

# Town of Townshend

## 153rd Annual Report



Fiscal Year July 1, 2010 to June 30, 2011





# Townshend FY 2012 Town Report

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TOWN OF TOWNSHEND			
P.O. BOX 223 - 2006 VT ROUTE 30 - TOWNSHEND, VT 05353			
<a href="http://WWW.TOWNSHENDVT.NET">WWW.TOWNSHENDVT.NET</a>			
911 FOR EMERGENCIES			
Population: 1,232		Registered Voters: 891	
Elevation : 574 Feet		Area: 27,200 Acres	Roads: 63 Miles
First Constable	365-4063	Highway Dept.	365-4260
Second Constable	365-7710	Library	365-4039
Townshend Dam Picnic/Swimming	365-7703 For Reservations 802-886-8111	L&G Union HS	365-7355
Elementary School	365-7506	Town Hall	365-7300
TOWN CLERK HOURS			
Monday, Tuesday, Wednesday, Friday - 9:00 A.M. to 4:00 P.M. - Closed Thursday & Saturday			
COMPACTOR			
Wednesday - 9:00 A.M. to 6:00 P.M.			
Saturday - 9:00 A.M. to 4:30 P.M.			
MEETINGS			
CEMETERY COMMISSION		ELEMENTARY SCHOOL	
3rd Monday - 5:00 P.M. at Town Hall		2nd Monday of each month 7:00 P.M. at the Elementary School	
FIRE DEPARTMENT		SELECT BOARD	
4th Monday - 7:00 P.M. Work Detail		1st & 3rd Monday - 6:00 P.M. at Town Hall	
2nd Thursday - 7:00 P.M. Business Meeting at Fire Station			
PLANNING COMMISSION		LIBRARY TRUSTEES	
2nd & 4th Wednesday 7:15 P.M. at Town Hall		2nd Wednesday - 6:00 P.M. at the Library	
AUDITORS		LIBRARY HOURS	
Meet monthly at Town Hall at their discretion		Monday - 1:00 P.M. to 5:00 P.M.	
		Tuesday - 9:00 A.M. to 1:00 P.M.	
		Wednesday - 1:00 P.M. to 7:00 P.M.	
LISTER HOURS		Friday - 9:00 A.M. to 1:00 P.M.	
Tuesday & Friday - 8:30 A.M. - 12:00 P.M.		Saturday - 9:00 A.M. to 1:00 P.M.	
TOWN Informational Meeting Monday, February 27, 2012 at 7:00 P.M.			
Please bring this Report to Town Meeting, March 6, 2012 at 9:00 A.M.			





# WARNING FOR THE TOWN OF TOWNSHEND

## 2012 ANNUAL MEETING

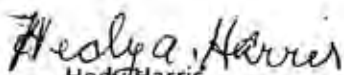
The legal voters of the Town of Townshend are hereby notified and WARNED to meet at the Town Hall in Townshend, Vermont, on Tuesday, March 6, 2012 at 9:00 A.M. to act on the following articles, viz:

- ARTICLE I.** To choose a Moderator for the ensuing year:
- ARTICLE II.** To act upon the July 1, 2010 - June 30, 2011 Auditors' Report:
- ARTICLE III.** To see what salaries the Town will vote to pay its various officials for the ensuing year:
- |   |                   |
|---|-------------------|
| Town Clerk:                                     | \$ 32,875.00 / yr |
| Town Treasurer:                                 | \$ 2,170.00 / yr  |
| Select Board: (1) Chair:                        | \$ 1,500.00 / yr  |
| (4) Members:                                    | \$ 1,000.00 / yr  |
| Listers, Auditors, assistants and casual labor: | \$ 12.99 / hr     |
- ARTICLE IV.** To elect all Town Officials for the ensuing year(s):
- |                           |               |
|---------------------------|---------------|
| Town Clerk                | (1) 1 yr term |
| Town Treasurer            | (1) 1 yr term |
| Select Board:             | (1) 3 yr term |
|                           | (1) 2 yr term |
|                           | (2) 1 yr term |
| Listers:                  | (1) 3 yr term |
|                           | (2) 1 yr term |
| Auditors:                 | (1) 3 yr term |
|                           | (1) 2 yr term |
|                           | (1) 1 yr term |
| Property Tax Collector:   | (1) 1 yr term |
| Delinquent Tax Collector: | (1) 1 yr term |
| First Constable:          | (1) 1 yr term |
| Second Constable:         | (1) 1 yr term |
| Town Grand Juror:         | (1) 1 yr term |
| Town Agent:               | (1) 1 yr term |
| Library Trustees:         | (1) 5 yr term |
| Cemetery Commissioner:    | (1) 5 yr term |
- ARTICLE V.** If a quorum of Auditors is not elected, shall the voters of the Town of Townshend, per 17 V.S.A. 2651 (B), authorize the Select Board to contract with a public accountant licensed in the State of Vermont to perform an annual financial audit of all town funds?
- ARTICLE VI.** Per 17 V.S.A. 2646 (7), to see if the Town will vote to elect its First and Second Constables to two years, rather than one year terms?
- ARTICLE VII.** To see if the Town will authorize its Property Tax Collector to receive its Real Property Taxes quarterly, August 31, 2012; November 30, 2012; March 1, 2013; and May 31, 2013? Monthly interest will be charged at the rate of one-half percent (1/2%) or fraction thereof; interest of one percent (1%) or fraction thereof plus penalties will commence on June 1, 2013.

- ARTICLE VIII.** To see if the Town will vote to appropriate \$ 419,420.00 to pay for the running expenses and liabilities of the Town, of which \$ 220,814.00 to be raised by taxation?
- ARTICLE IX.** To see if the Town will vote to appropriate \$ 811,060.00 for the running expenses and liabilities of maintaining the Town's roads, of which \$ 698,060.00 to be raised by taxation?
- ARTICLE X.** To see if the Town will vote to raise \$ 60,000.00, by taxation, to be placed in the Highway Equipment Fund toward the purchases of vehicles and equipment?
- ARTICLE XI.** To see if the Town will vote to raise \$ 10,000.00, by taxation, to be placed in the Capital Expenditure Fund Fire Department Reserve toward a future pumper?
- ARTICLE XII.** To see if the Town will vote to raise \$ 43,757.00, by taxation, for the running expenses and liabilities of the Library?
- ARTICLE XIII.** To see if the Town will vote to raise \$ 7,000.00, by taxation for providing electrical services to Taft Meadows to allow use by fairs, exhibits, festivals and public gatherings?
- ARTICLE XIV.** To see if the Town will vote to raise \$ 1,500.00, by taxation, for the Old Cemetery Fund?
- ARTICLE XV.** To see if the Town will vote to raise \$ 14,670.00, by taxation, for the support of Social Services, as recommended by the Screening Committee?
- ARTICLE XVI.** To see if the Town will authorize the Selectmen to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2012 through June 30, 2013, and to borrow money in anticipation of taxes?
- ARTICLE XVII.** To see if the Town will authorize the Board of Selectmen to sell or convey properties acquired by the Town through tax sales and to execute, acknowledge and deliver deed and other transfer documents upon such terms and conditions as the Board of Selectmen may deem to be in the interest of the Town?
- ARTICLE XVIII.** To see if the Town will authorize the Board of Selectmen to acquire, by gift or purchase, land for municipal forest, to promote reforestation, water conservation and good forestry practices?
- ARTICLE XIX.** To transact any other non-binding business to properly come before said Meeting?

**Dated at Townshend, this 2nd day of January 2012.**


**TOWNSHEND SELECT BOARD**

  
Hedy Harris

  
Steve Ovenden

  
Bruce Bills

  
Jeff Russ

  
David Dezendorf

## 2011 Select Board Report

The Select Board has had an eventful year. We continued to face challenges on many fronts while carrying out the normal business of running the town, maintaining infrastructure, controlling costs and planning for future needs. Like many households, the town too is experiencing level or depressed revenues while things like fuel, electricity, insurance and repairs continue to increase.

Most of the aging bridges and culverts that cross the many streams held surprisingly well during the huge rains brought by tropical storm Irene, but where damages did occur, they were catastrophic and will not be cheap or easy to repair. The total costs of repairing all the damages could exceed one million dollars. Fortunately, due to the hard work of the town road foreman, emergency manager, clerk and bookkeeper, we are going to qualify for the maximum FEMA re-imbursement possible, and the town's portion will only be about 25% of the total. We are thankful that no homes were lost and our residents were not harmed, but it reminded us that we must continue to plan and prepare for future challenges so that we can continue to be a strong and resilient town.

Many repairs and upgrades have been made to the town hall. We have installed a fire alarm system and are working to provide a second main door at the entrance to meet fire code, which will also help conserve heat. The new insulation has been completed, and the roof repaired.

We are proposing upgrades to Fire Station equipment as well as investing in the future emergency preparedness and response capabilities of the town. We'll also continue to upgrade the town's sidewalks and common area, and have begun discussing making some improvements at Taft Meadows, so we can start utilizing it more.

The repair of East Hill Road is a major concern. This is really the only alternate route to Route 30 to reach the hospital and north end of town and yet the road is not used very much and not winter-maintained.

The town will have added a 2012 Freightliner by meeting day and has budgeted for replacing the 2006 1-ton later in 2012. The truck fleet will then be no older than the 2007 Sterling and will be on a more sustainable course to cycle out trucks with a higher residual value and lower repair costs since most will still be under warranty.

We are anticipating the need for modifications in the grand list since the State has ordered a town wide appraisal. The Select Board is looking ahead to the need for a better building and/or location for a fire station that can house the standard size trucks in use now. We are also interested in improving our garbage collection system to make it more efficient and economical.

Finally, many thanks go to Tiz Garfield for the enormous amount of work she has done obtaining plans and grants to carry them out in the Town Hall. The Town Planning Commission did a wonderful job on the Town Plan, as did the Ancient Roads Committee with their report.

Hedy Harris

Bruce Bills

Steve Ovenden

Jeff Russ

David Dezendorf



## **TOWN CLERK'S REPORT JANUARY 1 TO DECEMBER 31, 2011**

I am never sure what to say when I write my report. I admit it is not my most favorite thing to do. As I get older, it feels like one year just runs into the next, and before I know it, it's time to close up the old year and get ready for a new one.

I guess the most historical event of 2011 was tropical storm Irene. Townshend, although it suffered damage and destruction, was more fortunate than other towns in Windham County. I cannot imagine watching my home, land and everything I own taken away by ravaging waters. Although it was a time of devastation, it was very comforting to have people go out of their way to help those that were affected by the storm. In a small town such as Townshend, it is heartwarming to know that there is always someone who is willing to lend a hand when others are in need.

There were a few changes that were instituted at the end of 2011 which I think residents of Vermont should be made aware.

With regard to real estate transactions, a change was instituted by the Vermont Department of Taxes regarding the manner in which the Vermont Property Transfer Tax Returns were done. Although the paper forms are still acceptable, there now is an e-filing service available. The attorneys complete the form online and mail the tax payment directly to the tax department. After recording, town clerks can access and complete the form online and are not required to mail them in. The paper forms from the Tax Booklet are still acceptable and, as before, need to be mailed to the Department of Taxes after completion by town the clerks.

Another point of interest is that as of December 22, 2011, due to a Supreme Court decision, property tax adjustment information is no longer considered to be public record. In the future, if a request is made for a copy of a property tax bill containing the gross amount of property tax owed, a property tax adjustment and the net amount of tax owed, our office must redact any property tax adjustment and should also redact the net amount of tax owed, unless the requestor is the property taxpayer or a duly authorized representative of the taxpayer. Therefore, it is of utmost importance that you make a copy of your tax bill for your accountant or, if selling your property, for your attorney as we will no longer be able to provide them without written notarized authorization.

Lastly, 2012 being an election year, 17 year-olds who will turn 18 on or before November 6, 2012 are now permitted to vote in the Presidential Primary and August Primary prior to the General Election. The primary process is a nomination process so persons may participate in the nominations prior to taking the voter's oath. 17 year-olds may only vote the presidential primary ballot; they may not vote in the local elections.

Again, thank you to my assistants Kathy Hege, Dick Jackson and Kurt Tietz who are always willing to lend a hand when asked. I consider myself very fortunate to have people I can count on.

Thank you to all Townshend residents for their continuing support and confidence in me. I am proud to serve as your Town Clerk and will continue to do my best to perform the job you have elected me to do. It is an honor.

Anita Bean  
Town Clerk

## **TOWN TREASURER'S & TAX COLLECTOR'S REPORT JANUARY 1 TO DECEMBER 31, 2011**

I can't believe how fast the year has passed. Operations at the Treasurer's office have remained constant. We are unable to make money on interest and many banks are not offering CDs or Money Markets but, at least, our money is accessible and safe.

Tax Collections are coming in on time but I would like to ask those of you who wait until the last day to pay to please bring in the stub from your tax bill especially if you own more than one parcel. They provide the amount and parcel number and help expedite the payment process.

I worked with the Highway Department for two months after Hurricane Irene. I stopped in briefly each day at the Treasurer's office to check on messages and make necessary tax related phone calls. During this period Anita and Kim held down the fort and it was very reassuring to know that the work was getting done in my absence. Thanks so much to both of you for going the extra mile. Our office is an example of everyone pitching in and working together.

Joseph Daigneault:  
Townshend Treasurer & Tax Collector



## **AUDITOR'S REPORT FY 2011**

We have examined the financial statement of the Town for the fiscal year ending June 30, 2011 in accordance with the provisions of Section 3593 V.S.A., Vermont Statutes annotated. In our opinion, these financial statements present fairly, to the best of our knowledge, the financial operations of each fund type on June 30, 2011. The Auditors met on a regular basis each month once appointed and sworn in, starting later in the year than has been the normal practice, as the positions were unexpectedly vacant. The Auditors met to reconcile cash accounts and to examine and review Town records for the year.

The Auditor's files were found to be well organized and in good order. We are indebted to Anita Bean and Kim Ellison for their help and support in the exercise of our responsibilities.

Sharon Redfield  
Deb Sherman  
Kirk Winchester

Townshend Auditors

## **BOARD OF LISTERS 2011-2012 REPORT**

Our Tax Maps are in dire need of replacement and updating to State standards. We have been advised to use a GIS mapping system to coordinate with the State Grand List system. During this process, we can also reflect subdivisions and ownership transfers. When completed, this system will better serve residents and our professional representatives.

An ordinance is needed to require property owners to submit notification of any changes to their properties such as new construction, additions, garages, decks or other improvements. Property owners are encouraged to contact us with any questions or concerns.

The most important development this year has been the State requirement that we conduct a town-wide reappraisal. More than sufficient funds are available in the Town budget. A reappraisal should be beneficial to all property owners. The last reappraisal performed was in 2007 when property values were still increasing. Additionally, flaws in existing information and faulty methodology utilized can be corrected. When contacted by the reappraisal firm, as yet to be determined, it is to property owners' benefit to allow access, so that information upon which your assessment will be based can be as accurate as possible. If at any time, you have questions or would like a lister to accompany the appraisal representative, please contact us.

Mike Bills  
Lanse Felker  
Dick Lucier  
Robin O'Neill  
Suzanna Palmer

Townshend Listers



**FY 2011 TOWN GENERAL FUND  
EXPENSES - VOTED & ACTUAL**

	<b>VOTED FY 2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY 2012</b>	<b>PROPOSED FY2013</b>
<b>SELECTBOARD</b>				
Wages - Select Board	3,075.00	2,475.00	3,075.00	5,500.00
Wages - Clerk	13,495.00	13,000.00	13,765.00	13,765.00
Supplies	500.00	163.87	500.00	500.00
Tax Bill Expense	900.00	656.29	900.00	750.00
WEB Expense	250.00	196.89	250.00	250.00
Technical Support	0.00	0.00	0.00	0.00
Notices	1,000.00	391.93	500.00	500.00
Windham Regional Assessment	1,900.00	1,779.00	1,900.00	1,900.00
VLCT Assessment	1,731.00	1,731.00	1,768.00	1,889.00
Insurance	3,500.00	3,484.70	3,500.00	3,500.00
Legal Expense	4,000.00	150.00	2,500.00	1,000.00
Travel/meetings	200.00	87.76	200.00	200.00
Tax Sale Purchase	0.00	670.71	0.00	0.00
Board of Health	550.00	0.00	550.00	100.00
<b>Total</b>	<b>31,101.00</b>	<b>24,787.15</b>	<b>29,408.00</b>	<b>29,854.00</b>
<b>TAFT MEADOWS</b>				
Maintenance Expense	0.00	0.00	0.00	500.00
Improvements	0.00	0.00	0.00	1,000.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>ELECTIONS</b>				
Wages - Ballot Clerks	500.00	357.85	300.00	1,000.00
Supplies	200.00	152.05	200.00	350.00
<b>Total</b>	<b>700.00</b>	<b>509.90</b>	<b>500.00</b>	<b>1,350.00</b>
<b>FINANCE OFFICE</b>				
Salary - Treasurer	2,064.00	2,064.00	2,105.00	2,170.00
Bond - Treasurer	100.00	119.94	120.00	120.00
Wages - Current Tax Collector	4,500.00	5,494.02	4,600.00	4,750.00
Wages - Bookkeeper	12,000.00	11,992.50	14,000.00	17,210.00
Technical Support	2,000.00	1,345.82	1,000.00	1,000.00
Supplies	0.00	606.41	500.00	500.00
Computer	500.00	369.92	1,000.00	250.00
Training/Professional Development	300.00	431.50	200.00	200.00
Payroll Services	750.00	1,900.60	1,700.00	1,700.00
Lockbox for Tax Payments	2,500.00	150.00	0.00	0.00
Bank Travel/Fees	0.00	0.00	100.00	100.00
<b>Total</b>	<b>24,714.00</b>	<b>24,474.71</b>	<b>25,325.00</b>	<b>28,000.00</b>



