March 6, 2012, in spite of the fact that the WARNING for said meeting was posted two (2) days late and is inconsistent with the WARNING published in the Townshend Town Report for fiscal year 2010 - 2011, as well as any act or action of the municipal officers or agents pursuant thereto.

LAND TRANSACTIONS – JANUARY 1 – DECEMBER 31 2012

Total Transfer	Primary Residents
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Returns Filed

2011 - 50	4
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2012 - 32	9
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WELCOME TO TOWNSHEND (NEW PROPERTY OWNERS)

Brandon Holda	Lynn Madsen
Susanne, Dale & Kristine Clark	Marie Frisof & Cooper Small
Rebecca Houle & Kyle Lapointe	Kailen Lott

ORDINANCES

Health Ordinance
Human Bit by Animal
Solid Waste Disposal
No overnight parking
Wireless Telecommunication
Facilities (Cell Towers)

SPEED LIMIT ORDINANCES

Grafton Road (Revised)
Unpaved Town Roads
Local Enforcement on State
Highway Speed Limit
Riverdale Road (Revised)

LIQUOR/TOBACCO LICENSES

Harmonyville Store	Riverbend Farm Market
Windham Hill Inn	Lawrence's Smoke Shop & Country Store

SEPTIC APPLICATIONS

Septic Applications must be obtained by the property owner from the State of Vermont when installing or replacing a septic system and/or replacing a tank.

ANIMAL LICENSING

All dogs 6 months or older must be licensed on or before April 1st. An up-to-date Certificate of Vaccination for Rabies is required for licensing. If you are moving or your dog has died, please contact the Town Clerk's office.

Licensing Fees: \$8.00 spayed/neutered \$12.00 not spayed/neutered.

Late Fees: \$2.00 spayed/neutered - \$4.00 not spayed/neutered

The annual **PET VACCINATION CLINIC** will be held March 23, 2013 at the Newbrook Fire House from 10:00 a.m. until 1:00 p.m.

PERMIT TO KINDLE: BURN BRUSH ONLY

Fire Permits for burning must be obtained from the Town Clerk's office. Individuals must notify Keene Mutual Aid prior to burning at 603-352-1291. This Permit does not relieve you from any liability related to damage caused by the fire. Permits can also be obtained from Roger Brown, Fire Warden.

REMINDER: Burning household trash, treated/painted wood and construction materials is against the law.

Townshend Residents - RESOURCE CENTER - TOWN OFFICE

Information: past & present for public review
Certified copies: birth, marriage, death - \$10.00
Meetings: times, minutes, posted and warned
Compactor: rules & regulations, tokens and sticker
Licenses: marriage, civil marriages, animal, VT Fish & Game
Auto: renewals and State forms
Permits: driveway access & outside burning
Property: location, taxes, appraisal, owners name, 911, etc.
Hours: Monday, Tuesday, Wednesday & Friday
9:00 A.M. to 4:00 P.M.

CLOSED – Thursdays and Saturdays

NOTE: IF YOU CHANGE YOUR ADDRESS FOR ANY REASON, PLEASE BE SURE TO NOTIFY THE TOWN CLERK'S OFFICE SO THAT NOTICES/PUBLICATIONS/TAX BILLS CAN GET TO YOU IN A TIMELY MANNER

**ELECTION RESULTS
NOVEMBER 6, 2012**

**PRESIDENT – BARACK OBAMA
US SENATOR - BERNIE SANDERS
REPRESENTATIVE TO CONGRESS - PETER WELCH
GOVERNOR – PETER SHUMLIN
LIEUTENANT GOVERNOR – CASSANDRA GEKAS
STATE TREASURER – BETH PEARCE
SECRETARY OF STATE – JAMES CONDOS
AUDITOR OF ACCOUNTS – DOUG HOFFER
ATTORNEY GENERAL – WILLIAM SORRELL
STATE SENATORS – PETER GALBRAITH & JEANETTE WHITE
STATE REPRESENTATIVE – RICHARD MAREK
HIGH BAILIFF – ROBERT BACKUS**



VITAL STATISTICS

DEATHS

<u>NAME</u>	<u>AGE</u>	<u>DATE</u>	<u>RESIDENCE</u>
CHENEY, SUSAN J.	59	01/01/12	WINDHAM
DEAN, ANNE S.	68	01/02/12	TOWNSHEND
BEDORTHA, LAWRENCE	91	01/11/12	WARDSBORO
DUFRESNE, MILLE E.	93	01/20/12	TOWNSHEND
LAFONTAIN, RICHARD F.	64	01/21/12	TOWNSHEND
SWAN, KENNETH A.	82	01/30/12	TOWNSHEND
CASSIDY, AUDREY A.	54	02/06/12	MANCHESTER
BROOKS, IRENE N.	79	02/13/12	NEWFANE
BROOKS, MARIE U.	86	02/14/12	WARDSBORO
BUTCHKO, DENNIS	65	03/03/12	WILMINGTON
MONTGOMERY, JOHN P.	64	03/01/12	WESTMINSTER
BOUGHER, PAUL	63	03/08/12	BRATTLEBORO
GLEASON, JOYCE E.	84	03/26/12	JAMAICA
PULLMAN, ELEANOR	77	04/19/12	RUTLAND CITY
HALL, MARYANN	65	05/05/12	ATHENS
LECUYER, LYNDEL M.	86	06/16/12	NEWPORT CENTER
PHOENIX, EDWIN W.	86	06/19/12	TOWNSHEND
ANDERSON, ALVIN E.	60	06/19/12	GRAFTON
GILL, JEANNE A.	63	06/20/12	BRATTLEBORO
LACKEY, EARL	93	06/06/12	WELLS
BACCILE, FRANCES A.	89	06/26/12	EAST DOVER
SMITH, KENNETH F.	93	06/26/12	HINSDALE, NH
REYNOLDS, DANIEL J.	72	07/03/12	BROOKLINE
BURBANK, NANCY J.	65	07/25/12	TOWNSHEND
PRITTING, LESTER W.	92	07/30/12	TOWNSHEND
TABELL, LEONA A.	69	08/24/12	NEWFANE
LITT, DONALD D.	87	08/10/12	BOCA RATON, FL
DICKS, ELLEN D.	83	08/12/12	WHITINGHAM
ARCIOLA, JOSEPHINE	93	08/14/12	TOWNSHEND
CHASE, PERRY R., JR.	72	08/23/12	JAMAICA
MARX, OTTO	83	08/30/12	WEST CHESTERFIELD
FLYNN, RICHARD T.	84	09/09/12	NEWFANE
BOND, DAVID H.	61	09/22/12	SPRINGFIELD, MA
CARLISE, REGINA E.	86	10/07/12	WESTON
MESICK, ROBERT E., JR.	69	10/16/12	STRATTON
MCNAMEE, GORDON E.	87	10/16/12	WARDSBORO

WRIGHT, ROBERT C.	49	10/21/12	HINSDALE, NH
REYNOLDS, STEPHEN J.	52	11/18/12	BRATTLEBORO
SHERWIN, PETER R.	74	11/20/12	WEST TOWNSHEND
CANNATTA, COLIN M.	4	11/21/12	EAST JAMAICA
TRUE, PHILLIP L.	91	11/29/12	SAXTONS RIVER
TARINELLI, DANIEL	82	12/04/12	JAMAICA
BRUSO, LOUIS	84	12/12/12	JAMAICA
BECKER, GEORGE	106	12/21/12	BRATTLEBORO
TOUCHETTE, ELAINE	83	12/27/12	EAST DUMMERSTON
JACKSON, ALFRED	89	12/28/12	NEWFANE
LOTT, HOWARD	64	12/30/12	TOWNSHEND

BIRTHS

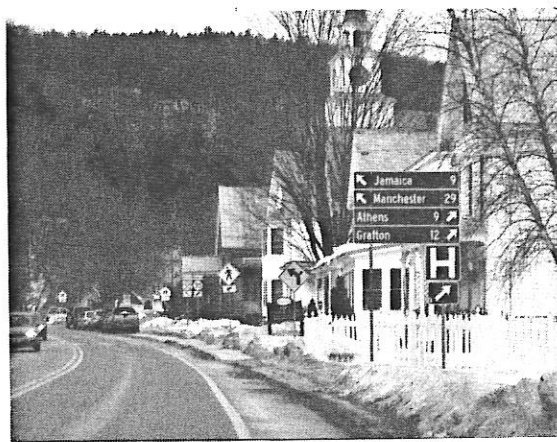
<u>NAME OF CHILD</u>	<u>SEX</u>	<u>DATE</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>	<u>RESIDENCE</u>
WILSON, SAZA M.	F	05/08/12	WILSON, ROBERT	WASUNG-LOTT, ELLENKA	TOWNSHEND
BUSH, HUNTER B.	M	05/14/12	BUSH, CHRISTIAN	LEE, SHALEY	TOWNSHEND
POLLARD, CHRISTINA	F	05/17/12	POLLARD, JOHN	BALATERO, MARILYN	TOWNSHEND
ALBIN, MAXIMUS	M	05/23/12	ALBIN, JUSTIN	ALBIN, CHANTELLE	TOWNSHEND
BALLENTINE, CYPRESS	M	05/24/12	BALLENTINE, DANNY	BALLENTINE, HEIDI	TOWNSHEND
ALLEN, SILAS	M	05/31/12	ALLEN, BRIAN	ALLEN, ROCHELLE	TOWNSHEND
GOULET, JACELYN	F	06/11/12	GOULET, RYAN	GOULET, MICHELLE	WEST TOWNSHEND
THOMAS, QUINN	F	06/24/12	THOMAS, DONALD, JR.	WHEELER, JESSICA	TOWNSHEND
CLEVELAND, STELLA	F	08/25/12	CLEVELAND, JOHN EARL	CLEVELAND, LINDSEY	TOWNSHEND
LITCHFIELD, MACEY	F	09/05/12	LITCHFIELD, NICHOLAS	LITTLE, SHAUNA	TOWNSHEND
LITCHFIELD, MAIA	F	09/05/12	LITCHFIELD, NICHOLAS	LITTLE, SHAUNA	TOWNSHEND