	<b>VOTED FY 2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY 2012</b>	<b>PROPOSED FY2013</b>
<b>DELINQUENT TAX COLLECTOR</b>				
Wages		10,534.98		
<i>Paid by Fees</i>		-10,534.98		
Supplies	400.00	589.74	750.00	500.00
Computer	0.00	210.40	125.00	150.00
Bond	50.00	48.36	50.00	50.00
<b>Total</b>	<b>450.00</b>	<b>848.50</b>	<b>925.00</b>	<b>700.00</b>
<b>AUDITORS</b>				
Wages	2,400.00	2,512.17	3,000.00	3,000.00
Supplies	0.00	38.17	200.00	200.00
Computer	50.00	149.00	160.00	0.00
Computer Training	50.00	232.75	0.00	0.00
Town Report - Printing	3,000.00	4,065.00	3,600.00	4,000.00
Town Report - Preparation	2,500.00	897.60	800.00	0.00
Travel/Meetings	150.00	0.00	0.00	150.00
<b>Total</b>	<b>8,150.00</b>	<b>7,894.69</b>	<b>7,760.00</b>	<b>7,350.00</b>
<b>LISTERS</b>				
Wages	16,000.00	20,505.24	20,000.00	25,000.00
Supplies	350.00	1,092.64	500.00	350.00
Map Expense	0.00	0.00	5,000.00	8,500.00
Computer	1,000.00	2,007.69	0.00	0.00
Contractual Service	5,000.00	3,375.00	1,500.00	0.00
Software Licenses	500.00	426.85	500.00	500.00
Technical Support	200.00	269.79	750.00	750.00
Notices	500.00	171.56	400.00	500.00
Legal Expense	250.00	0.00	0.00	0.00
Travel/Meetings	150.00	631.28	500.00	625.00
Equipment	500.00	159.97	0.00	0.00
<b>Total</b>	<b>24,450.00</b>	<b>28,640.02</b>	<b>29,150.00</b>	<b>36,225.00</b>
<b>TOWN CLERK</b>				
Salary	31,300.00	31,493.60	31,916.00	32,875.00
Wages - Clerk's Assistant	5,000.00	4,850.01	5,000.00	5,000.00
Health Insurance	15,000.00	13,610.22	16,000.00	18,000.00
State Retirement	1,565.00	1,574.62	1,596.00	1,645.00
Supplies	1,500.00	1,082.67	1,500.00	1,500.00
Computer	500.00	1,300.87	200.00	500.00
Bond	15.00	13.54	10.00	10.00
Repair/Maintenance	0.00	0.00	0.00	500.00
Training/Professional Development	300.00	408.10	500.00	500.00
Record Maintenance	1,000.00	0.00	0.00	0.00
<b>Total</b>	<b>56,180.00</b>	<b>54,333.63</b>	<b>56,722.00</b>	<b>60,530.00</b>

	VOTED FY 2011	ACTUAL FY2011	VOTED FY 2012	PROPOSED FY2013
<b>PLANNING COMMISSION</b>				
Supplies	0.00	0.00	100.00	200.00
Map Expense	500.00	0.00	500.00	300.00
Printing	500.00	0.00	400.00	200.00
Town Plan	1,400.00	0.00	1,500.00	500.00
Notices	500.00	30.87	400.00	200.00
Travel/Meetings	100.00	0.00	100.00	100.00
Ancient Roads	0.00	68.92	0.00	0.00
<b>Total</b>	<b>3,000.00</b>	<b>99.79</b>	<b>3,000.00</b>	<b>1,500.00</b>
<b>BOARD OF CIVIL AUTHORITY</b>				
Supplies	0.00	0.00	25.00	25.00
Appeals	0.00	0.00	50.00	50.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	<b>75.00</b>
<b>TOWN HALL</b>				
Wages - Janitorial	2,500.00	1,912.71	2,000.00	2,000.00
Supplies	2,250.00	1,576.28	1,500.00	1,600.00
Copier	750.00	1,322.64	700.00	700.00
Computer Expense	0.00	344.88	240.00	240.00
Insurance	2,500.00	4,948.56	5,000.00	5,500.00
Lawn Care	200.00	33.29	100.00	100.00
Repair/Maintenance	500.00	479.94	2,500.00	4,500.00
Clock Contract	300.00	0.00	100.00	100.00
Electricity	2,200.00	2,103.38	1,800.00	1,800.00
Fuel	13,000.00	8,890.66	12,000.00	10,000.00
Telephone	1,500.00	1,637.68	1,500.00	1,700.00
New Equipment	0.00	314.96	500.00	500.00
Town Hall Renovations	0.00	48,560.00	0.00	5,000.00
<i>Transfer from RDAG/Grant Revenue</i>		-48,300.00	0.00	0.00
<b>Total</b>	<b>25,700.00</b>	<b>23,824.98</b>	<b>27,940.00</b>	<b>33,740.00</b>
<b>Total Town Government</b>	<b>174,445.00</b>	<b>165,413.37</b>	<b>180,805.00</b>	<b>200,824.00</b>
<b>PUBLIC SAFETY</b>				
Law Enforcement		20,909.79	25,000.00	25,000.00
<i>Transfer from Reserve</i>				-9,250.00
Rescue Inc	29,740.00	29,736.12	30,105.00	32,500.00
Constable	845.00	479.66	845.00	1,000.00
Emergency Management	2,500.00	485.76	1,500.00	11,000.00
Forest Fire	3,500.00	0.00	0.00	3,500.00
Pound keeper	500.00	0.00	500.00	1,500.00
<b>Total</b>	<b>37,085.00</b>	<b>51,611.33</b>	<b>57,950.00</b>	<b>65,250.00</b>

	<b>VOTED FY 2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY 2012</b>	<b>PROPOSED FY2013</b>
<b>FIRE DEPARTMENT - STATION</b>				
Supplies	500.00	206.41	500.00	500.00
Dues	13,500.00	13,868.00	13,500.00	14,300.00
Insurance	3,000.00	1,607.44	3,000.00	2,000.00
Worker's Compensation Insurance	1,500.00	1,104.08	1,500.00	1,500.00
Required Medical Expense	500.00	0.00	500.00	500.00
Repair/Maintenance	5,000.00	-825.62	5,000.00	4,000.00
Communication	1,000.00	0.00	4,730.00	5,000.00
Fire Pond	1,500.00	0.00	1,500.00	1,000.00
Electricity	900.00	638.16	900.00	900.00
Fuel	5,000.00	4,963.52	5,000.00	5,000.00
Telephone	525.00	514.46	525.00	525.00
New Equipment	500.00	0.00	500.00	11,500.00
<b>Total</b>	<b>33,425.00</b>	<b>22,076.45</b>	<b>37,155.00</b>	<b>46,725.00</b>
<b>FIRE DEPARTMENT - VEHICLES</b>				
Supplies	1,000.00	261.63	1,000.00	1,000.00
Insurance/Registration	2,000.00	2,911.28	2,000.00	3,500.00
Repair	2,500.00	2,690.12	2,500.00	3,000.00
New Equipment	1,000.00	0.00	1,000.00	3,555.00
<b>Total</b>	<b>6,500.00</b>	<b>5,863.03</b>	<b>6,500.00</b>	<b>11,055.00</b>
<b>Total Public Safety</b>	<b>39,925.00</b>	<b>27,939.48</b>	<b>43,655.00</b>	<b>57,780.00</b>
<b>SIDEWALKS/STREET LIGHTS</b>				
Wages - snow blowing	750.00	809.58	600.00	900.00
Street Lights	6,200.00	5,616.58	5,000.00	6,000.00
Snow blower use	600.00	92.70	0.00	0.00
Sidewalk Study/Repairs	0.00	0.00	0.00	6,600.00
<i>Transfer from Reserve</i>				-6,600.00
<b>Total</b>	<b>7,550.00</b>	<b>6,518.86</b>	<b>5,600.00</b>	<b>6,900.00</b>
<b>HIGHWAY GARAGE</b>				
Supplies	368.00	618.08	500.00	700.00
Insurance	473.00	2,858.53	2,500.00	3,200.00
Repair/Maintenance	550.00	3,860.68	500.00	1,000.00
Electricity	4,000.00	3,849.90	3,500.00	3,500.00
Fuel	4,950.00	6,723.08	5,000.00	6,500.00
Telephone	630.00	659.88	650.00	700.00
Computer	330.00	260.59	300.00	150.00
<b>Total</b>	<b>11,301.00</b>	<b>18,830.74</b>	<b>12,950.00</b>	<b>15,750.00</b>

	<b>VOTED FY 2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY 2012</b>	<b>PROPOSED FY2013</b>
<b>WASTE/RECYCLING/COMPACTOR</b>				
WSWMD Assessment	13,740.00	13,740.20	14,000.00	14,000.00
Wages	10,200.00	9,572.82	10,404.00	10,500.00
Supplies	200.00	0.00	150.00	0.00
Insurance	600.00	88.04	350.00	100.00
Tipping Fees	25,800.00	19,281.00	22,000.00	22,000.00
Repair/Maintenance	1,500.00	126.19	1,800.00	1,500.00
<b>Total</b>	<b>52,040.00</b>	<b>42,808.25</b>	<b>48,704.00</b>	<b>48,100.00</b>
<b>COMMON</b>				
Supplies	200.00	7.04	200.00	100.00
Lawn Care	600.00	509.85	600.00	600.00
Tree Care	2,000.00	1,810.00	1,500.00	2,000.00
Fountain Care	200.00	672.89	200.00	200.00
Electricity	480.00	1,073.63	400.00	400.00
Gazebo Maintenance	500.00	0.00	0.00	0.00
<b>Total</b>	<b>3,980.00</b>	<b>4,073.41</b>	<b>2,900.00</b>	<b>3,300.00</b>
<b>RECREATION</b>				
Ballfield	100.00	0.00	100.00	100.00
General Recreation	100.00	0.00	100.00	100.00
<b>Total</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
<b>Total Public Works</b>	<b>75,071.00</b>	<b>72,231.26</b>	<b>64,754.00</b>	<b>74,250.00</b>
<b>EMPLOYER EXPENSE - TOWN</b>				
Payroll Taxes	7,500.00	8,828.18	10,000.00	10,250.00
Workers' Compensation	2,000.00	1,178.85	2,000.00	1,500.00
Unemployment Insurance	2,000.00	1,612.98	2,500.00	500.00
<b>Total</b>	<b>11,500.00</b>	<b>11,620.01</b>	<b>14,500.00</b>	<b>12,250.00</b>
<b>OTHER EXPENSES</b>				
Debt Service - Garage Bond Principal		0.00	40,000.00	40,000.00
Debt Service - Garage Bond Interest	100.00	23,858.00	26,882.00	26,246.00
Windham County Tax	13,000.00	10,903.00	13,000.00	11,000.00
Memorial Day Expense	250.00	230.55	250.00	250.00
Miscellaneous Expense	0.00	215.37	0.00	0.00
<b>Total</b>	<b>13,350.00</b>	<b>35,206.92</b>	<b>80,132.00</b>	<b>77,496.00</b>
<b>Total Other Expenses</b>	<b>24,850.00</b>	<b>46,826.93</b>	<b>94,632.00</b>	<b>89,746.00</b>
<b>TOTAL</b>	<b>314,291.00</b>	<b>312,411.04</b>	<b>383,846.00</b>	<b>422,600.00</b>

**FY 2011 TOWN GENERAL FUND  
REVENUE - VOTED & ACTUAL**

	<b>VOTED FY2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY2012</b>	<b>PROPOSED FY2013</b>
<b>TAX REVENUE</b>				
Property Tax -General Fund Expenses	351,576.00	231,755.39	349,914.00	356,354.00
Property Tax - Garage Bond Principal			40,000.00	40,000.00
Property Taxes - Garage Bond Interest			26,882.00	26,246.00
Deduct Surplus/Add Deficit	-32,561.78		48,697.82	-70,500.00
Total Non-Tax Revenue	-87,856.00	189,307.05	-74,706.00	-114,306.00
<b>OTHER TAX REVENUE</b>				
Interest - Late Tax Payments	-1,000.00	1,569.63	-1,000.00	-800.00
Adjusted Taxes - E & O	10,000.00	-1,102.76	10,000.00	2,000.00
Interest - Delinquent Taxes	-10,000.00	20,554.22	-15,000.00	-15,000.00
Tax Sale Revenue		21,542.52		
<b>TOTAL TO BE RAISED IN TAXES</b>	<b>230,158.22</b>	<b>463,626.05</b>	<b>384,787.82</b>	<b>223,994.00</b>
<b>NON-TAX REVENUE</b>				
<b>LICENSES &amp; PERMITS</b>				
Liquor Licenses	300.00	250.00	350.00	250.00
Dog Licenses	1,400.00	1,100.00	1,200.00	1,100.00
Marriage Licenses	0.00	100.00	0.00	0.00
Fish & Game Licenses	0.00	366.50	0.00	0.00
<b>INTERGOVERNMENTAL</b>				
Dam Tax-Loss Payment	5,656.00	5,656.00	5,656.00	5,656.00
PILOT - Pmt in Lieu of Taxes on State Owned Land	3,000.00	9,147.86	4,000.00	4,000.00
Current Use "Hold Harmless" Pmt				40,000.00
Civil/Local Fines	35,000.00	79,431.61	25,000.00	25,000.00
Ancient Roads Grant	0.00		0.00	0.00
Handicapped Ramp Grant	0.00		0.00	0.00
Town Hall Grants		48,300.00		0.00
<b>OTHER REVENUE</b>				
Interest	2,000.00	811.46	1,000.00	800.00
Rent - Town Hall	500.00	857.06	500.00	500.00
Town Office Fees	15,000.00	16,584.37	15,000.00	15,000.00
Compactor Fees	25,000.00	24,648.50	22,000.00	22,000.00
Miscellaneous	0.00	2,053.69	0.00	0.00
<b>Total Non-Tax Revenue</b>	<b>87,856.00</b>	<b>189,307.05</b>	<b>74,706.00</b>	<b>114,306.00</b>



**FY 2011 GENERAL FUND  
COMPARATIVE BALANCE SHEET**

	<b>6/30/2010</b>	<b>6/30/2011</b>
<b>ASSETS</b>		
Cash Accounts & Petty Cash	185,838.27	282,526.58
Receivables		
<i>Delinquent Taxes</i>	192,412.64	222,116.02
<i>Due from Other Funds</i>	607,626.30	0.00
<i>Due to Other Funds</i>	36.15	-130,549.28
Prepaid Utilities & Expenses	424.01	3,452.95
Accounts Receivable	13,461.50	4,469.80
<b>TOTAL ASSETS</b>	<b>999,798.87</b>	<b>382,016.07</b>
 <b>LIABILITIES, RESERVES &amp; FUND BALANCES</b>		
Accounts Payable	23,452.03	21,021.22
Notes Payable - Town Garage	740,000.00	0.00
License Fees Due - State of Vermont	144.00	112.00
Delinquent Tax Collector	2,360.28	2,614.27
Health Insurance Withholding	1,955.55	2,806.38
Payroll Withholdings	-7.08	0.00
Deferred Taxes	142,844.80	142,844.80
<b>TOTAL PAYABLES</b>	<b>910,749.58</b>	<b>169,398.67</b>
 Special Articles		
Law Enforcement	3,706.84	9,248.33
<b>TOTAL SPECIAL ARTICLES</b>	<b>3,706.84</b>	<b>9,248.33</b>
 Due Other Funds		
Townshend Public Library	6,385.00	0.00
Gazebo	500.00	500.00
<b>TOTAL DUE OTHER FUNDS</b>	<b>6,885.00</b>	<b>500.00</b>
 Reserves		
Restore Records	12,175.53	14,461.53
Reappraisal	92,762.12	102,832.12
Infrastructure	15,846.35	15,846.35
Firehouse Repair	2,150.69	43,611.69
Planning Commission	4,220.58	4,220.58
<b>TOTAL RESERVES</b>	<b>127,155.27</b>	<b>180,972.27</b>
 Fund Balance - Prior Year	10,600.39	-48,652.70
Fund Balance - Current Year	-59,298.21	70,549.50
 <b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCES</b>	<b>999,798.87</b>	<b>382,016.07</b>

**FY 2011 HIGHWAY FUND  
EXPENSES - VOTED & ACTUAL**

	VOTED FY2011	ACTUAL FY2011	VOTED FY2012	PROPOSED FY2013
GENERAL MAINTENANCE				
Wages	151,150.00	152,826.40	153,000.00	200,000.00
Materials & Supplies	120,000.00	107,791.89	120,000.00	130,000.00
Road Signs	500.00	1,056.15	2,500.00	3,500.00
Contracted Services	14,000.00	15,655.76	16,000.00	18,000.00
Total	285,650.00	277,330.20	291,500.00	351,500.00
WINTER MAINTENANCE				
Wages	see above			
Materials & Supplies	see above			
Contracted Services	see above			
Use Town Equipment	see above			
Total	see above			
RETREATMENT	83,000.00	81,568.10	90,000.00	110,000.00
Applied to Reserve	0.00	0.00	0.00	
State Grant	0.00	0.00	0.00	
Total	83,000.00	81,568.10	90,000.00	110,000.00
FOG LINE PAINTING	10,000.00		0.00	
Applied to Reserve		10,000.00	0.00	
Total	10,000.00	10,000.00	0.00	0.00
SPECIAL PROJECTS - (TOWN MATCH)				
Special Projects	0.00	0.00		
Applied to Reserve		0.00		
Windham Hill Road	12,000.00	0.00	8,000.00	
Ditches/culverts/underdrains		61,288.15		
Use Reserve		-32,000.00		
Grant		-34,657.44		
Route 35 Bridge #1	16,000.00	0.00		
Change to box culvert		143,000.00		
Grant		-128,700.00		
Townshend Dam Road		0.00	24,000.00	
Finish repairing culvert		9,775.00		
Ellen Ware Road				80,000.00
Total	28,000.00	18,705.71	32,000.00	80,000.00

	<b>VOTED FY2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY2012</b>	<b>PROPOSED FY2013</b>
<b>GRAVEL CRUSHING</b>	22,500.00		30,000.00	22,500.00
<i>Applied to Reserve</i>		22,500.00		
<b>Total</b>	<b>22,500.00</b>	<b>22,500.00</b>	<b>30,000.00</b>	<b>22,500.00</b>
 <b>TOTAL DIRECT HIGHWAY</b>	 <b>429,150.00</b>	 <b>410,104.01</b>	 <b>443,500.00</b>	 <b>564,000.00</b>
 <b>ANCILLARY EXPENSES</b>				
Liability Insurance	1,800.00	1,948.40	2,500.00	2,200.00
Uniforms	3,000.00	4,897.20	3,500.00	4,000.00
Training	250.00	240.00	200.00	200.00
CDL	100.00	0.00	0.00	0.00
Miscellaneous	641.00	1,236.65	750.00	750.00
<b>Total</b>	<b>5,791.00</b>	<b>8,322.25</b>	<b>6,950.00</b>	<b>7,150.00</b>
 <b>EMPLOYER EXPENSE</b>				
Payroll Taxes	12,500.00	11,036.39	11,700.00	15,300.00
Unemployment Insurance	2,000.00	1,702.01	2,200.00	2,000.00
Health Insurance	37,700.00	27,220.44	32,000.00	30,000.00
Retirement	8,000.00	7,330.94	7,600.00	10,000.00
Workers' Compensation	11,400.00	6,380.38	11,500.00	9,000.00
Miscellaneous	150.00	0.00	0.00	0.00
Other Fund Reimbursement	300.00	0.00	0.00	0.00
<b>Total</b>	<b>72,050.00</b>	<b>53,670.16</b>	<b>65,000.00</b>	<b>66,300.00</b>
 <b>TOTAL INDIRECT HIGHWAY</b>	 <b>77,841.00</b>	 <b>61,992.41</b>	 <b>71,950.00</b>	 <b>73,450.00</b>
 <b>TOTAL HIGHWAY EXPENSE</b>	 <b>506,991.00</b>	 <b>472,096.42</b>	 <b>515,450.00</b>	 <b>637,450.00</b>

**FY 2011 EQUIPMENT FUND  
EXPENSES - VOTED & ACTUAL**

	<b>BUDGET FY2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY2012</b>	<b>PROPOSED FY2013</b>
Truck #3 - 1999 International	4,659.00	7,457.23	0.00	0.00
Truck #4 - 2000 International	20,000.00	18,657.64	20,000.00	0.00
Truck #7 - 2006 Ford 1-ton	10,882.00	10,045.40	10,000.00	3,000.00
Truck #8 - 2007 Sterling	8,000.00	14,956.90	10,000.00	10,000.00
Truck #9 - 2011 International		1,945.52	3,000.00	5,000.00
Truck #1 - 2012 Freightliner				5,000.00
Truck #2 - 1 ton replacement				1,000.00
Loader - 2001 John Deere	5,500.00	4,250.84	5,500.00	10,000.00
Grader - 2002 John Deere	12,000.00	8,872.97	8,000.00	8,000.00
755 Tractor - John Deere	1,765.00	888.82	1,500.00	1,500.00
Backhoe - 2008 John Deere	7,500.00	2,756.85	4,000.00	4,000.00
Miscellaneous Equipment	4,800.00	1,417.26	4,800.00	4,000.00
<b>ALL EQUIPMENT EXPENSES</b>				
Equipment Purchases	15,000.00	13,344.66	0.00	4,000.00
Miscellaneous Shop Supplies	5,200.00	7,274.54	5,200.00	5,000.00
Diesel	24,328.00	52,730.95	35,000.00	45,000.00
Unleaded Gas	1,000.00	555.00	1,200.00	1,500.00
Tank Expenses-Diesel & Gas	300.00	89.99	500.00	4,000.00
Liquid Chlorine Machine	1,863.00	0.00	1,000.00	1,000.00
<b>Total</b>	<b>47,691.00</b>	<b>73,995.14</b>	<b>42,900.00</b>	<b>60,500.00</b>
<b>Equipment Purchases</b>				
Debt Service - Principal	0.00	36,940.00	53,740.00	58,340.00
Debt Service - Interest	3,860.00	2,423.80	3,365.00	3,270.00
<b>Total</b>	<b>3,860.00</b>	<b>39,363.80</b>	<b>57,105.00</b>	<b>61,610.00</b>
<b>TOTAL EQUIPMENT/ SHOP EXPENSES</b>	<b>126,657.00</b>	<b>184,608.37</b>	<b>166,805.00</b>	<b>173,610.00</b>

**FY 2011 HIGHWAY FUND  
REVENUE - VOTED & ACTUAL**

	<b>VOTED FY2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY2012</b>	<b>PROPOSED FY2013</b>
<b>TAX REVENUE</b>				
Property Tax	523,048.00	589,913.84		
Highway Fund Expenses			515,450.00	637,450.00
Highway Equipment Expenses			166,805.00	173,610.00
Deduct Surplus/Add Deficit	66,865.84		-27,770.59	
Total Non-Tax Highway Revenue		112,118.64	-110,600.00	-113,000.00
<b>TOTAL TO BE RAISED IN TAXES</b>	<b>589,913.84</b>	<b>702,032.48</b>	<b>543,884.41</b>	<b>698,060.00</b>
<b>NON-TAX REVENUE</b>				
State of Vermont Annual Program	109,000.00	108,163.64	109,000.00	109,000.00
Highway Revenue-Plow other Towns	1,600.00	3,955.00	1,600.00	4,000.00
Miscellaneous Income	0.00	0.00	0.00	0.00
<b>Total Non-Tax Highway Revenue</b>	<b>110,600.00</b>	<b>112,118.64</b>	<b>110,600.00</b>	<b>113,000.00</b>





**FY 2011 HIGHWAY FUND  
COMPARATIVE BALANCE SHEET**

	<b>6/30/2010</b>	<b>6/30/2011</b>
<b>ASSETS</b>		
Due from General Fund	83,470.59	313,906.65
<b>TOTAL ASSETS</b>	<b>83,470.59</b>	<b>313,906.65</b>
 <b>LIABILITIES, RESERVES &amp; FUND BALANCES</b>		
Due to General Fund	0.00	0.00
Gravel Crushing Reserve	0.00	22,500.00
Fogline Painting Reserve		10,000.00
Special Project Reserve	32,000.00	0.00
Retreatment Reserve	23,700.00	23,700.00
Fund Balance - Prior Year	-36,992.66	27,770.59
Fund Balance - Current Year	64,763.25	229,936.06
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCES</b>	<b>83,470.59</b>	<b>313,906.65</b>

**FY 2011 HIGHWAY EQUIPMENT FUND  
COMPARATIVE BALANCE SHEET**

	<b>6/30/2010</b>	<b>6/30/2011</b>
<b>ASSETS</b>		
Cash Account - Other	58,166.70	111,436.27
Cash Account - Compactor	22,493.33	22,493.33
Receivables	53,067.69	-183,357.37
<b>TOTAL ASSETS</b>	<b>133,727.72</b>	<b>-49,427.77</b>
 <b>LIABILITIES, RESERVES &amp; FUND BALANCES</b>		
Municipal Equipment Note - Truck 7	8,000.00	4,000.00
Municipal Equipment Note - Truck 8	55,710.00	37,140.00
Municipal Equipment Note - Backhoe	57,480.00	43,110.00
Municipal Equipment Note - Truck 9		67,000.00
Compactor Reserve	22,493.93	22,493.93
Fund Balance - Prior Year	-55,909.32	-9,956.21
Fund Balance - Current Year	45,953.11	-213,215.49
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCES</b>	<b>133,727.72</b>	<b>-49,427.77</b>

**EQUIPMENT LOAN SCHEDULE**

	<b>Balance 6/30/2010</b>	<b>Paid</b>	<b>Balance 6/30/2011</b>
Truck #7 2006 Ford 1-Ton	8,000.00	4,000.00	4,000.00
Truck #8 2007 Sterling	55,710.00	18,570.00	37,140.00
Backhoe - 2008 John Deere	57,480.00	14,370.00	43,110.00
Truck #9 - 2011 International	67,000.00		67,000.00

## FY 2011 SPECIAL TOWN FUNDS

### Common Fund

Balance 06/30/10	5,699.50
Interest	5.68
Balance 06/30/11	<b>5,705.18</b>

### Moseley Fund

Balance 06/30/10	60,858.72
Interest	152.32
Balance 06/30/11	<b>61,011.04</b>

### Sewer Escrow

Balance 06/30/10	39,389.35
Interest	308.13
Balance 06/30/11	<b>39,697.48</b>

### Town Hall Renovation

Balance 06/30/10	2,108.00
Transferred to Pilot/RDAG Funds	2,108.00
Balance 06/30/11	<b>0.00</b>

### Pilot/RDAG Funds

Balance 06/30/10	118,503.01
Interest	614.81
Transfer from TH Renovation A/C	2,108.00
Paid to GF for renovations	-9,100.00
Balance 06/30/10	<b>112,125.82</b>

### Fund Designation

Pilot: \$40,000.00 TH Renovation: \$72,125.82

### Sidewalk Funds

Balance 6/30/10	64,586.73
FY 2011 Appropriation	16,000.00
Interest	409.26
Sidewalk Improvements	-68,317.76
Balance 6/30/11	<b>12,678.23</b>

**FY 2011 FIRETRUCK RESERVE FUND  
F/K/A CAPITAL EXPENDITURE FUND  
COMPARATIVE BALANCE SHEET**

	<b>6/30/2010</b>	<b>6/30/2011</b>
<b>ASSETS</b>		
Cash Account	146,819.66	157,301.61
Interest	481.95	1,334.32
<b>TOTAL ASSETS</b>	<b>147,301.61</b>	<b>158,635.93</b>
 <b>LIABILITIES, RESERVES &amp; FUND BALANCES</b>		
Prior Years' Interest	228.99	481.95
Reserves:		
Fire Department Pumper	146,590.67	156,819.66
Fire Truck and Study	0.00	0.00
Town Barn/Salt Shed	0.00	0.00
Total	146,819.66	157,301.61
 Interest	481.95	1,334.32
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCES</b>	<b>147,301.61</b>	<b>158,635.93</b>

## FY 2011 SALARIES & WAGES

### Auditors

Barbara Marchant	410.97
Elizabeth Harrison	1421.40
Eleanor Lemire	679.80

### Cemetery

Jamie Bernard	806.49
Charles Marchant	786.87
Ryan McGrath	126.69

### Compactor Attendant

Arnold Cole	9455.40
Cory Sleeper	117.42

### Delinquent Tax Collector

Becky Nystrom	10534.98
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### Elections

Kathleen Hege	454.23
Kurt Tietz	299.73

### Finance Office

Joseph Daigneault	6760.80
Kim Ellison	11992.50

### Highway Department

Kurt Bostrom	55607.68
Joseph Daigneault	6402.33
Walter Royce	44644.65
Jeffrey Russ	1239.68
Edward Smith	46366.36

### Lister

Mike Bills	8049.45
Susan Eastwood	4032.45
Lance Felker	1059.87
Robin O'Neill	1835.46
Susanna Palmer	4483.59
Andrea Royce	1044.42

### Mowing & Snowblowing

Dale Davis	509.85
Bryan White	865.20

### Selectboard

Bruce Bills	600.00
Steve Ovenden	600.00
<i>Craig Hunt</i>	<i>13000.00</i>

### Town Clerk

Anita Bean	31493.60
<i>Kathleen Hege</i>	<i>498.90</i>
<i>Richard Jackson</i>	<i>509.85</i>
<i>Kurt Tietz</i>	<i>3841.26</i>

### Town Hall Maintenance

Nancy Bumbala	1912.71
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### Library

Karen LaRue	18999.96
Carly LeBlanc	1523.16
Donna Trumbull	4433.63

*Names in italics performed clerical/assistant duties*

**FY 2011 TOWNSHEND PUBLIC LIBRARY  
EXPENSES - VOTED & ACTUAL**

	<b>VOTED FY2011</b>	<b>ACTUAL FY2011</b>	<b>VOTED FY2012</b>	<b>PROPOSED FY2013</b>
Salary - Librarian	19,000.00	18,999.96	19,380.00	19,865.00
Wages - Asst/Subs	5,200.00	5,168.88	5,300.00	5,512.00
Wages - Custodian	854.00	787.91	854.00	880.00
Employer Payroll Expense	2,000.00	1,909.17	2,000.00	2,000.00
Insurances	1,900.00	1,724.70	2,100.00	2,100.00
Utilities	5,000.00	1,520.17	5,000.00	4,500.00
Postage	1,000.00	789.14	1,200.00	1,000.00
Supplies	1,500.00	1,625.39	1,750.00	1,750.00
Snow Removal	400.00	840.00	400.00	600.00
Travel/Meetings	250.00	425.03	400.00	500.00
Telephone	550.00	496.44	550.00	550.00
Maintenance/Repair	3,500.00	5,153.31	3,500.00	3,500.00
Equipment	1,000.00	1,000.42	1,000.00	1,000.00
<b>Total</b>	<b>42,154.00</b>	<b>40,440.52</b>	<b>43,434.00</b>	<b>43,757.00</b>

**FY 2011 TOWNSHEND LIBRARY TRUSTEES**

**RECEIPTS**

**DISBURSEMENTS**

Fund Drive	9,630.00	Supplies	1,179.06
Donations	620.00	Audio Visual	1,088.96
Friends of the Library	2,493.13	Subscriptions	486.25
Reimbursements	601.02	Programs	1,199.34
Book Club	2,071.98	Fundraisers	193.15
State Library Grant	359.00	Prof Expenses	231.75
Memorials	0.00	Books	6,309.07
Book Sale	402.20	Performers	360.00
Interest	38.34	EE Gifts	245.94
		Technology	497.78
		Book Club	2,154.42
		Friends	2,535.39
<b>Total</b>	<b>16,215.67</b>	<b>Total</b>	<b>16,481.11</b>



**TOWNSHEND CEMETERY COMMISSION FUND**

**FY 2011**

	Oakwood	Oakwood Wtr	Round Hill	Maple Gr/Old	Total
<b>Balances 6/30/10</b>	<b>151,336.82</b>	<b>7,024.83</b>	<b>8,749.60</b>	<b>6,566.40</b>	<b>173,677.65</b>
Perpetual Care	87,455.97		8,087.36	3,417.59	98,960.92
Stone Fund				75.00	75.00
General Fund	63,880.85	7,024.83	662.24	3,073.81	74,641.73
 FY 11 Revenue	 9,371.53	 346.11	 531.09	 1,332.47	 11,581.20
FY 11 Expense	-5,285.38	-38.17	-529.65	-1,481.84	-7,335.04
 <b>Balances 6/30/11</b>	 <b>155,422.97</b>	 <b>7,332.77</b>	 <b>8,751.04</b>	 <b>6,417.03</b>	 <b>177,923.81</b>
Perpetual Care	91,915.03		8,485.83	3,578.58	103,979.44
Stone Fund				75.00	75.00
General Fund	63,507.94	7,332.77	265.21	2,763.45	73,869.37

RVCU MM \$2,061.65; Chittenden CD #1 \$105,787.13; Chittenden CD #2 \$70,075.03

Perpetual Care: Maple Grove \$250.00, Wiswall \$617.50, Twitchell \$50.00, Sanderson \$500.00,  
Taft \$700.00, Acton \$50.00

**FY 11 Receipts**

	Oakwood	Oakwood Wtr	Round Hill	Maple Gr/Old	Total
Interest	7,456.53	346.11	431.09	312.47	<b>8,546.20</b>
Annual Care	705.00		100.00	20.00	<b>825.00</b>
Perpetual Care	150.00				<b>150.00</b>
Sale of Lots					
Fees: Deed & Burial	60.00				<b>60.00</b>
Taxes Voted				1,000.00	<b>1,000.00</b>
Misc - GC Field Use	1,000.00				<b>1,000.00</b>
<b>Total Revenue</b>	<b>9,371.53</b>	<b>346.11</b>	<b>531.09</b>	<b>1,332.47</b>	<b>11,581.20</b>

**FY 11 Warrants Paid**

Wages	367.32		471.57	881.16	<b>1,720.05</b>
FICA	28.09		36.08	67.43	<b>131.60</b>
Insurance	759.57				<b>759.57</b>
Postage	17.60				<b>17.60</b>
Deed Fees	80.00				<b>80.00</b>
Maint/Repair	3,950.00			176.84	<b>4,126.84</b>
Electricity	38.17	38.17			<b>76.34</b>
Use of Equipment	44.63		22.00	99.50	<b>166.13</b>
Mileage				213.40	<b>213.40</b>
Supplies				43.51	<b>43.51</b>
<b>Total Expenses</b>	<b>5,285.38</b>	<b>38.17</b>	<b>529.65</b>	<b>1,481.84</b>	<b>7,335.04</b>



## THE HOWARD LEGACY FUND

Aurelius Chapin Howard, born in 1812, lived much of his life in Townshend. He made a fortune in Michigan land, and in his Last Will and Testament, he bequeathed to the Town the sum of \$10,000.00 - an enormous sum in that period. The interest from this fund was directed to be used to assist the poor of the Town. Mr. Howard died on January 9, 1881, and at a Town Meeting held on December 5, 1881, the Town voted to accept the legacy, and elected three Trustees to administer it.

The Howard Legacy Fund continues to this day, with Ellen Stratton Fuller, Ernest A. (Ted) Redfield and Carole J. Melis as the current Trustees.

## FINANCIAL STATEMENT

Principal Balance of CD as of December 31, 2011	\$ 10,000.00
Total Interest Earned in 2011	\$ 149.09
Balance of Money Market as of December 31, 2011	\$ 13,340.14
Total Interest Earned in 2011	\$ 52.98







**Townshend Elementary School**

66 Common Road  
PO Box 236  
Townshend, Vermont 05353

Meets on the 2nd Monday of the month at 7:00p.m.  
at Townshend Elementary School.

[www.townshendschool.org](http://www.townshendschool.org)  
(802) 365-7506 Fax: (802) 365-7955

Kimberly Liebow	(1 Year Term)	To March 2012
Al Claussen (Appointed)	(1 Year Term)	To March 2012
David Dezendorf	(3 Year Term)	To March 2012
April Chase	(3 Year Term)	To March 2013
Elizabeth Cutts	(3 Year Term)	To March 2014

**Leland & Gray Union Middle/High School**

2042 VT Route 30  
PO Box 128  
Townshend, VT 05353

Meets on the 2<sup>nd</sup> Tuesday of the Month at 7:00p.m. At  
Leland and Gray Library.

[www.lelandandgray.org](http://www.lelandandgray.org)  
(802) 365-7355 Fax: (802) 365-4126

Michael Dolan	(3 Year Term)	To March 2012
Joseph Winrich	(3 Year Term)	To March 2014
Paul Jerz	(3 Year Term)	To March 2014

## Townshend School District FY 2012 Report Table of Contents

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D.F. Landscape

Some felt that earlier education is advised and helps speed up the learning process. It is education and not daycare.

There was concern with the effect this program would have on property taxes.

Motion to call the question was made by Ken Lemire; seconded and carried by 2/3 voice vote.

Paper ballot was requested.

**Total Ballots Cast: 80 Yes 48 No 31 Blank 1**

**ARTICLE 7 was approved**

**ARTICLE 8.** To see what sum the Town School District will approve for the running expenses and liabilities of the School.

Motion to approve \$1,282,698.00 for the running expenses and liabilities of the school was made by David Dezendorf and seconded.

David Dezendorf stated that this budget is \$81,000.00 less than the previous year. This amount would include \$20,000.00 for the proposed development of a pre-school program.

Point of Order. There should be a motion to amend the amount due to the non-inclusion of a monetary figure in Article 7.

Motion to Amend the Article to approve \$1,252,698.00 for the running expenses and liabilities of the school was made by David Dezendorf and seconded.

Motion to Call the Question and vote on Amendment was made by Irvin Stowell and seconded.

Motion to end debate failed.

A Motion was made to suspend the rules to allow Deborah Leggott, Principal, to address the assembly, which was passed without objection.

She spoke to the budget constraints and her willingness to be both the principal and taking on duties as a counselor. Not necessarily a best practice but would do it to keep expenses down.

There being no further discussion, the vote on the Amendment failed by voice vote.

Main Motion "to approve \$1,282,698.00 for the running expenses and liabilities of the school" passed by Voice Vote.

**ARTICLE 8 was approved**

**ARTICLE 9.** Shall the voters of the Town School District authorize the School Directors to borrow money in anticipation of revenue?

So moved by Craig Hunt and seconded by David Dezendorf.

There being no discussion, Article 9 passed by Voice Vote.

**ARTICLE 9 was approved**

**ARTICLE 10.** Shall the voters of the Town School District authorize the School Directors to spend "unanticipated" funds such as grants or gifts that may be received by the District for school purposes?