CIVIL MARRIAGES

<u>SPOUSE</u>	<u>RESIDENCE</u>	<u>SPOUSE</u>	<u>RESIDENCE</u>	<u>DATE</u>	<u>PLACE OF MARRIAGE</u>
CLARK, RICHARD	W. TOWNSHEND	MAYOTTE, KRISTINE	W. TOWNSHEND	02/29/12	GRAFTON
DEXTER, JEFFREY	TOWNSHEND	STOODLEY, HEATHER	TOWNSHEND	06/03/12	ROCKINGHAM
SORRENTINO, RAYMOND	TOWNSHEND	SHIPMAN, CLAUDIA	TOWNSHEND	09/15/12	STRATTON
SCOTT, THANE	READING, MA	DEVOE, JACQUELINE	BOSTON, MA	10/27/12	W. TOWNSHEND
CROSBY, TIMOTHY	TOWNSHEND	RICHARDSON, MARIE	TOWNSHEND	10/29/12	TOWNSHEND
KARLIN, JEFFREY	N. BETHESDA, MD	SCHEUERMAN, SHEILA	MT. PLEASANT, SC	12/24/12	GRAFTON

Town Clerk Fees processed as of July 1, 2011 to June 30, 2012

		Fiscal 2010/2011	Fiscal 2011/2012
Recording/Filing		\$ 13,345.00	\$ 14,070.00
Title Searching w/copies		\$ 1,945.75	\$ 2,725.80
Certified Copies (vital records)		\$ 3,120.00	\$ 2,720.00
Burial Transits		\$ 115.00	\$ 100.00
DMV		\$ 480.00	\$ 326.00
Vermont Fish & Wildlife	Town	\$ 691.50	\$ 326.00
	State	\$ 5,291.50	\$ 4,785.50
Posting Land		\$ 35.00	\$ 30.00
Marriage/Civil Unions	Town	\$ 110.00	\$ 110.00
	State	\$ 385.00	\$ 385.00
Animal Licenses	Town	\$ 1,100.00	\$ 1,510.00
	State	\$ 856.00	\$ 1,088.00
Miscellaneous		\$ 258.62	\$ 157.44
Green Mountain Passes		\$ 8.00	\$ 2.00
Town Hall Rental		\$ 857.00	\$ 850.00
Liquor/Tobacco Licenses		\$ 250.00	\$ 350.00
Total:		\$ 28,848.37	\$ 29,535.74



Duties & Responsibilities of Town Officers

In response to a request made at the last town meeting, these are excerpts from files on the Vermont League of Cities and Towns website. You can go to **www.VLCT.org** then click the Vermont Local Government button on the top right for the complete document. It's accessible on our library's computer as well.

The **moderator** is the presiding officer of municipal meetings and shall decide questions of votes taken, except if Australian ballot is used. The moderator shall preserve order in the conduct of business and meetings.

Selectpersons are responsible for general supervision of the affairs of town and shall cause to be performed all duties required of the town not committed by law to the care of any particular officer.

The **town clerk** has many responsibilities scattered throughout the statutes including administer oaths of office and the voter's oath and is automatically an ex-officio notary public, record all proceedings of town meetings, issue various licenses including marriage and dog licenses, and fish and game licenses, among others, and may register vehicles, record all land records (deeds; liens; restrictions on deeds; hazardous waste site information and storage and disposal certifications; underground storage tank information; and local permits attached to real property), record all vital records (deaths, births and marriages) Serves as presiding officer of all elections except non-Australian ballot town meetings unless the municipality by vote or charter provides otherwise and has many other election and town meeting responsibilities and works with the listers on setting the grand list and on tax appeals.