So moved by Craig Hunt and seconded by David Dezendorf.

There being no discussion Article 10 passed by Voice Vote.

**ARTICLE 10 was approved**

**ARTICLE 11.** To set the date of the Annual Meeting of the Town School District for the First Tuesday of March in the year of 2012 at 9:00 a.m. and every year thereafter.

So moved by Craig Hunt and seconded.

There being no discussion Article 11 passed by Voice Vote.

**ARTICLE 11 was approved**



## Townshend School Board of Directors

One might wonder what the essential responsibility of the Townshend School Board is...We are the “voice” of the people, trustees for the community, elected to ensure our students get the best education with available resources by developing a responsible budget, maintaining school policies, and employing qualified administrative staff. In addition, we work together with other district board members to make up the Windham Central Supervisory Union board that oversees the Superintendent.

Our Board and Administration have presented a fiscally responsible budget with a minimal 2.2% increase while maintaining staff and educational programs.

We are constantly struggling to keep up with new laws and legislation introduced by the state. ACT 146, “Challenge for Change”, is the states way of nicely asking the school districts to cut money from their budgets. This act will be responsible for our budgetary direction as we face some challenging decisions in response to a declining enrollment. ACT 153 offers tax incentives and technical assistance for school districts to investigate what it would take to consolidate the school boards within a supervisory union, under a single board. Our board is part of the “R.E.D” study group discussing a regional education district. (See the RED Committee link on the WCSU website for more information, <http://www.windhamcentralboard.org/home/r-e-d-committee>.)

Are you interested in following these issues with the board, then we invite you to attend a meeting!

Townshend School Board

April Chase – Board Chair

Kimberly Liebow – Board Member

David Dezendorf – Vice-Chair

Al Claussen – Board Member

Beth Cutts – Clerk



4<sup>th</sup> Grade Owl



**TOWN OF TOWNSHEND  
TOWNSHEND SCHOOL DISTRICT MEETING MINUTES  
MARCH 1, 2011**

The Annual Townshend School District Meeting was called to order by David Liebow at 1:00 PM.

**ARTICLE 1.** To choose a Moderator for the ensuing year.

Gregg Morrow nominated David Liebow.

David Dezendorf moved that the nominations be closed and the clerk be instructed to cast one ballot for David Liebow as Moderator for one year, which was seconded and passed by Voice Vote.

David Liebow was elected Moderator for a term of one year.

**ARTICLE 2.** To accept the reports of the School Directors as presented in the July 1, 2009 – June 30, 2010 Auditors' Report.

So moved by Craig Hunt and seconded.

There being no discussion Article 2 passed by voice vote.

**ARTICLE 2 was approved**

**ARTICLE 3.** To elect School Directors for the following terms:

**One three term – until March, 2014**

Nominated: Beth Cutts  
Holly Hockertlotz  
There being no others, Moderator declared nominations closed.

**Total Ballots Cast: 58                      Cutts 43                      Hockertlotz 13                      Blanks 2**

Beth Cutts - 3 year term Townshend School District Board

**One year term – until March, 2012**

Nominated: Kim Liebow  
Craig Hunt, who respectfully declined  
There being no others, Moderator declared nominations closed.

Henry Martin moved that the nominations be closed and the clerk be instructed to cast one ballot for Kim Liebow for a one year term Townshend School District Board, seconded and carried by Voice Vote.

Kim Liebow - 1 year term Townshend School District Board

**One year term – until March, 2012**

Nominated: Holly Hockertlotz  
Eleanor Lemire  
Kathy Dugrenier who respectfully declines  
Beth Beattie who respectfully declines

**Total Ballots Cast: 57                      Lemire 30                      Hockertlotz 26                      Spoiled 1**

Eleanor Lemire- 1 year term Townshend School District Board

**One three year term - Leland & Gray School Director until March 2014**

Nominated Joe Winrich  
There being no others, Moderator declared nominations closed.

Henry Martin moved that the nominations be closed and the clerk be instructed to cast one ballot for Joe Winrich for a three year a Leland & Gray School Director seconded and carried by voice vote.

**TOWNSHEND SCHOOL DISTRICT  
REVENUES & EXPENDITURES  
FY 2013 BUDGET**

<b>Board Approved</b>	<b>12/12/11</b>
DOE assump. updated	12/21/11

	FY2011 Actual	FY 2011 Adopted Budget	FY 2012 Adopted Budget	FY 2013 PROPOSED Budget
<b>REVENUES</b>				
Local Revenue:				
Interest Income	338	300	300	<b>300</b>
Tuition revenue	12,000	12,000	0	<b>0</b>
Transport Fees (LGUHS)	8,595	13,396	13,542	<b>0</b>
Special Education Excess Cost	30,072	28,324	0	<b>0</b>
Food Service revenue	26,916	22,000	22,000	<b>25,000</b>
Other Local revenue	9,856	1,000	0	<b>0</b>
	87,777	77,020	35,842	<b>25,300</b>
State Aid:				
State Aid-Block/Education Spending Rev.	1,092,788	1,092,701	1,012,453	<b>1,017,300</b>
State Aid-Small Schools Grant	77,786	77,786	68,384	<b>71,924</b>
State Aid-Transportation	9,724	5,358	8,457	<b>12,588</b>
Sp Ed.-State Block Grant	31,622	31,622	33,541	<b>32,273</b>
Sp Ed.-State Intensive aid	45,374	57,738	56,202	<b>62,751</b>
Sp Ed -State Extraord. aid	0	0	0	<b>0</b>
Sp Ed Reimb.-EEE	10,255	11,950	11,950	<b>10,018</b>
Sp Ed Reimb.-Care & Custody	3,023	0	0	<b>0</b>
	1,270,572	1,277,156	1,190,987	<b>1,206,855</b>
Federal Aid:				
Medicaid & EPSDT WCSU Sub grant	13,245	8,085	8,085	<b>7,230</b>
Federal Food Reimbursements	24,800	22,000	27,000	<b>30,000</b>
	38,045	30,085	35,085	<b>37,230</b>
Total Revenue	1,396,394	1,384,261	1,261,914	<b>1,269,385</b>
<b>EXPENDITURES</b>				
1100 REGULAR PROGRAMS				
Teacher Salaries-Instruction	421,864	421,862	421,862	<b>421,862</b>
General Inst. Aides Sal.-Early Ed	0	0	0	<b>14,040</b>
Substitutes	9,340	4,000	4,000	<b>4,000</b>
Reserve Salaries & Benefits	0	7,200	0	<b>12,227</b>
Total Salaries	431,204	433,062	425,862	<b>452,128</b>
CONTRACTED SERVICES				
Art Education	15,721	15,721	13,610	<b>16,199</b>
Physical Education	25,913	25,913	29,529	<b>30,479</b>
Music-Instrumental	19,047	19,010	19,058	<b>19,640</b>
Instruction Contracted Services	60,681	60,644	62,197	<b>66,318</b>
BENEFITS				
Health Insurance	61,006	59,379	60,573	<b>62,347</b>
Fica - Teachers/Aides	31,926	33,129	32,578	<b>34,588</b>

**Townshend School District**  
Personnel Overview

		FY2012
FY2012		CURRENT
FTE	Employees	CONTRACT
<hr/>		
1.00	Barton, Bethany	55,854
1.00	Bean, Randy	19,220
1.00	Bedortha, Barbara	59,140
1.00	Berry, Joyce	59,140
0.40	Bumbala, Nancy	9,073
1.00	Gould, Judy	59,140
1.00	Hoard, Kyle	37,783
1.00	Holden, Maureen	15,938
1.00	Jerz, Kristina	60,782
1.00	Leggott, Deborah	75,021
0.20	Morse, Charlene	12,814
1.00	Richardson, Megan	49,283
1.00	Russ, Heidi	36,764
0.50	Sperry, Sandra	10,847
1.00	Staib, Lori	22,558
<hr/>		
13.10	Total Employees	583,355

**Contracted Services - WCSU**

[figures include benefits & program some expenses]

<hr/>		
0.20	Art: Lauterbach, A	13,610
0.30	Counseling: Bullock, E	24,456
0.20	Library Nau, C	9,528
0.20	Music: Mckinney, M	19,058
0.10	Nurse: Thibault, L	9,265
0.26	OT: Gordon, L	15,641
0.40	PE: West, C	29,529
0.04	PT: Stent, G	4,121
1.08	Special Ed SLP, Instruction & Admin	95,246
0.20	Technical Assistant	13,140
<hr/>		
2.98	Total Contracted Services	233,594

**TOWNSHEND SCHOOL DISTRICT  
REVENUES & EXPENDITURES  
FY 2013 BUDGET**

<b>Board Approved</b>	<b>12/12/11</b>
DOE assumpt.	updated 12/21/11

	FY2011 Actual	FY 2011 Adopted Budget	FY 2012 Adopted Budget	FY 2013 <b>PROPOSED</b> Budget
<b>HEALTH SERVICES</b>				
Professional Services	9,326	8,812	9,265	<b>9,030</b>
Supplies	60	150	150	<b>150</b>
Total Health Services	9,386	8,962	9,415	<b>9,180</b>
<b>LIBRARY</b>				
Librarian	9,528	9,528	9,528	<b>0</b>
Fica	728	729	729	<b>0</b>
Contracted Library Services	0	0	0	<b>11,807</b>
Equipment Maintenance	0	150	150	<b>150</b>
Supplies	0	450	450	<b>450</b>
Books & Periodicals	1,403	1,750	1,750	<b>1,750</b>
Equipment	60	250	250	<b>250</b>
Total Library Services	11,719	12,857	12,857	<b>14,407</b>
<b>SCHOOL BOARD OF EDUCATION</b>				
School Directors	1,500	1,500	1,500	<b>1,500</b>
Fica	115	115	115	<b>115</b>
Professional - Negotiations/Legal	330	1,500	1,500	<b>1,500</b>
Professional/Travel/Services	455	1,000	1,000	<b>1,000</b>
Bond Insurance	50	70	70	<b>70</b>
Advertising	401	200	200	<b>200</b>
Supplies	0	100	100	<b>100</b>
Total Board of Education	2,851	4,485	4,485	<b>4,485</b>
<b>WCSU ADMIN. ASSESSMENT</b>	61,103	61,103	57,364	<b>57,137</b>
<b>PRINCIPAL'S OFFICE</b>				
Salary	75,021	72,836	75,021	<b>75,021</b>
Administrative Assistant	36,764	35,693	36,764	<b>36,764</b>
Fica	7,377	8,302	8,552	<b>8,552</b>
Health Benefits-Professional	11,176	11,395	11,624	<b>11,972</b>
Health Benefits-Clerical	5,716	5,779	5,895	<b>6,072</b>
Dental Benefits	696	780	801	<b>841</b>
Prof. Development/Travel	625	1,500	1,500	<b>1,500</b>
Equipment Repair/Software supt.	0	450	450	<b>450</b>
Office Supplies	1,088	1,000	1,000	<b>1,000</b>
Office Equipment	0	0	0	<b>0</b>
Total Principal's Office	138,463	137,736	141,606	<b>142,172</b>
<b>ACCOUNTING</b>				
Treasurer's Salary & Sup.	1,790	1,790	1,790	<b>1,790</b>
Treasurer's Fica	137	137	137	<b>137</b>
Town Auditors/Profes. Audit	10,874	14,000	0	<b>0</b>

**TOWNSHEND SCHOOL DISTRICT**  
**FY 2012 PROPOSED BUDGET**

	FY 2010 Adopted Budget	FY 2011 Adopted Budget	FY 2012 PROPOSED Budget	\$ VARIANCE 12 vs 11	% VARIANCE 12 vs 11
<b>Preliminary Statistics</b>					
Total elementary cost per student	14,687	15,498	<b>15,836</b>	338	2.2%
Total elementary enrollment	90	88	<b>81</b>	(7)	-8.0%
Act 68 Revenues	243,050	271,126	<b>276,607</b>	5,481	2.0%
Local Education Spending	1,078,789	1,092,701	<b>1,006,092</b>	(86,610)	-7.9%
Equalized Pupils (k-6)	86.65	86.19	<b>86.78</b>	0.59	0.7%
Excess Spending per Eq. Pupil Threshold-State	13,984	14,549	<b>14,733</b>	184	1.3%
<b>Ed. Spending per Equal. Pupil (Act 68)-TES</b>	12,450	12,678	<b>11,594</b>	(1,084)	-8.6%
Variance over / (under) Threshold	(1,534)	(1,871)	<b>(3,139)</b>	(1,268)	67.8%
Base Education Spending Index	8,544	8,544	<b>8,544</b>	0	0.0%
Statewide Education Tax Rate	\$0.86	\$0.86	<b>\$0.87</b>	\$0.01	1.2%
<b>Tax Impact Estimates:*</b>					
<b>Est. Equalized School Prop. Tax Rate</b>	\$1.253	\$1.276	<b>\$1.181</b>	(\$0.10)	-7.5%
Common Level of Appraisal	99.87%	104.04%	<b>99.29%</b>	-0.05	-4.6%
<b>Estimated Actual School Tax Rate</b>	<b>\$1.255</b>	<b>\$1.227</b>	<b>\$1.189</b>	(\$0.04)	-3.1%
Income Sensitivity Index	1.80%	1.80%	<b>1.80%</b>	0.00	0.0%
Townshend School Tax Income Sensitivity % (K-12)	2.71%	2.71%	<b>2.64%</b>	-0.08%	-2.8%

\* Above estimated school tax rates reflect K-6 budget per requirements of Act 130.

Effective FY09 LGUHS calculates a separate tax rate that is combined with the elementary school tax rate as noted below. The school tax rate is based on weighted average equalized student statistics provided by the Vermont Department of Education.

**\* Estimated FY12 combined Elementary School & LGUHS Equalized School Tax Rate per Act130:**

School District	FY12 Equalized Students	FY12 % of Total	Prior Year FY11 Equ. School Tax Rate	FY12 Equ. School Tax Rate	% change
Townshend School District PreK-6	86.78	52.15%	\$1.276	\$1.181	-7.5%
LGUHS School District 7-12	79.63	47.85%	\$1.351	\$1.376	1.9%
Comb. K-12 (wt. avg. Eq. Sch. Tax Rate)	166.41	100.00%	\$1.311	<b>\$1.274</b>	-2.8%
Common Level of Appraisal (CLA)			104.04%	99.29%	-4.6%
			Actual Tax	Actual Rate-Estimated	
<b>Combined Total K-12 (wt. avg. estimated actual. Sch. Tax Rate)</b>			\$1.262	<b>\$1.283</b>	<b>1.7%</b>

**Weighted Income Sensitivity Index:**

	FY12 Equalized Students	% of Total	spending index Factor	weighted index
LEA local base ed spending index weight	86.78	52.15%	135.69%	0.71
+ LGUHS base ed spending index weight	79.63	47.85%	158.42%	0.76
	166.41	100.00%		146.6%
Income sensitivity base index [set by legislature]				1.80%
Income sensitivity - combined weighted average				<b>2.64%</b>

District: **Townshend**  
County: **Windham**

**T208**  
**Windham Central**

Enter base education  
amount. See note at  
bottom of page.

Enter estimated homestead  
base rate for FY2012. See  
note at bottom of page.

**8,544**

**0.87**

Expenditures		FY2009	FY2010	FY2011	FY2012	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,287,326	\$1,321,838	\$1,363,828	\$1,282,698	1.
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.
4.	<b>Act 68 locally adopted or warned budget</b>	\$1,287,326	\$1,321,838	\$1,363,828	\$1,282,698	4.
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	plus Prior year deficit reduction if <b>not</b> included in expenditure budget	-	-	-	-	6.
7.	<b>Gross Act 68 Budget</b>	\$1,287,326	\$1,321,838	\$1,363,828	\$1,282,698	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.
Revenues						
10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$278,046	\$243,049	\$271,127	\$276,607	10.
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	-	-	12.
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.
14.	<b>Total local revenues</b>	\$278,046	\$243,049	\$271,127	\$276,607	14.
15.	<b>Education Spending</b>	\$1,009,280	\$1,078,789	\$1,092,701	\$1,006,091	15.
16.	Equalized Pupils (Act 130 count is by school district)	87.28	86.65	86.19	86.78	16.
17.	<b>Education Spending per Equalized Pupil</b>	\$11,563.70	\$12,449.96	\$12,677.82	\$11,594	17.
18.	minus Less net eligible construction costs (or P&I) per equalized pupil	\$567.79	\$536.86	-	-	18.
19.	minus Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	-	19.
20.	minus Less amount of deficit if deficit is solely attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	20.
21.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.
22.	minus Less planning costs for merger of small schools	-	-	-	-	22.
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	23.
24.	Per pupil figure used for calculating District Adjustment	\$11,564	\$12,450	\$12,678	\$11,594	24.
25.	<b>District spending adjustment (minimum of 100%)</b> <b>(\$11,594 / \$8,544)</b>	140.849%	145.716%	148.383%	135.693%	25.
<b>Prorating the local tax rate</b>						
26.	Anticipated district equalized homestead tax rate to be prorated (135.693% x \$0.870)	\$1.2254	\$1.2532	\$1.2761	\$1.1805	26.
27.	Percent of Townshend equalized pupils not in a union school district	53.366%	53.420%	52.920%	52.15%	27.
28.	Portion of district eq homestead rate to be assessed by town (52.150% x \$1.18)	\$0.6539	\$0.6695	\$0.6753	\$0.6156	28.
29.	<b>Common Level of Appraisal (CLA)</b>	106.98%	99.87%	104.04%	99.29%	29.
30.	Portion of actual district homestead rate to be assessed by town (\$0.616 / 99.29%)	\$0.6112	\$0.6704	\$0.6491	\$0.6200	30.
If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.						
31.	Anticipated income cap percent to be prorated (135.693% x 1.80%)	2.54%	2.62%	2.67%	2.44%	31.
32.	Portion of district income cap percent applied by State (52.150% x 2.44%)	1.36%	1.40%	1.41%	1.27%	32.
33.	Percent of equalized pupils at Leland & Gray UHSD	46.63%	46.58%	47.08%	47.85%	33.
34.	Portion of actual district homestead rate to be assessed by LGUHS	\$0.624	\$0.611	\$0.611	\$0.663	34.
35.	Estimated Actual Town & UHS homestead rate to be assessed [K-12]	\$1.294	\$1.262	\$1.262	\$1.283	35.

Due to the ongoing fiscal crisis, there is uncertainty as to what the base education amount and homestead tax rate should be. Our current recommendation is to use \$8,544 and \$0.87, respectively. A district may choose to use different parameters if so desired. Final figures will be set by the Legislature and approved by the Governor. The base income percentage cap is 1.80%.

# Comparative Data for Cost-Effectiveness 16 V.S.A. § 165(a)(2)(K)

**School:** Townshend Village School  
**S.U.:** Windham Central S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

## FY2010 School Level Data

**Cohort Description:** Elementary school, enrollment < 100  
(47 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
3 out of 47

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchrr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ->	Dover Elementary School	PK - 6	88	6.50	1.00	13.54	88.00	6.50
	Smilie Memorial School	PK - 4	88	5.20	1.00	16.92	88.00	5.20
	Jay/Westfield Joint Elementary	K - 6	91	8.13	1.00	11.19	91.00	8.13
	<b>Townshend Village School</b>	<b>K - 6</b>	<b>93</b>	<b>7.20</b>	<b>1.00</b>	<b>12.92</b>	<b>93.00</b>	<b>7.20</b>
	Salisbury Community School	PK - 6	94	10.50	1.00	8.95	94.00	10.50
< - Larger	Sherburne Elementary School	PK - 6	98	8.40	0.80	11.67	122.50	10.50
<b>Averaged SCHOOL cohort data</b>			<b>61.91</b>	<b>6.46</b>	<b>0.76</b>	<b>9.58</b>	<b>81.51</b>	<b>8.51</b>

**School District:** Townshend  
**LEA ID:** T208

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. This year's figures include district assessments to SUs. Doing so makes districts more comparable to each other. The consequence is that THESE FIGURES ARE ONLY COMPARABLE TO FIGURES USED IN THE SIMILAR FILES FOR FY10 and FY11.

## FY2009 School District Data

**Cohort Description:** Elementary school district, FY2009 FTE < 100  
(50 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	<b>Cohort Rank by FTE</b> (1 is largest) 6 out of 50
Smaller ->	Bridport	PK-6	86.84	\$14,655	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Dover	PK-6	88.01	\$11,811	
	Brookfield	K-6	89.28	\$13,329	
	<b>Townshend</b>	<b>K-6</b>	<b>90.57</b>	<b>\$11,232</b>	
	Sherburne	PK-6	92.87	\$12,932	
< - Larger	Newfane	K-6	92.99	\$12,614	
	Braintree	K-6	94.66	\$12,883	
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>62.29</b>	<b>\$13,210</b>	

## FY2011 School District Data

		School district tax rate				of prorated member district rates			
		SD	SD	SD	MUN	MUN	MUN		
		Grades offered in School District	Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate	
LEA ID	School District				Use these tax rates to compare towns rates.			These tax rates are not comparable due to CLA's.	
Smaller ->	T029	Bridport	PK-6	80.49	13,648.66	1.3738	1.4482	1.0427	1.3889
	T189	Shoreham	K-6	85.84	14,153.59	1.4246	1.4690	0.9364	1.5687
	T032	Brookfield	K-6	85.96	12,995.42	1.3081	1.3364	1.0043	1.3307
	T208	Townshend	K-6	86.19	12,677.82	1.2761	1.3128	1.0404	1.2618
< - Larger	T206	Tinmouth	PK-6	86.47	12,827.14	1.2911	1.2911	1.0486	1.2313
	T053	Cornwall	K-6	86.68	13,040.96	1.3126	1.4162	1.0074	1.4058
	T024	Braintree	K-6	89.83	13,125.17	1.3211	1.3422	0.9103	1.4744

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**TOWNSHEND SCHOOL DISTRICT**  
**FY 2012 PROPOSED BUDGET**

	FY 2010 Adopted Budget	FY 2011 Adopted Budget	FY 2012 PROPOSED Budget	\$ VARIANCE 12 vs 11	% VARIANCE 12 vs 11
<b>Preliminary Statistics</b>					
Total elementary cost per student	14,687	15,498	<b>15,836</b>	338	2.2%
Total elementary enrollment	90	88	<b>81</b>	(7)	-8.0%
Act 68 Revenues	243,050	271,126	<b>276,607</b>	5,481	2.0%
Local Education Spending	1,078,789	1,092,701	<b>1,006,092</b>	(86,610)	-7.9%
Equalized Pupils (k-6)	86.65	86.19	<b>86.78</b>	0.59	0.7%
Excess Spending per Eq.Pupil Threshold-State	13,984	14,549	<b>14,733</b>	184	1.3%
<b>Ed. Spending per Equal. Pupil (Act 68)-TES</b>	12,450	12,678	<b>11,594</b>	(1,084)	-8.6%
Variance over / (under) Threshold	(1,534)	(1,871)	<b>(3,139)</b>	(1,268)	67.8%
Base Education Spending Index	8,544	8,544	<b>8,544</b>	0	0.0%
Statewide Education Tax Rate	\$0.86	\$0.86	<b>\$0.87</b>	\$0.01	1.2%
<b>Tax Impact Estimates:*</b>					
<b>Est. Equalized School Prop. Tax Rate</b>	\$1.253	\$1.276	<b>\$1.181</b>	(\$0.10)	-7.5%
Common Level of Appraisal	99.87%	104.04%	<b>99.29%</b>	-0.05	-4.6%
<b>Estimated Actual School Tax Rate</b>	<b>\$1.255</b>	<b>\$1.227</b>	<b>\$1.189</b>	(\$0.04)	-3.1%
Income Sensitivity Index	1.80%	1.80%	<b>1.80%</b>	0.00	0.0%
Townshend School Tax Income Sensitivity % (K-12)	2.71%	2.71%	<b>2.64%</b>	-0.08%	-2.8%

\* Above estimated school tax rates reflect K-6 budget per requirements of Act 130.

Effective FY09 LGUHS calculates a separate tax rate that is combined with the elementary school tax rate as noted below. The school tax rate is based on weighted average equalized student statistics provided by the Vermont Department of Education.

**\* Estimated FY12 combined Elementary School & LGUHS Equalized School Tax Rate per Act130:**

School District	FY12 Equalized Students	FY12 % of Total	Prior Year FY11 Equ. School Tax Rate	FY12 Equ. School Tax Rate	% change
Townshend School District PreK-6	86.78	52.15%	\$1.276	\$1.181	-7.5%
LGUHS School District 7-12	79.63	47.85%	\$1.351	\$1.376	1.9%
Comb. K-12 (wt. avg. Eq. Sch. Tax Rate)	166.41	100.00%	\$1.311	<b>\$1.274</b>	-2.8%
Common Level of Appraisal (CLA)			104.04%	99.29%	-4.6%
			Actual Tax	Actual Rate-Estimated	
<b>Combined Total K-12 (wt. avg. estimated actual. Sch. Tax Rate)</b>			\$1.262	<b>\$1.283</b>	<b>1.7%</b>

**Weighted Income Sensitivity Index:**

	FY12 Equalized Students	% of Total	spending index Factor	weighted index
LEA local base ed spending index weight	86.78	52.15%	135.69%	0.71
+ LGUHS base ed spending index weight	79.63	47.85%	158.42%	0.76
	166.41	100.00%		146.6%
Income sensitivity base index [set by legislature]				1.80%
Income sensitivity - combined weighted average				<b>2.64%</b>



# Townshend School District

## Balance Sheet

Twelve Months Ending - Fiscal Year to Date 6/30/11

	General Fund	Special Activities Fund	Total all Funds
<hr/>			
<b><u>Assets</u></b>			
Cash	181,157	5,498	186,655
Receivable-WCSU Medicaid	17,133		17,133
Receivable-Transportation	8,596		8,596
<hr/>			
Total Assets	206,886	5,498	212,384
<b><u>Liabilities</u></b>			
Accrued Salary Expenses	56,258		56,258
Accrued Benefit Expenses	4,304		4,304
Accrued Expenses	33,254		33,254
Due to Government	51,170		51,170
<hr/>			
Total Liabilities	144,986	0	144,986
<b><u>Fund Balance</u></b>			
Beginning Fund Balance	41,217	5,480	46,697
Fund Balance YTD	20,683	18	20,701
<hr/>			
<b>Total Fund Balance</b>	<b>61,900</b>	<b>5,498</b>	<b>67,398</b>
<hr/>			
Total Liabilities and Fund Balance	206,886	5,498	212,384
<hr/>			

\* Original bond for Townshend School improvement project was \$920,000,  
established 1989, 20 year term, current interest rate 6.75%.  
Last payment due 12/1/2009.

### Summary of Changes to Fund Balance

Beginning Fund Balance	41,217
Add: FY 2011 Revenues	1,396,395
Less: FY 2011 Expenses	(1,375,712)
<hr/>	
Change in Fund Balance	20,683
<hr/>	
Ending Fund Balance	61,900
<hr/>	

**Townshend School District**  
Personnel Overview

		FY2012
FY2012		CURRENT
FTE	Employees	CONTRACT
<hr/>		
1.00	Barton, Bethany	55,854
1.00	Bean, Randy	19,220
1.00	Bedortha, Barbara	59,140
1.00	Berry, Joyce	59,140
0.40	Bumbala, Nancy	9,073
1.00	Gould, Judy	59,140
1.00	Hoard, Kyle	37,783
1.00	Holden, Maureen	15,938
1.00	Jerz, Kristina	60,782
1.00	Leggott, Deborah	75,021
0.20	Morse, Charlene	12,814
1.00	Richardson, Megan	49,283
1.00	Russ, Heidi	36,764
0.50	Sperry, Sandra	10,847
1.00	Staib, Lori	22,558
<hr/>		
13.10	Total Employees	583,355

**Contracted Services - WCSU**

[figures include benefits & program some expenses]

<hr/>		
0.20	Art: Lauterbach, A	13,610
0.30	Counseling: Bullock, E	24,456
0.20	Library Nau, C	9,528
0.20	Music: Mckinney, M	19,058
0.10	Nurse: Thibault, L	9,265
0.26	OT: Gordon, L	15,641
0.40	PE: West, C	29,529
0.04	PT: Stent, G	4,121
1.08	Special Ed SLP, Instruction & Admin	95,246
0.20	Technical Assistant	13,140
<hr/>		
2.98	Total Contracted Services	233,594

# Windham Central Supervisory Union

## Proposed Budget FY2012

### Superintendent's Office Administration and Support of Instruction

	FY 2010 Actual	FY 2011 Adopted Budget	FY 2012 Proposed Budget
<b><u>REVENUES</u></b>			
Interest Income	( 1,511)	500	500
Erate Grant	0	5,000	5,000
Brookline	[combined into NewBrook]		
Dover Assessment	47,803	44,086	42,683
Jamaica Assessment	39,183	36,529	36,516
Marlboro Assessment	47,803	47,661	49,605
NewBrook Assessment	81,577	79,700	89,996
Stratton Assessment	5,139	8,368	9,064
Townshend Assessment	57,168	61,103	57,364
Wardsboro Assessment	43,680	45,163	38,847
Windham Assessment	13,489	9,962	9,712
Winhall Assessment	34,044	40,514	35,286
Leland & Gray UHS Assessment	242,804	241,490	238,910
Total General Fund Revenues	611,176	620,076	613,484
<b><u>EXPENDITURES</u></b>			
Professional Salaries	211,919	203,900	203,415
Clerical Salaries	23,130	20,500	32,000
Reserve for Salaries & Benefits	0	12,654	2,673
Health & Dental Benefits	36,381	39,390	40,884
Fica Benefits	17,558	18,135	18,214
W.C., U.E., Disab., Life Ins. & Retir. Benefits	20,960	10,860	11,371
Legal & Professional Services	15,934	8,000	7,000
Audit Services	12,006	14,000	14,000
Information System Services	23,258	18,000	17,000
Professional Development	4,792	7,000	7,000
Bond Insurance & Prof. Liability	10,493	8,000	9,000
Telephone	5,369	9,000	6,000
Postage & Advertising	4,643	8,000	6,500
Conferences & Travel	8,528	15,000	13,500
Supplies & Equipment	11,524	5,200	5,500
Dues	5,532	4,500	4,500
Business Salaries ( A/P, Payroll, Accountant, HR)	119,872	117,092	121,453
Health Insurance & Retirement Benefits	41,829	46,388	45,434
Fica Insurance	8,615	8,958	9,291
Supplies	3,013	3,000	3,000
Equipment	4,191	4,450	3,300
Property Services - Custodial & Repair	4,025	7,250	7,250
Rent	17,800	17,800	14,800
Electric/Fuel	7,760	10,000	8,000
Equipment	286	3,000	2,400
Total Superintendent Office/Instruction Exp.	619,417	620,076	613,484
GENERAL FUND - SURPLUS / ( DEFICIT)	( 8,241)	0	( 0)

**TOWN OF TOWNSHEND  
TOWNSHEND SCHOOL DISTRICT MEETING MINUTES  
MARCH 1, 2011**

The Annual Townshend School District Meeting was called to order by David Liebow at 1:00 PM.

**ARTICLE 1.** To choose a Moderator for the ensuing year.

Gregg Morrow nominated David Liebow.

David Dezendorf moved that the nominations be closed and the clerk be instructed to cast one ballot for David Liebow as Moderator for one year, which was seconded and passed by Voice Vote.

David Liebow was elected Moderator for a term of one year.

**ARTICLE 2.** To accept the reports of the School Directors as presented in the July 1, 2009 – June 30, 2010 Auditors' Report.

So moved by Craig Hunt and seconded.

There being no discussion Article 2 passed by voice vote.

**ARTICLE 2 was approved**

**ARTICLE 3.** To elect School Directors for the following terms:

**One three term – until March, 2014**

Nominated: Beth Cutts  
Holly Hockertlotz  
There being no others, Moderator declared nominations closed.

**Total Ballots Cast: 58                      Cutts 43                      Hockertlotz 13                      Blanks 2**

Beth Cutts - 3 year term Townshend School District Board

**One year term – until March, 2012**

Nominated: Kim Liebow  
Craig Hunt, who respectfully declined  
There being no others, Moderator declared nominations closed.

Henry Martin moved that the nominations be closed and the clerk be instructed to cast one ballot for Kim Liebow for a one year term Townshend School District Board, seconded and carried by Voice Vote.

Kim Liebow - 1 year term Townshend School District Board

**One year term – until March, 2012**

Nominated: Holly Hockertlotz  
Eleanor Lemire  
Kathy Dugrenier who respectfully declines  
Beth Beattie who respectfully declines

**Total Ballots Cast: 57                      Lemire 30                      Hockertlotz 26                      Spoiled 1**

Eleanor Lemire- 1 year term Townshend School District Board

**One three year term - Leland & Gray School Director until March 2014**

Nominated Joe Winrich  
There being no others, Moderator declared nominations closed.

Henry Martin moved that the nominations be closed and the clerk be instructed to cast one ballot for Joe Winrich for a three year a Leland & Gray School Director seconded and carried by voice vote.

Joe Winrich - 3 year term as Leland & Gray School Director

**One three year term** - Leland & Gray School Director until March 2014

Nominated Paul Jerz

There being no others, Moderator declared nominations closed.

Gregg Morrow moved that the nominations be closed and the clerk be instructed to cast one ballot for Paul Jerz for a three year a Leland & Gray School Director seconded and carried by voice vote.

Paul Jerz - 3 year term as Leland & Gray School Director

**ARTICLE 4.** To elect a School District Treasurer for a term of one year.

Nominated : Anita Bean

There being no others, Moderator declared nominations closed

Henry Martin moved that nominations be closed and the clerk be instructed to cast one ballot for Anita Bean

for a one year term as School District Treasurer; seconded and carried by Voice Vote.

Anita Bean, 1 year term as School District Treasurer

**ARTICLE 5.** To see what salaries the Town School District will approve for Town School District Officers.

A Motion was made by Dezendorf and seconded by Craig Hunt to pay the School District Treasurer \$1,790.00 and the School Directors \$1,500.00 (5 @ \$300.00) per year.

So moved by David Dezendorf and seconded.

There being no discussion, Article 5 passed by voice vote.

**ARTICLE 5 was approved**

**ARTICLE 6.** To see what sum the Town School District will approve to raise by taxation for deposit into the School Capital Expenditures Fund.

Motion to pass over was made by David Dezendorf and seconded. Motion to pass over passed by 2/3 Voice Vote.

**ARTICLE 6 passed over**

**ARTICLE 7.** Shall the Townshend School District consider taking on the financial responsibility of providing pre-school education to the four-year-olds who reside in our community?

Motion to pass over made by Jan Stowell

David Dezendorf requested a division of the house. Irv Stowell called for paper ballot.

<b>Total Ballots Cast</b>	<b>74</b>	<b>Yes</b>	<b>32</b>	<b>No</b>	<b>42</b>
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Motion to pass over failed.

Motion to approve the Article was made by Ryan Hockertlotz and seconded.

There was discussion regarding the cost to the town. Kristina Wright explained that the initial cost would be \$20,000.00 but the town would get reimbursement from the State based on the Common Level of Appraisal.

There were further questions transportation the number of children as to whom would provide it.

Two members of the school board were not in favor. One member said it was going to happen one way or another.

Some felt that earlier education is advised and helps speed up the learning process. It is education and not daycare.

There was concern with the effect this program would have on property taxes.

Motion to call the question was made by Ken Lemire; seconded and carried by 2/3 voice vote.

Paper ballot was requested.

**Total Ballots Cast: 80 Yes 48 No 31 Blank 1**

**ARTICLE 7 was approved**

**ARTICLE 8.** To see what sum the Town School District will approve for the running expenses and liabilities of the School.

Motion to approve \$1,282,698.00 for the running expenses and liabilities of the school was made by David Dezendorf and seconded.

David Dezendorf stated that this budget is \$81,000.00 less than the previous year. This amount would include \$20,000.00 for the proposed development of a pre-school program.

Point of Order. There should be a motion to amend the amount due to the non-inclusion of a monetary figure in Article 7.

Motion to Amend the Article to approve \$1,252,698.00 for the running expenses and liabilities of the school was made by David Dezendorf and seconded.

Motion to Call the Question and vote on Amendment was made by Irvin Stowell and seconded.

Motion to end debate failed.

A Motion was made to suspend the rules to allow Deborah Leggott, Principal, to address the assembly, which was passed without objection.

She spoke to the budget constraints and her willingness to be both the principal and taking on duties as a counselor. Not necessarily a best practice but would do it to keep expenses down.

There being no further discussion, the vote on the Amendment failed by voice vote.

Main Motion "to approve \$1,282,698.00 for the running expenses and liabilities of the school" passed by Voice Vote.

**ARTICLE 8 was approved**

**ARTICLE 9.** Shall the voters of the Town School District authorize the School Directors to borrow money in anticipation of revenue?

So moved by Craig Hunt and seconded by David Dezendorf.

There being no discussion, Article 9 passed by Voice Vote.

**ARTICLE 9 was approved**

**ARTICLE 10.** Shall the voters of the Town School District authorize the School Directors to spend "unanticipated" funds such as grants or gifts that may be received by the District for school purposes?

So moved by Craig Hunt and seconded by David Dezendorf.

There being no discussion Article 10 passed by Voice Vote.

**ARTICLE 10 was approved**

**ARTICLE 11.** To set the date of the Annual Meeting of the Town School District for the First Tuesday of March in the year of 2012 at 9:00 a.m. and every year thereafter.

So moved by Craig Hunt and seconded.