The **town treasurer** shall keep accounts of the money, bonds, notes and evidences of debt paid or delivered to him or her and of all monies paid out. The treasurer also shall pay all orders (warrants) drawn by the selectboard and shall keep records thereof. If the treasurer collects current taxes, the treasurer must post and publish notices and set a date not less than 30 days from the notice being mailed as the date taxes are due, and mail tax bills to each taxpayer. Taxes go delinquent the day after the date established for payment and the warrant for collection of delinquent taxes is turned over to the delinquent tax collector.

Listers are responsible for determining the value of the real and personal property in town. This is the value the selectboard or the town will use to set a tax rate necessary to raise the money to operate the town in the next year. It is also the basis for the determination of the property wealth of the municipality for purposes of setting state education property taxes.

Town auditors examine and adjust the accounts of all town and town school district officers and all other persons authorized by law to draw orders on the town treasurer and report their findings in writing and mail or otherwise distribute to the legal voters of the town. In many towns they take responsibility for producing the town's annual report. Recently the responsibility of auditing the local school district passed to an outside agency.

Duties & Responsibilities of Town Officers, cont.

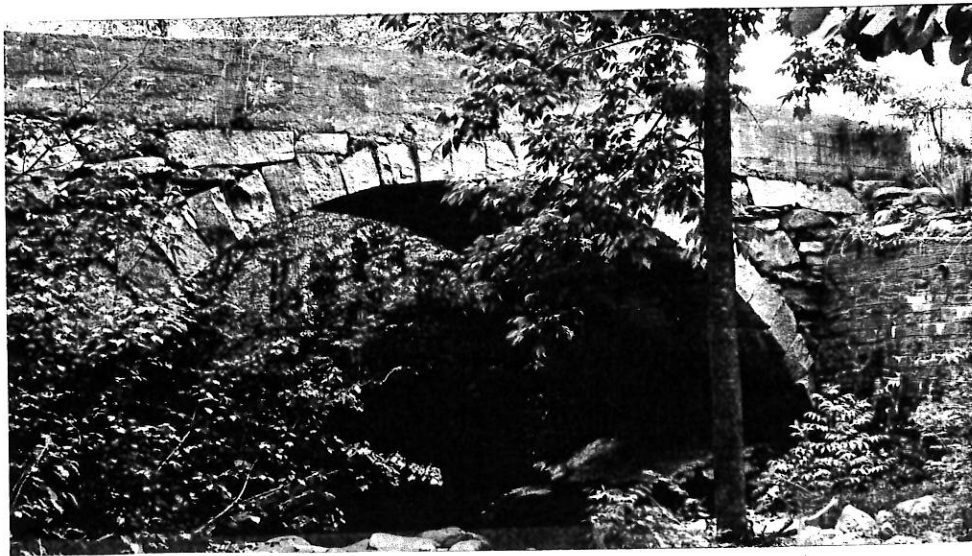
A **Board of school directors** elect, as members of a supervisory union board, a superintendent, enter into contracts with supervisory unions for joint services, warn the town school district meeting, determine educational policies of the school district, care for and manage school property, keep schoolhouses repaired and insured, receive gifts of money or other items of value for school purposes, examine claims against the town district for school expenses, draw orders for loans to the town's general fund and make regulations not inconsistent with law to carry their powers into effect.

The **constable** is a law enforcement officer, as defined by § 54(c)(6) of the Vermont Rules of Criminal Procedure, and as such has the authority to arrest, and has powers of search and seizure within the town. See web page for more information.

The office of **tree warden** has been viewed as an archaic office, but is developing new relevance in the late twentieth century. Shade and ornamental trees within the limits of public rights of way are under the control of the tree warden.

The **planning commission** may prepare a municipal plan for consideration by the legislative body, undertake studies and make recommendations on matters of land development, urban renewal, transportation, economic and social development, urban beautification and design improvements, historic and scenic preservation, the conservation of energy, the development of renewable energy resources and wetland protection, prepare and present to the legislative body recommended building, plumbing, fire, electrical, housing, and related codes and enforcement procedures, and construction specifications for streets and related public improvements, and participate in a regional planning program.

The **social services screening committee** has been delegated by our selectboard to pre-screen requests for financial assistance from various non-profit organizations that offer services to Townshend residents. The committee's recommendations are forwarded to the selectboard toward the end of the budget process, are included in town report and voted on at town meeting.