There being no discussion Article 11 passed by Voice Vote.

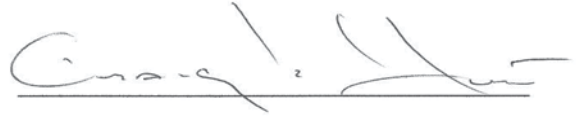
**ARTICLE 11 was approved**

**ARTICLE 12.** To transact any other non-binding business to properly come before this meeting. A suggestion was made by Skip Woodruff to elect all officials for the Town and School at the same time. There being no discussion, David Dezendorf moved to adjourn at 2:50 p.m. seconded Craig Hunt and unanimously carried

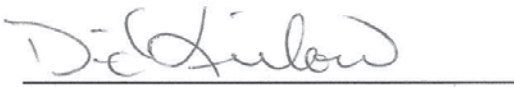
Respectfully Submitted



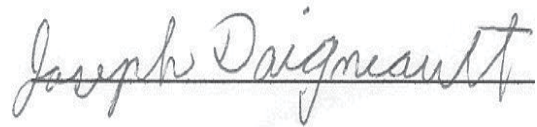
Anita Bean, Town Clerk



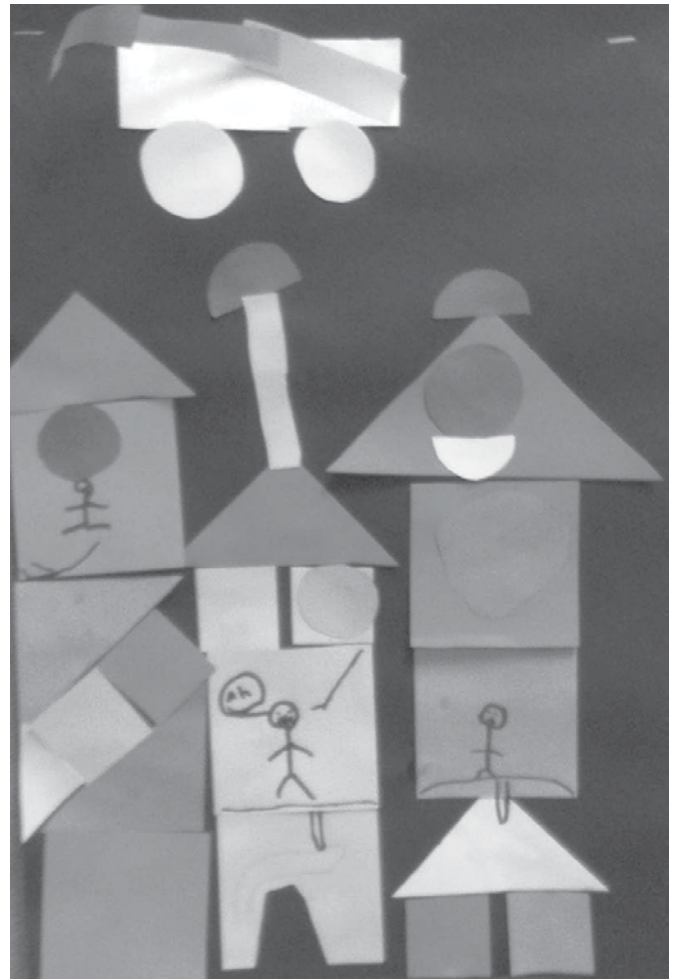
Craig Hunt, School District Clerk



David Liebow, Moderator



Joseph Daigneault, Justice of the Peace









## **Road Foreman's Report**

The Townshend Road crew was very busy in 2011. The year was segmented into three parts: The large snowfall of winter, the preparation and work done to rehab Windham Hill Road and tropical storm Irene.

The road crew documented plowing, sanding and/or salting 122 times in 2011. This was not the norm for one of our winters.

The Windham Hill Project finally came together after two years of budgeting, and applying for two different types of class 2 road grants from the State of Vermont. The road crew worked hard removing trees and brush from 2.3 miles of road, and prepping the black top for new culverts and under drain. The ditching and culvert were done in collaboration with A&S Clark Excavating. With the Town's money and the grant money, we were able to put a base down and overlay 2.3 mile of black top. The road handled the Irene storm with out a hick-up.

Tropical Storm Irene was an unprecedented incident with the amount of damage done to the Town's roads, but also the amount of civic unity that happened in Townshend and the State of Vermont. The amount of damage we had was town wide, but with the help of Larry Gould, Townshend Fire, Emergency Management, Ray Fletcher and so many other people helping out I would like to say "THANK YOU." All of this help made it possible to have all residents able to travel to and from their homes within 26 hours.

There are still two huge projects that are in need of repair. The culvert at the dam, which will hopefully be done by the time you read this, and Steep Way in Harmonyville. Preparation is being done at this time in order to begin actual work in the spring.

Just a reminder: Please keep your driveway culverts clear and check with Road Crew before starting any work in the Town's right of way.

Kurt Bostrom

## **2011 Townshend Volunteer Fire Department Report**

As our reporting year comes to a close, we have responded to a few less calls than in 2010. That is good news. The bad news was our calls were somewhat dominated by flooding this past year. Particularly difficult was dealing with the effects of tropical storm Irene. Besides our own response area, due to roads and bridges being closed or reduced in weight limits, we still have a mutual aid responsibility for part of Wardsboro.

In terms of structure related incidents, we had a very good year for Townshend. Things were not so fortunate for some of our Mutual Aid towns. We had several calls to assist or cover other towns.

In terms of categories, our largest number of calls relate to false alarms/faulty detectors, DHART medical and vehicle related emergencies.

We remind residents to check their smoke and carbon monoxide detectors. If you don't have them, get them. If you have built in alarm systems, please tell us who your contact person is when you aren't there.

The department continues to look for new members. The time commitment, besides responding to calls, is a business meeting and a training meeting each month. Anyone interested in joining should contact the Chief, Doug Winot.

Charles Marchant, secretary

## **Emergency Management Report**

Townshend Emergency Management has been working on the following initiatives this year:

- 1) We are continuing to work with Federal, State, and Local organizations to provide emergency planning and response training to Townshend elected and appointed governmental officials, hired and volunteer emergency responders. This training will make it easier for our officials to work with the State and Federal government during a disaster.
- 2) A public service grant has been received which replaced 8 Fire Department pagers with models capable of using the narrow band (12.5 kHz) channel spacing mandated by the FCC for use by January 1, 2013.
- 3) Meetings continue to be held with the emergency planning staff of Townshend based organizations to help every organization work together to support the needs of the residents.
- 4) Finally, we are working to build emergency communication capabilities for Townshend.

Please make sure the forest fuel load around your home is reduced. After snow melt but before the trees leaf is when Vermont is most susceptible to forest fire. Also, please help Rescue Inc., and the Fire Department find your home by making sure your house numbers are clearly visible from the road.

Please contact us if you need more information or would like to help during a disaster.

Steve Ovenden, Gaila Gulack, Holly and Ryan Hockertlotz, Joe Novick, and David Dezendorf

### **Rescue Inc.**

Rescue's mission is to serve as a key component of our rural healthcare system and provide the highest quality, risk appropriate, rapid response emergency medical care and transportation services in our region; to recognize the contribution, determination and dedication of our staff and volunteers who fulfill this mission on a daily basis; and to complement and augment our skills and services by being an educational and training resource within the community.

In conjunction, the purpose of the Board of Trustees is to provide effective leadership, set policy, ensure fiscal responsibility for the organization and support delivery of the best pre-hospital care in the region.

We were put to the test this year by Tropical Storm Irene and we rose to the occasion by safely assisting those trapped by the flood waters. While the storm abated in a few hours, our job was just beginning. We continued our rescue efforts over the next several days. Many times our work continues on behind the scenes to help those in need.

Volunteers with the qualifications and time to devote to the agency are at a premium and the cost to bring a willing volunteer up to effectiveness is about \$1,000.00. Comprehensive and strict rules for training and ongoing certification are mandated by the State of Vermont.

Our Subscription plan, fund raising efforts, along with donations from the public help to close the financial gap created by non-payments and Medicare and Medicaid disallows. Town assessments also help to finance our operating expenses, medical supplies and equipment purchases, vehicle maintenance, occupancy expenses and constant training of our staff. It is our promise that the towns who contract with us will receive the most up-to-date emergency medical care possible. Rescue Inc. has exceptionally well trained staff and with our equipment, is considered an "emergency room on wheels".

Our total call volume for the fiscal year was over 5,000 calls, of which 463 originated in Townshend. We currently cover 500 square miles in Windham and Cheshire counties, which includes major highways of Vt. Route 30, Route 9 in both VT. and NH and Interstate 91 in Vermont.

We are there when you need us. Ready to serve, 24/7/365.

## Townshend Planning Commission 2011 Report

The Planning Commission has continued work on many projects this year with the Town Plan at the forefront of our discussions. Also reviewed were any Act 250 permits, state project review sheets and wastewater permits that came into the Board. Recently, the Planning Commission requested a change in the amount of commissioners on the Board from seven to five members; this change was approved by the Select Board.

**Town Plan:** We have updated the Town Plan with the help of the Windham Regional Commission; their knowledge and experience has greatly enhanced the plan. The Select Board adopted the Town Plan on March 21, 2011 for a 5 year period. Copies of the Plan are available at the Town Clerk's office.

**Flood Certification Ordinance:** The Federal Emergency Management Agency (FEMA) created federal regulations in 2007 to regulate construction within flood plains. The town of Townshend passed a new bylaw in September of 2007 to comply with these new regulations and we continue to work on developing a Flood Certification Ordinance.

**Town Hall Renovations:** The ad hoc committee, chaired by Tiz Garfield, has continued focus on renovations, projects that increase the safety and comfort of all persons using this historic building. In the past year, a federal energy grant provided funds for thermal insulation to the building resulting in saving money on fuel costs. The committee maintained oversight of this complex project. We have worked on bringing the building up to code on fire safety issues, including a new alarm system, motion detectors and fire safety doors. We obtained a grant to finance change in the rigging of three historic curtains above the stage, deemed necessary for safety and to protect insulation. We are also working on a complete maintenance plan for the building to avoid unexpected problems. When financing is available, there is an overall plan to provide compliance with ADA requirements that include updated bathrooms, a lift to second floor as well as additional vault space for official records. These needs are important for the present and future use of the building, as a polling place as well as for rented space for weddings, receptions, etc... We hope they may be addressed soon.

**PC meetings are the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 7:15 PM.**

The public is always encouraged to attend.

Art Monette, Chair

John Evans, Co-Chair

Susan LeCours, Clerk

Stanley Holt

Bob DeSiervo



## 2011 Townshend Cemetery Commission Annual Report

With things like tropical storm Irene to contend with, this has been a busy year for the Commission. One cemetery (Brigham/Bixby) is losing some of its bank due to continued erosion caused by a stream nearby. The stream has, for years, been digging into the south edge of the cemetery. Now after the storm, and several trees falling into the brook, the bank is eroding faster. This has been reported to the Select Board and FEMA, and we await their review of the problem.

The Commission wishes to thank Wayne and Michelle Beattie for their good work taking care of Oakwood Cemetery. We have received a number of favorable comments on how nice the cemetery looks, especially at Memorial Day.

We didn't have such good luck with some of the other cemeteries that need regular mowing. They all looked good for Memorial Day, but after that things went down hill. Hopefully, the 2012 mowing season will work out better.

The Commission continues to seek information on veterans. Each year someone points out a veteran who wasn't previously recognized. Please let us know if you know of one that is not receiving a flag at Memorial Day.

The burial places of 94 of the 100 Townshend Civil War veterans have been identified. Recently, with the help of John and Mary Carnahan of Brattleboro, a picture of Oscar D. Scott's gravestone was sent to us. After the Civil War, Scott (from the Scott Bridge family) went to Arkansas. He lived the rest of his life there. Documenting the location of his grave took almost 9 years, partially because he is actually buried in Texas.

The remaining Civil War veterans' graves that have not been documented are: Thomas E. Humphrey (Co. D, 16th VT.), James Fay (Co. A, 1st VT Cav.), Edward Fitkins (US Navy), Frank Livingston (Co. I, 3rd VT.), Frederick D. Felton (Co. C, 2nd VT – buried in Chicago somewhere) and Walter W. Fish (Co. H, 8th VT – died in Algiers, LA). If anyone has information on any of these soldiers, please let the Commission know.

Charles Marchant



## **Social Services Screening Committee – 2012 Report**

**American Red Cross of Vermont and NH Valley Region** - volunteers responded to over 100 incidents and served approximately 5,000 people in our area.

2012 appropriation: \$500 2013 request \$500 **2013 recommendation: \$500**

**Brattleboro Area Drop-In Center, Inc.** - provides emergency food assistance, outreach and case management services. They continue to see a regular number of Townshend residents using their services.

2012 appropriation: \$200 2013 request: \$200 **2013 recommendation: \$200**

**The Current (operated by the Connecticut River Transit, Inc.)** - provides transportation between Townshend and Brattleboro in regular, handicap and wheelchair accessible buses to work, shopping, medical appointments and human services programs. Last year they transported 889 Townshend residents, which included medical rides for Townshend's elderly, disabled, children and families.

2012 appropriation: \$300 2013 request: \$750 **2013 recommendation: \$500**

**Gathering Place** - provides adult day services to help seniors and adults with disabilities maintain their independence by offering health monitoring, education, exercise, stimulating activities and meals.

2012 appropriation: \$400 2013 request \$400 **2013 recommendation: \$400**

**Green Mountain Retired Senior Volunteer Program (RSVP)** - matches volunteers age 55 and over with community services and nonprofit organizations including Grace Cottage Hospital, Townshend Elementary School and Vermont Association for the Blind. They taught a free Bone Builder Class. They knitted for Project Linus and the Reformer Christmas Stocking.

2012 appropriation: \$275 2013 request: \$275 **2013 recommendation: \$275**

**Green Up Vermont** – sponsors Green Up Day.

2012 appropriation: \$150 2013 request: \$100 **2013 recommendation: \$100**

**Health Care and Rehabilitation Services** – provides professional counseling services. 4,398 residents of Windham and Windsor Counties currently being served.

2012 appropriation: \$1,000 2013 request: \$1,100 **2013 recommendation: \$1,100**

**Morningside** – the only overnight homeless shelter in the area. The need for shelter and supportive services continues to grow in our area.

2012 appropriation: \$1,000 2013 request: \$1,000 **2013 recommendation: \$1,000**

**Newbrook Fire and Rescue** - provides fire protection and rescue services to Townshend residents. Last year the dollar amount requested was left up to the Town's discretion, and they are happy to do the same this year.

2012 appropriation: \$1,500 2013 request: \$1,500 **2013 recommendation: \$1,500**

**Northern Vermont Resource Conservation and Development Council** - (formerly **George D. Aiken Resource Conservation and Development Council, Inc.**) – a 37 year-old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own community. It is a program that helps towns care for natural resources in a way that will improve the area's economy, environment and living standards.

2012 appropriation: \$100 2013 request: \$100 **2013 recommendation: \$100**

**Senior Solutions Southeastern Vermont** - provides information and assistance to the elderly in applying for benefits; help with health insurance problems, housing needs and fuel assistance; and Medicare prescription assistance. They provided 2,504 home delivered meals, medical transportation and case management to enable seniors to access services, which help them remain in their homes. They also provide caregiver respite. This past year, they served 38 Townshend residents.

2012 appropriation: \$750 2013 request: \$750 **2013 recommendation: \$750**

**Southeastern Vermont Watershed Alliance (aka West River Watershed Alliance)** - water quality monitoring program. Tropical Storm Irene wrecked havoc in our watershed and much still needs to be done.

2012 appropriation: \$260 2013 request: \$260 **2013 recommendation: \$260**

**Southeastern Vermont Community Action, Inc. (SEVCA)** - has a mission of enabling people to cope with and reduce the hardships of poverty, create sustainable self-sufficiency and reduce the cause and move toward the elimination of poverty.

2012 appropriation: \$1,500 2013 request: \$1,500 **2013 recommendation: \$1,500**

**Townshend Community Food Shelf** - housed in the Townshend Community Church, provides food and other staples, information and contacts to people in need.

2012 appropriation: \$500 2013 request: \$500 **2013 recommendation: \$500**

**Vermont Center for Independent Living** - has been teaching people with significant disabilities and the deaf how to gain more control over their lives and how to access tools and services to live more independently.

2012 appropriation: \$255 2013 request \$ 255 **2013 recommendation: \$255**

**Visiting Nurse Association & Hospice of VT and NH** - made 808 homecare visits to 28 Townshend residents and absorbed approximately \$23,963 in non-reimbursed charges.

2012 appropriation: \$2,690 2013 request: \$2,690 **2013 recommendation: \$2,690**

**Women's Freedom Center** - provides shelter, crisis intervention, emotional support and information and referral for women and children who are survivors of physical, sexual and emotional violence and prevention and education services. The Town of Townshend has been an ongoing supporter of their work, and they will continue to provide quality shelter, advocacy and support to the women and children of Townshend who seek their assistance.

2012 appropriation: \$1,200 2013 request: \$1,200 **2013 recommendation: \$1,200**

**Youth Services** - coordinates the Big Brother/Big Sister program, provides in-home parent education and support, a 24/7 crisis line, family mediation with teens, alcohol and drug abuse prevention, intervention and treatment, court diversion, a runaway program and transitional living services.

2012 appropriation: \$1,540 2013 request: \$1,540 **2013 recommendation: \$1,540**

**Totals:**

**2012 appropriations: \$13,710 2013 requests: \$14,920 2013 recommendations \$14,670**

## **Townshend Library Trustees Report**

We hope you have noticed changes in the library building – a fresh coat of paint outside and new bookshelves downstairs made by Ken Hoffman.

Inside, you will find many new titles and audio materials purchased through successful fund-raising, the annual book sale, contributions from the Friends of the Library, generous gifts and interest from investments.

The Townshend Library is fortunate to have dedicated librarians and volunteers who donate many hours to make our library a warm and welcoming place.

The process of automation was streamlined by the generous donation of a laptop computer by the Friends of the Library. If you are interested in joining this group, please contact the librarian or a trustee.

We are proud of the library and consider it a valuable town resource. We always welcome your ideas about how to continue to grow and serve our community. You can find us on the web at [www.townshendlibrary.org](http://www.townshendlibrary.org). Here you can view new titles, download audio books, find out about upcoming programs and access online resources.

Trustees: Ann Allbee, Marilee Attley, Margaret Bills, Marjorie Holt and Robin O'Neill





## **2011 Librarian's Town Report**

2011 kept us on our toes. We counted 5759 patron visits to the Library last year, 88 patrons signed up for new cards and over 9000 items were borrowed from the Library. New programs were introduced including the Paws for Reading kids program that allows children to gain confidence and reading proficiency while reading to a certified therapy dog, and Universal Class which offers over 500 web-based classes to our patrons. The children's summer reading program with its international theme allowed kids to travel vicariously through activities and to read postcards that we received from around the world.