2012-13 Town of Townshend Appointed Officers

Position:	Term	
911 Coordinator	2013	Carole Melis Charmayne Shirks
911 Fire Dept. Liaison	2013	Phillip Trevorrow
Cell Tower	2013	Craig Hunt
Senior Solutions	2013	Janet Stowell
Emer. Mgmt Coordinator	2013	David Dezendorf
Energy Coordinator	2013	
FEMA Administrator (Flood)	2013	Select Board
Fence Viewer	2013	Douglas Ballantine Amon DeWitt Craig Hunt
Health Officer	2017	Dr. Timothy Shafer
Deputy Health Officer	2017	Holly Hockertlotz
Howard Legacy	2013	Carole Melis Ellen Fuller Ernest Redfield
Inspector of Shingles	2013	David Fontaine
Inspector of Wood & Timber	2012	Otto Tarbell
Planning Commission	2014	Stanley Holt
	2014	Robert DeSiervo
	2015	John Evans
	2017	Sue LeCours
	2017	Art Monette
Pound Keeper	2013	Select Board
Recreation Committee	2013	Deidra Beattie Carley Sanderson
Rescue Inc.	2013	Ryan Hockertlotz (deployed)
Social Services Screening	2013	Kathy Hege appointed Margaret Bills Ellie Lemire Barbara Bedortha
Business Loan Committee	2013	Carole Melis Sally Winchester
Town Service Officer	2013	Heidi Russ
Tree Warden	2013	Carl Steiner
Valley Cares Board	2013	Margaret Bills
Vermont State Police Liaison	2013	
Visiting Nurse Assoc.	2013	
Weigher of Coal	2013	Joseph Daigneault Margaret Bills James Newton
Windham Regional Com.	2013	
Windham Regional - Traffic	2013	
Windham Solid Waste Mgmt.	2013	Irvin Stowell

TOWN OFFICERS ELECTED IN 2012

TOWN CLERK

Anita Bean (1 year term) to March 2013

TOWN TREASURER

Joseph Daigneault (1 year term) to March 2013

SCHOOL DISTRICT TREASURER

Anita Bean (1 year term) to March 2013

TOWN MODERATOR

David Liebow to March 2013

SELECT BOARD

Hedy Harris (3 year term) to March 2013

Jeffrey Russ (1 year term) to March 2013

Chad Greenwood (1 year term) to March 2013

Henry Martin (2 year term) to March 2014

David Dezendorf (3 year term) to March 2015

SCHOOL BOARD

Kimberly Liebow (1 year term) to March 2013

Brian Schmidt (1 year term) to March 2013

April Chase (3 year term) to March 2013

Elizabeth Cutts (3 year term) to March 2014

Alfred Claussen (3 year term) to March 2015

LELAND & GRAY

Joseph Winrich (3 year term) to March 2014

Paul Jerz (3 year term) to March 2014

Michael Dolan (3 year term) to March 2015

LISTERS

Howard Lott (1 year term) to March 2013

Richard Lucier (1 year term) to March 2013

Susanna Palmer (3 year term) to March 2013

(Resigned – Paula Newton Appointed)

Robin O'Neil (3 year term) to March 2014

Mike Bills (3 year term) to March 2015

AUDITORS

Kristine Grotz-Kuch (1 year term) to March 2013

Ryan Hockertlotz (2 year term) to March 2014

Ernest Ellingson (3 year term) to March 2015

DEL TAX COLLECTOR Becky Nystrom to March 2013

FIRST CONSTABLE Joe Novick to March 2013

SECOND CONSTABLE Warren Beattie to March 2013

TOWN GRAND JUROR Margaret Bills to March 2013

TOWN AGENT Carole Melis to March 2013

LIBRARY TRUSTEES

Margaret Bills (5 year term) to March 2013

Ann Allbee (5 year term) to March 2014

Robin O'Neill (5 year term) to March 2015

Marilee Attley (5 year term) to March 2016

Marjorie Holt (5 year term) to March 2017

CEMETERY COMMISSIONERS

Howard Graff (5 year term) to March 2013

David Liebow (5 year term) to March 2014

Rickey Snow (5 year term) to March 2015

Scott Nystrom (5 year term) to March 2016

Charles Marchant (5 year term) to March 2017

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Townshend Town Hall
P.O. Box 223
Townshend, Vermont 05353

Change Service Requested

Presorted Standard
U.S. Postage
PAID
Townshend, VT 05353
Permit No. 1