Technology in various forms was a major focus over this past year at the Library. We were able to switch over to Library World, our computerized catalog and circulation system this summer. As I have mentioned before, this is exciting since it allows our patrons to search our card catalog from anywhere with an internet connection, as well as provide greater access to what is in the catalog. The switch to Library World went fairly smoothly. It now allows us to contact our patrons in ways that we hope will be helpful. With a quick button click we can email notices to our patrons listing what they have checked out. Many people find this helpful. Additionally, Donna Trumbull, the Library Assistant, and the volunteers can be reached to renew items or with other requests via our new email at [info@townshendlibrary.org](mailto:info@townshendlibrary.org).

Our patrons make steady use of our computers on a daily basis, but after tropical storm Irene, the computers were in greater demand. People came to the Library to check in with friends and family as well as obtain information from state and federal services. We even had people from out of state that came to stay in town because the power at their homes further south was out for extended periods. Ken and Martha Hoffmann went above the call of duty as library volunteers by escorting an out of state mom to her children staying in Wilmington after we were able to find an open route.

During the year, Donna and I couldn't have managed without our volunteers Mary Moberly, Ginny Milliken, Martha Hoffmann, Jean Danilow, and Iva Yates, as well as, Carol Kent, Sher Ward, Thelma O'Brien, Ken Hoffmann, Jeff MacQuarrie, Ken Denzel, as well as our supportive Trustees and Friends.

As I look to the New Year, I look forward to improving our services and reaching out to residents to encourage them to take full advantage of all the Library has to offer be it books in print or downloadable, movies, computer and internet access, online courses and resources, or a meeting place.

Respectfully submitted,

Karen LaRue



## TOWN OFFICERS ELECTED IN 2011

### TOWN CLERK

Anita Bean (1 year term) to March 2012

### TOWN TREASURER

Joseph Daigneault (1 year term) to March 2012

### SCHOOL DISTRICT TREASURER

Anita Bean (1 year term) to March 2012

### TOWN MODERATOR

David Liebow (1 year term) to March 2012

### SELECT BOARD

Bruce Bills (1 year term) to March 2012

Jeffrey Russ (1 year term) to March 2012

Steve Ovenden (3 year term) to March 2012

Hedy Harris (3 year term) to March 2013

Ryan Hockertlotz (3 year term) to March 2014

(resigned) David Dezendorf appointed to March 2012

### SCHOOL BOARD

Kimberly Liebow (1 year term) to March 2012

Eleanor Lemire (1 year term) to March 2012

(resigned) Alfred Claussen appointed to March 2012

David Dezendorf (3 year term) to March 2012

April Chase (3 year term) to March 2013

Elizabeth Cutts (3 year term) to March 2014

### LELAND & GRAY

Michael Dolan (3 year term) to March 2012

Joseph Winrich (3 year term) to March 2014

Paul Jerz (3 year term) to March 2014

### LISTERS

Lance Felker (1 year term) to March 2012

Susan Eastwood (1 year term) to March 2012

(resigned) Richard Lucier appointed to March 2012

Mike Bills (2 years on 3 year term) to March 2012

Susanna Palmer (3 year term) to March 2013

Robin O'Neil (3 year term) to March 2014

**AUDITORS (aptd)** Sharon Redfield, Deborah Sherman, Kirk Winchester to March 2012

**DEL TAX COLLECTOR** Becky Nystrom to March 2012

**FIRST CONSTABLE** Mitchell Putnam to March 2012

**SECOND CONSTABLE** Mark Morse to March 2012

**TOWN GRAND JUROR** Margaret Bills to March 2012

**TOWN AGENT** Henry Martin to March 2012

### LIBRARY TRUSTEES

Marjorie Holt (5 year term) to March 2012

Margaret Bills (5 year term) to March 2013

Ann Allbee (5 year term) to March 2014

Robin O'Neill (5 year term) to March 2015

Marilee Attley (5 year term) to March 2016

### CEMETERY COMMISSIONERS

Charles Marchant (5 year term) to March 2012

Howard Graff (5 year term) to March 2013

David Liebow (5 year term) to March 2014

Rickey Snow (5 year term) to March 2015

Scott Nystrom (5 year term) to March 2016

## 2011-12 TOWN of TOWNSHEND APPOINTED OFFICERS

<b>911 Coordinator</b>	2012	Carole Melis
		Michael Charles
<b>911 Fire Dept. Liaison</b>	2012	Phillip Trevorrow
<b>Cell Tower</b>	2012	Michael Charles
		Craig Hunt
<b>Council on Aging Coordinator</b>	2012	Janet Stowell
<b>Emer. Mgmt Coordinator</b>	2012	David Dezendorf
<b>Energy Coordinator</b>	2012	Clay Turnbull
<b>FEMA Administrator (Flood)</b>	2012	Select Board
<b>Fence Viewer</b>	2012	Douglas Ballantine
		Amon DeWitt
		Craig Hunt
<b>Health Officer</b>	2012	Tim Shafer
<b>Deputy Health Officer</b>	2012	Craig Hunt
<b>Howard Legacy</b>	2012	Carole Melis
		Ellen Fuller
		Ernest Redfield
<b>Inspector of Shingles</b>	2012	David Fontaine
<b>Inspector of Wood &amp; Timber</b>	2012	Otto Tarbell
<b>Planning Commission</b>	2014	Stanley Holt
	2014	Robert DeSiervo
	2015	John Evans
	2012	Sue LeCours
	2012	Art Monette
<b>Pound Keeper</b>	2012	Mitchell Putnam
<b>Recreation Committee</b>	2012	Paul Paytas
		Greg Morrow
		Paula Newton
<b>Rescue Inc.</b>	2012	Ryan Hockertlotz
<b>Social Services Screening</b>	2012	Margaret Bills
		Ellie Lemire
		Barbara Bedortha
<b>Business Loan Committee</b>	2012	Carole Melis
		Sally Winchester
<b>Town Service Officer</b>	2012	Heidi Russ
<b>Tree Warden</b>	2012	Carl Steiner
<b>Valley Cares Board</b>	2012	Margaret Bills
<b>Vermont State Police Liaison</b>	2012	Luke Evans
<b>Visiting Nurse Assoc.</b>	2012	Mary Morgan
<b>Weigher of Coal</b>	2012	Joseph Daigneault
		Margaret Bills
		James Newton
<b>Windham Regional Com.</b>	2012	Clay Turnbull
		Brad Horn
<b>Windham Regional - Traffic</b>	2012	John Evans
<b>Windham Solid Waste Mgmt.</b>	2012	Irvin Stowell
		Bruce Bills

## Town Clerk Fees Processed Between July 1, 2010 and June 30, 2011

		Fiscal 2009/2010	Fiscal 2010/2011
Recording/Filing		\$ 14,960.95	\$ 13,345.00
Title Searching w/copies		\$ 1,649.90	\$ 1,945.75
Certified Copies (vital records)		\$ 3,340.00	\$ 3,120.00
Burial Transits		\$ 155.00	\$ 115.00
DMV		\$ 327.00	\$ 480.00
Vermont Fish & Wildlife	Town	\$ 397.50	\$ 691.50
	State	\$ 4,770.00	\$ 5,291.50
Posting Land		\$ 40.00	\$ 35.00
Marriage/Civil Unions	Town	\$ 90.00	\$ 110.00
	State	\$ 315.00	\$ 385.00
Animal Licenses	Town	\$ 1,208.00	\$ 1,100.00
	State	\$ 888.00	\$ 856.00
Miscellaneous		\$ 225.44	\$ 258.62
Green Mountain Passes		\$ 4.00	\$ 8.00
Town Hall Rental		\$ 950.00	\$ 857.00
Liquor/Tobacco Licenses		\$ 400.00	\$ 250.00
 Total:		 \$ 29,676.79	 \$ 28,848.37



## Townshend 2011 Billed Grand List Form 411

(Taxable properties only – State and Non-tax status properties are not listed below)

Category	Parcel Count	Municipal Listed Value	Homestead Education Listed Value	Non-Residential Education Listed Value	Total Education Listed Value
Residential I	332	66,657,400	45,045,700	21,611,700	66,657,400
Residential II	289	84,767,500	45,261,200	39,506,300	84,767,500
Mobile Home-U	7	63,300	10,400	52,900	63,300
Mobile Home-L	20	2,512,300	1,270,800	1,241,500	2,512,300
Seasonal I	9	1,753,200	280,200	1,473,000	1,753,200
Seasonal II	3	709,900	0	709,900	709,900
Commercial	31	14,077,200	1,353,100	12,724,100	14,077,200
Commercial Apts	0	0	0	0	0
Industrial	1	234,300	0	234,300	234,300
Utilities-E	2	16,989,800	0	16,989,800	16,989,800
Utilities-O	0	0	0	0	0
Farm	2	1,651,200	1,577,800	73,400	1,651,200
Other	162	3,887,880	0	3,887,880	3,887,880
Woodland	93	9,480,600	1,772,100	7,708,500	9,480,600
Miscellaneous	64	3,809,000	1,033,800	2,775,200	3,809,000
<b>TOTAL LISTED</b>	<b>1,015</b>	<b>206,593,580</b>	<b>97,605,100</b>	<b>108,988,480</b>	<b>206,593,580</b>
P.P. Cable	1	152,321		152,321	152,321
P.P. Equipment	0	0			
P.P. Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>152,321</b>		<b>152,321</b>	<b>152,321</b>
<b>TOTAL LISTED VALUE</b>		<b>206,745,901</b>	<b>97,605,100</b>	<b>109,140,801</b>	<b>206,745,901</b>
<b>EXEMPTIONS</b>					
Veterans 10K	5	50,000	50,000	0	50,000
Veterans 10K +		150,000			
<b>TOTAL VETERANS</b>		<b>200,000</b>	<b>50,000</b>		<b>50,000</b>
P.P. Contracts	1	152,321			
Contracts VEPC	0	0	0	0	0
Grandfathered	0	0	0	0	0
Non-Appr (voted)	0	0	0	0	0
Owner Pays Ed Tax	0	0	0	0	0
<b>TOTAL CONTRACTS</b>	<b>1</b>	<b>152,321</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FARMSTAB</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Current Use	83	7,806,531	2,195,700	5,610,831	7,806,531
Special Exemptions	0		0	0	0
Partial Statutory	0	0	0	0	0
<b>TOTAL EXEMPTIONS</b>		<b>8,158,852</b>	<b>2,245,700</b>	<b>5,610,831</b>	<b>7,856,531</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>1,985,870.49</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>953,594.00</b>	<b>1,035,299.70</b>	
<b>1,988,893.70</b>					
<b>NON-TAX</b>	<b>38 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411</b>				

## FORM 411 STATUS ON PERSONAL PROPERTY

- |  |     |           |    |     |
|--|-----|-----------|----|-----|
| 1) Has inventory been exempted by vote of town/city?   | Yes | <u>XX</u> | No | ___ |
| 2) Has machinery and equipment been exempted by vote of your town/city?  | Yes | <u>XX</u> | No | ___ |
| 3) If yes for #2, what portion is now exempt?  |     |           |    |     |
| 4) If no for #2, please indicate below how your town/city is assessing business personal property (Place "X" by option used) |     |           |    |     |
| a) at fair market value _____  |     |           |    |     |
| b) at depreciated value _____  |     |           |    |     |

### Summary of Adjustments to Taxable Values (Local Agreements Only)

Approved (VEPC) Contracts/Exemptions	0
Grandfathered Contracts/Exemptions	0
Non-Approved (Voted) Contracts/Exemptions	0
Homestead Non-Approved (Voted) Contracts/Exemptions	0
Non-Residential Non-Approved (Voted) Contracts/Exemptions	0
Municipal Contracts (Owner Pays Education Tax)	0
Special Exemptions	0
Current Use (Use Value Appraisal Program)	7,806,531
Veteran Exemptions	50,000
Homestead Veteran Exemptions Beyond \$ 10K	150,000
Non-Residential Veteran Exemptions Beyond \$ 10K	0
Partial Statutory Exemptions	0

## LIST OF TOWN PROPERTIES FY 2011

**BUILDINGS:** Town Hall; Town Garage; Sand/Salt Shed; Library; Elementary School; Fire Station; Compactor Hut; Cemetery Tool House; Gazebo

**LANDS:** Town Athletic Field; Gravel Pit; Old Dump Site; Taft Meadows; 15 Cemeteries; Several Tax Sale Lots

**UTILITIES:** Driven Wells & Septic Systems; Fountain; Furnaces & Heating Systems; Fire Alarm Systems;

**FIRE DEPARTMENT:** 1951 4WD Dodge Truck & Trailer; 1976 Chevy Pumper; 1987 GMC Pumper - Tanker; 1991 Ford Utility Truck; 2000 Pumper - Tanker; Radio System; Pressure Washer; Safety Equipment

**TOWN GARAGE:** 1992 International Compactor; 2000 International Truck #4; 2006 F350 Truck #7; 2007 Sterling Truck #8; 2010 International Truck #9; 2001 John Deere Loader; 2002 John Deere Grader; 2008 John Deere Backhoe; John Deere Mower/Snowblower; Utility Trailer; 1993 Bandit Chipper; York Rake; Snow Plows; Plow Wings; Truck Sanders; Generator; Compressor; Portable Heaters; Welder; Radio System; Torches; Battery Charger; Electric Grinders; Chainsaws; Hand & Power Tools; Culverts; Signage; Video Surveillance System; Office Furniture; Kitchen Equipment, Chairs & Table; Lockers; 300 Gallon Gasoline Tank & 2000 Gallon Diesel Tank with Pumps

**TOWN HALL:** York Fire Safe; Plat Cabinet; Map Cabinet; Office Furniture; Computers, Printers & Peripherals; Fax Machine; Copiers; Phone System; PA System; Pianos; Stage Curtains & Lighting; Chairlift; Voting Booths; Kitchen Appliances & Equipment; Storage & Filing Cabinets; Tower Clock

**ELEMENTARY SCHOOL:** Tables, Desks & Chairs; Office Furniture; Computers, Printers & Peripherals; Phone System; PA System; Kitchen Appliances & Equipment; Audio/Visual Equipment; Scholastic Supplies & Sporting Goods

**MISCELLANEOUS:** Mowers; Park Benches; Flags; Gates;

## LAND TRANSACTIONS – JANUARY 1 – DECEMBER 31, 2011

### Total Transfer Returns Filed

2010 - 49

2011 - 50

### Primary Residents

10

4

## WELCOME TO TOWNSHEND

Walter & Cynthia Rae - Mario J. Hasaj - Lucas Farrell & Louisa Conrad - Joseph E., III & Lylah J. Wright

### ORDINANCES

Health Ordinance	Wireless Telecommunication
Human Bit by Animal	Facilities (Cell Towers)
Solid Waste Disposal	Riverdale Road (Revised)
No overnight parking	Emergency Management

### SPEED LIMIT ORDINANCES

Grafton Road (Revised)  
Unpaved Town Roads  
Local Enforcement on State  
Highway Speed Limit

## LIQUOR/TOBACCO LICENSES

Harmonyville Store: Riverbend Farm Market: Windham Hill Inn: Lawrence's Smoke Shop:

## SEPTIC APPLICATIONS

Septic Applications must be obtained by the property owner from the State of Vermont when installing or replacing a septic system and/or replacing a tank.

## ANIMAL LICENSING

All dogs 6 months or older must be licensed on or before April 1st. An up-to-date Certificate of Vaccination for Rabies is required for licensing. If you are moving or your dog has died, please contact the Town Clerk's office.

**Licensing Fees:** \$8.00 spayed/neutered \$12.00 not spayed/neutered.

**Late Fees:** \$2.00 spayed/neutered - \$4.00 not spayed/neutered

The annual **PET VACCINATION CLINIC** will be held March 24, 2012 at the Newbrook Fire House from 10:00 a.m. until 1:00 p.m.

## PERMIT TO KINDLE: BURN BRUSH ONLY

Fire Permits for burning must be obtained from the Town Clerk's office. Individuals must notify Keene Mutual Aid prior to burning at 603-352-1291. This Permit does not relieve you from any liability related to damage caused by the fire. Permits can also be obtained from the Fire Warden. **REMINDER:** Burning household trash, treated/painted wood and construction materials is against the law.

## Townshend Residents - RESOURCE CENTER - TOWN OFFICE

Information:	past & present for public review
Certified copies:	birth, marriage, death - \$10.00
Meetings:	times, minutes, posted and warned
Compactor:	rules & regulations, tokens and stickers
Licenses:	marriage, civil marriages, animal, Fish & Game
Auto:	renewals and State forms
Permits:	driveway access & outside burning
Property:	location, taxes, appraisal, owners 911, etc.
Hours:	Mon., Tues., Wed. & Fri. 9:00 A.M. to 4:00 P.M.
CLOSED	Thurs., Sat. & Sun.

**NOTE: IF YOU CHANGE ADDRESS FOR ANY REASON, PLEASE NOTIFY THE TOWN CLERK'S OFFICE SO THAT NOTICES/PUBLICATIONS/TAX BILLS CAN GET TO YOU IN A TIMELY MANNER.**

## CIVIL MARRIAGES

<u>SPOUSE</u>	<u>RESIDENCE</u>	<u>SPOUSE</u>	<u>RESIDENCE</u>	<u>DATE</u>	<u>PLACE</u>
CLEVELAND, John	TOWNSHEND	MORSE, Lindsey	TOWNSHEND	06/04/11	NEWFANE
STRINGHAM, Christopher	SPRINGFIELD	ROWELL, Alison	TOWNSHEND	06/18/11	JACKSONVILLE
ST. PETER, Stephen	TOWNSHEND	HOLMES, Helen	TOWNSHEND	03/24/11	TOWNSHEND
MURPHY, Brian	CONNECTICUT	HERNANDEZ, Melisa	CONNECTICUT	03/19/11	W. TOWNSHEND
KLEIN, Jason	CONNECTICUT	SABINI, Kristen	CONNECTICUT	07/03/11	MANCHESTER
ST. PIERE, Robert Jr.	TOWNSHEND	AITHER, Julie	TOWNSHEND	07/23/11	TOWNSHEND
VERSTEGEN, Dayna	CALIFORNIA	SCHAEFFER, Joni	CALIFORNIA	07/30/11	W. TOWNSHEND
ADAM, James	FLORIDA	CAMP, Curt Jr.	FLORIDA	08/09/11	TOWNSHEND
ALBIN, Justin	TOWNSHEND	BEAULIEU, Chantelle	TOWNSHEND	08/27/11	TOWNSHEND
CAMERON, Charles	KANSAS	ALLEN, Kimberly	TOWNSHEND	09/25/11	CHITTENDEN
CUTHBERT, Robert	PENNSYLVANIA	MARKEY, JoAnn	PENNSYLVANIA	10/09/11	W. TOWNSHEND
GILLIS, Jamie	TOWNSHEND	PECK, Sarah	TOWNSHEND	10/29/11	TOWNSHEND
WHITACRE, Robert	OHIO	KERNS, Dee	OHIO	11/15/11	W. TOWNSHEND

## BIRTHS

<u>CHILD</u>	<u>SEX</u>	<u>DATE</u>	<u>FATHER</u>	<u>MOTHER</u>	<u>RESIDENCE</u>
ACKERSON, Finch	M	03/02/11	JON	JENNA	TOWNSHEND
PHOENIX, Jace	M	03/16/11	ELI	KAYLINA	TOWNSHEND
HOCKERTLOTZ, Harmony	F	07/03/11	RYAN	HOLLY	TOWNSHEND
BERTRAM, McKinley	F	09/28/11	DAVID	LINDSEY	TOWNSHEND

## VITAL STATISTICS – DEATHS

<u>NAME</u>	<u>AGE</u>	<u>DATE</u>	<u>RESIDENCE</u>
ROBINS, HARRY	69	01/01/11	PUTNEY
TOOF, KATHERINE	52	01/03/11	WILMINGTON
WILLIAMS, DONALD	59	01/04/11	TOWNSHEND
PAULUS, JEREMY	79	01/17/11	WALPOLE, NH
BROOKS, DORIS	66	01/26/11	EAST JAMAICA
SCOTT, WAYLAND	78	01/28/11	WARDSBORO
HAYES, JILL	61	01/29/11	PUTNEY
BOHEN, RICHARD SR.	64	02/10/11	CHESTER
MILLS, ELDEN JR.	87	02/14/11	WINDHAM
HAMMOND, GORDON	64	02/15/11	GUILFORD
LIGHTFOOT, RUTH	88	02/16/11	BONDVILLE
SHAPIRO, DAVID	58	02/20/11	TOWNSHEND
MACDONALD, JOHN JR.	83	02/21/11	WARDSBORO
NORTHUP, JOHN JR.	98	03/11/11	TOWNSHEND
CARPENTER, BLANCHE	93	04/01/11	TOWNSHEND
FOGG, LARRY	55	04/02/11	TOWNSHEND
MORSE, MONICA	48	04/10/11	GUILFORD
LAMPREY, RICHARD	89	04/18/11	BROOKLINE
HUNTOON, MARILEE	55	04/21/11	BELLOWS FALLS
MOULTON, ELBERT JR.	85	05/01/11	TOWNSHEND
CUNNINGHAM, LILLIAN	84	05/02/11	TOWNSHEND
BILLS, CHRISTINE	80	05/03/11	TOWNSHEND
NORTHUP, SAMIHA	87	05/19/11	TOWNSHEND
ELLIS, GLORIA	64	05/27/11	BRATTLEBORO
CREGO, MINER	90	06/13/11	TOWNSHEND
FLYNN, KENNETH	71	06/18/11	SOUTH LONDONDERRY
CROSBY, THELMA	88	06/19/11	BRATTLEBORO
SHORT, ROSE MARIE	78	06/19/11	TOWNSHEND
SIEVERS, ALBERT	87	07/12/11	NEWFANE
WILLARD, MILDRED	90	07/24/11	GRAFTON
SKLAR, ROBERT	83	07/25/11	WARDSBORO
BROWN, EMMITT	86	07/31/11	SOUTH LONDONDERRY
FISHER, ARNOLD	81	08/01/11	ROCKINGHAM
CERBO, JOSEPH	75	08/07/11	BROOKLINE
BLOOM, RADCLIFFE	70	08/21/11	BROOKLINE
WILKINS, BRENDA	65	09/02/11	WEST TOWNSHEND
REEVE SR., RICHARD	74	09/10/11	TEMPLETON, MA
PELOS, JOYCE	84	10/26/11	TOWNSHEND
REINEMANN, MARIANNE	99	10/27/11	BRATTLEBORO
TAFT, DONNA	68	11/06/11	MANCHESTER
JUTRAS SR., FREDERICK	70	11/06/11	BROOKLINE
WHEELER, CAROLYN	82	11/22/11	BRATTLEBORO
GOLD, LAWRENCE	69	11/25/11	SAXTONS RIVER
HARRIS, DERWOOD	89	12/05/11	TOWNSHEND
RUNNELLS, ARNOLD (BUSTER)	77	12/09/11	TOWNSHEND
BLAND-THOMAS, RUTH	79	12/13/11	BELLOWS FALLS
CADDELL, EARL	85	12/16/11	TOWNSHEND



### 2010-2011 Delinquent Tax Statement

	<u>7/1/2010</u>	<u>Collected</u>	<u>Adjusted</u>	<u>6/30/2011</u>
2004	2,429.67	0		2,429.67
2005	3,249.56	670.64		2,578.92
2006I	548.53	179.73		368.80
2006-2007	7,459.37	1,397.25		6,062.12
2007-2008	14,898.23	11,026.21	33.97	3,838.05
2008-2009	47,825.86	27,155.55	3,219.22	17,451.09
2009-2010	116,543.61	63,331.12	496.56	52,715.93
<b>2010-2011*</b>	<b>168,000.65</b>	31,264.66	217.40	<b>136,518.59</b>
	360,955.48			221,963.17

**\*Warrant:** **6/01/2011** **168,000.65**

Amounts from 2009-2010 Annual Report

### 2010-2011 Delinquent Tax Report (Tax Only)

<u>2010-2011</u>	<u>2009-2010</u>	<u>Previous Years</u>	
\$1,718.08	\$1,707.00	\$1,536.87	Ahern, Michelle
\$3,853.60			Bertram, Scott
\$1,324.76			Bills, Margaret
\$980.32			Bills, Patricia
\$3,872.12			Brodie, Jocelyn
\$736.84	\$726.68	\$369.36	Canis, Peter
\$671.20	\$666.88	\$107.11	Chapman, Douglas & Kathryn
\$41.56			Chase, William H
	\$277.31		Clark, Brad David
\$144.08			Cofer, Scott
\$207.92			Cota, Mary & Gary
\$486.96			Dickerson, Pamela M
\$27.32	\$34.40		Diemer, Peter
\$202.44	\$166.72	\$193.93	Eroh, Joe
\$138.60			Feldman, Seymour
\$152.18			Flathers, Keith
\$4,484.52	\$2,671.04	\$1,012.32	Frisk, Steven
\$1,019.56			Germain, Alan R
\$499.59			Gilchrist, Bruce
\$118.63			Goodrow, Clayton
\$133.12			Greco, Mark
\$2,013.54			Hastings, Liz

\$49.24			Herring, Allen
	\$61.60		Herring, Jennifer
\$41.92			Hunt, Lisa
\$3,014.88	\$1,687.68		Jacobs, Steven H
		\$2,777.03	Janos Optical Corporation
\$783.00	\$355.68	\$9,906.91	Johnson, Lisa M
\$648.54			Joyce, William C & Jennifer L
\$3,833.84			Kenney, Robert Jr.
\$1,752.76			Kopyscinski, Philip
\$24,632.00	\$22,047.20		Labrie, Robert A
\$222.37			Larkin, Heather
\$824.40			Lippe, Robert C
\$977.60	\$224.73		Lynch, Morgan & Amy Visser
\$21.88			Lynch, Robert
	\$44.59		Macclain, April, H
\$163.45			Mayer, Robert
		\$84.10	Nielson, Gary
\$357.48			Payson, Wendy
	\$161.28		Poirier, Maurice
\$262.64			Radeck, Robert I
\$60.16			Ricker, Deborah
\$849.92			Robert, April H
\$149.56			Rogers, Norman
\$352.00			Serricchio, Karen
\$930.16			Shippa, Louis Jr.
\$170.21			Stone, Paul
\$169.60			Sullivan, David
\$1,099.80			Swingen, John Jr.
\$459.41	\$1,990.04		Thomas Donald L Sr
\$83.88	\$65.20	\$160.18	Traskos, Andrew III
\$436.46			Turnbull, Clay A
		\$70.83	Vodola, Michael Jr
\$1,502.88			Weeks, Gerald
\$5,282.00	\$5,248.12	\$3,339.05	Zeif, Robert A & Lorene B
\$62,308.17	\$22,581.17	\$7,420.93	Collected in full before report printed
0.00	0.00	0.00	Abated after 6/30/10
\$134,267.15	\$60,717.40	\$26,978.62	\$221,963.17

## Grace Cottage Hospital

[www.gracecottage.org](http://www.gracecottage.org)

2011 was a year of national recognition for Grace Cottage Hospital. On September 23rd, Grace Cottage was named in USA Today as one of the Top 100 Hospitals in the U.S. for Patient Satisfaction by WomenCertified®. Also in September, a columnist for the Sun Times in Berea, Ohio, wrote an entire column about Grace Cottage, based on his mother-in-law's experience here. Entitled Big Healing Can Sometimes Come in Small Doses of Kindness, the column ended with "Cleveland Clinic, eat your heart out!" In this column, Robert Winter observes that at Grace Cottage: "The hallmark, universally, is quality care. That's Care. And Quality."

A survey of patients who had overnight stays from January 1, 2010 through December 31, 2010 asked whether they would recommend the hospital to their friends and family. Of the patients of Grace Cottage Hospital, 96% reported "Yes," they would definitely recommend the hospital. The survey of patients from all Vermont hospitals showed 75% would recommend their hospital, where as the average score for hospitals in the United States is a 70% recommendation.

Patient satisfaction data is courtesy of the CAHPS® Hospital Survey and the U.S. Department of Health and Human Service (DHHS) website, Hospital Compare.

### Grace Cottage's Patient Care in 2011:

- Emergency room visits numbered 2,959
- Messenger Valley Pharmacy, owned by Grace Cottage Hospital, filled 55,267 prescriptions.
- 74,180 lab tests were conducted, 5,327 digital imaging procedures (X-rays, CT scans, bone density tests or ultrasounds), 15,159 physical, occupational or speech therapy sessions and 20,661 patient visits with medical practitioners in Grace Cottage's doctors' offices.
- Patient days in the hospital totaled 4,087.



## **West River Valley Senior Housing, Valley Cares, Inc.**

At West River Valley Senior Housing, Valley Cares, Inc. provides affordable housing and supportive services options for up to 60 seniors in our 24 independent living apartments and 28 units of assisted living. Virtually all of our residents have a close connection to the West River Valley, and, of any one town, Townshend has consistently enjoyed the greatest representation. This past year, 15 of our residents were either residents of Townshend prior to joining us or have relatives who currently live in Townshend. This included nine residents of our assisted living and six in our independent living.

While we charge for housing, meals and care programming, we must subsidize a portion of all of our services to make them affordable to low to moderate-income elders. Half of our independent living units receive rental subsidies, so that the resident only pays 30% of their income in rent. 2 out of 3 of the assisted living residents receive either public or private support to help make the cost of care more affordable. In 2011, Valley Cares subsidized \$97,774 in rent and fees for Townshend residents.

Our other services include the free loan of medical equipment, such as walkers, commodes and wheelchairs to all local residents in need of such assistance and Meals on Wheels. In 2011, we provided 2,300 home-delivered meals to Townshend seniors through the Meals on Wheels program.

Valley Cares currently provides jobs for 20 full-time and 14 part-time employees. Over the past year, we have employed 47 people and paid a total of \$895,475 in salary and benefits.

In 2012 we expect to add 4-6 new positions as we look forward to expanding our assisted living facility by an additional 12 units. Due to our long waiting lists, we know there is a need for such expansion. The Town of Townshend has graciously collaborated with us to secure a \$575,000 grant from the Vermont Community Development Program for this project. We have hired Banwell Architects and are currently engaged in design development. This winter and spring will be a crucial time for this project, as we still need to raise about \$2 million in public and private funding for this expansion project. If we are successful, we anticipate a Fall 2012 construction and Winter 2013 move-in date for the new units. Stay tuned!



## Windham Regional Commission

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local government and work cooperatively with them to address regional issues. Towns choose to be members of the WRC. The WRC is comprised of 27 member towns in Windham, Bennington and Windsor Counties. After each town meeting, each town Select Board appoints two representatives to the Commission to serve for the coming year. Townshend's current representatives are Clay Turnbull and Bradley Horn.

In the absence of county government, we provide the essential link between local, state and federal government. This link was particularly important during the response to Tropical Storm Irene. State and federal agencies, including VTrans, FEMA, Vermont Emergency Management, the Agency of Natural Resources and the Agency of Commerce and Community Development, depended upon the WRC and the other Regional Planning Commissions to coordinate their efforts among the towns. Going forward, we'll work with towns on a range of land use, emergency, transportation, river and stream corridor, floodplain, economic development, and related issues as they pursue recovery and plan for future resiliency.

We accomplished much in 2011 in addition to the response to Irene. We successfully competed to secure \$1.4 million in grant funding from the U.S. Environmental Protection Agency for the WRC's Brownfields program, \$400,000 of which will be used for environmental testing, and \$1 million of which will be used to establish a revolving loan fund to support clean up. We helped build public-private coalition to secure a Repower America renewable energy feasibility study from the U.S. EPA and Department Of Energy for the Basketville site in Putney. Using funding from the federal Energy Efficiency Community Block Grant program, we supported 14 energy audits in municipal buildings in 6 towns and energy retrofits to buildings in 4 towns, the Windham County Courthouse, and the Windham County Sheriff's Department. By the close of the calendar year, we will have completed Pre-disaster Hazard Mitigation Plans for 25 towns.

Town planning remains a core function. In 2011, we worked with 3 towns on their town plan updates and assisted 5 with zoning updates. Natural resources also remain a priority. We presented a Water Management Typing proposal for the Class B waters of Basin #11 (West, Williams and Saxtons River) and #9 (White River) to the legislature and secured a grant to fund a rain barrel design and construction project for the students at the Windham Regional Career Center. Through our project review function, we participated in the licensing process for the Blue Heron Hydro proposals at the Ball Mountain and Townshend dams, the Deerfield Wind application that extends into Readsboro and Searsburg and the review of the Mt. Snow master plan. As attention turned towards the impacts of the eventual closure of Vermont Yankee, we were a primary source of information about what those impacts might be.

WRC coordination of transportation planning in the region continues. We assisted Connecticut River Transit with a successful grant application and secured a grant from the Jeffords Center to explore coordination and integration of transportation and transit services, such as better linkages between school bus and transit routes. Economic development is an important component of regional planning, and the WRC is actively participating in the Southeast Vermont Economic Development Strategy and Post-Vermont Yankee Planning Committee.

This will be another exciting and challenging year. We have based our budget on a modest increase in the per resident rate from \$1.68 to \$1.74. The WRC's core budget relies on member town assessments to match and support federal and state funds. The \$1.74 per resident rate will result in a total assessment of \$2144 from Townshend for the new fiscal year. Townshend may wish to budget additional amounts for town-specific work needed from the WRC. We like to hear from you! Please visit us on the web at [www.windhamregional.org](http://www.windhamregional.org), or call us at 802-257-4547.

**TOWN OF TOWNSHEND  
ANNUAL TOWN MEETING MINUTES  
MARCH 1, 2011**

The legal voters of the Town of Townshend are hereby notified and WARNED to meet at the Town Hall in Townshend, Vermont on Tuesday, March 1, 2011 at 9:00 A.M. to act on the following articles, viz:

The meeting was called to order at 9:10 A.M. David Liebow read the preamble. The Assembly recited the Pledge of Allegiance.

David welcomed everyone and explained the procedure for the running of Town Meeting and pointed out the multiple handouts that are available. He then introduced the members of the Select Board.

A Motion was made to suspend the rules to allow Mr. Marek to address the assembly, which was passed without objection.

Representative Marek spoke to many issues including broadband, the State budget, health care reform, etc. and took questions from the voters. He left at 9:30.

Charles Marchant then spoke about the work that the Ancient Roads Committee has been doing in an effort to determine which roads are Class I, II or III. It's been an arduous project and he is hopeful to have it completed by Spring.

**ARTICLE I.** To choose a Moderator for the ensuing year.

Steve Ovenden moved to open nominations for moderator.

Steve Ovenden nominated David Liebow.

Carole Melis moved that the nominations be closed and the clerk be instructed to cast one ballot for David Liebow as Moderator for one year, which was seconded and passed by voice vote.

**David Liebow was elected Moderator for a term of one year.**

**ARTICLE II.** To act upon the July 1, 2009 - June 30, 2010 Auditors' Report:

So moved by Carole Melis and seconded.

There being no discussion motion passed by voice vote.

**ARTICLE II was approved**

**ARTICLE III.** To see what salaries the Town will vote to pay its various officials for the ensuing year:

Town Clerk:	\$	31,916.00	per year
Town Treasurer:	\$	2,105.00	per year
Select Board: (1) Chair:	\$	675.00	per year
(4) Members:	\$	600.00	per year
Listers, Auditors, assistants and casual labor:	\$	12.61	per hour

So moved by Craig Hunt and seconded.

Motion to Amend the Article to change the Clerk's and Treasurer's salary to an hourly wage of \$12.61 per hour was made by Mary Gould and seconded.

Brief discussion. Motion to call the question and was seconded.

Voice Vote – Ayes had it by 2/3 majority. Motion to Call the Question carried.

Motion to Amend Article III failed by voice vote.

Article III then passed by voice vote.

**ARTICLE III was approved**

**ARTICLE IV.** To see if the Town will vote to reduce the Board of Listers from 5 (five) members to 3 (three) members?

So moved by Carole Melis and seconded.

Brief discussion regarding the importance of having a 5 member board to guarantee that the Lister's Office is covered at all times and is efficient.

Motion to call the question made by Irvin Stowell, seconded and carried by 2/3 voice vote.

Motion to reduce the Board of Listers from 5 (five) members to 3 (three) members failed by voice vote.

#### **ARTICLE IV Failed**

**ARTICLE V.** To elect all Town Officials for the ensuing year(s):

#### **TOWN CLERK**

**1 - one year term:** Nominated: Anita Bean.  
There being no others, Moderator declared nominations closed.

Carole Melis that nominations be closed and the clerk be instructed to cast one ballot for Anita Bean for a one year term as Town Clerk; seconded and carried by Voice Vote.

**Anita Bean, 1 year term as Town Clerk**

#### **TOWN TREASURER**

**1 - one year term:** Nominated: Joseph Daigneault.  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Joseph Daigneault for a one year term as Town Treasurer; seconded and carried by Voice Vote.

**Joseph Daigneault, 1 year term as Town Treasurer**

#### **SELECT BOARD**

**1 - three year term:** Nominated: Irvin Stowell – respectfully declined; Roger Albee respectfully declined; Bob Desiervo respectfully declined; John Evans respectfully declined; Joe Winrich respectfully declined; Christina Wright respectfully declined; Dale Davis respectfully declined; Gregg Morrow respectfully declined; Ryan Hockertlotz.  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Ryan Hockertlotz for a three year term on Select Board; seconded and carried by Voice Vote.

**Ryan Hockertlotz, 3 year term as Selectperson**

**1 – one year term:** Nominated: Bruce Bills  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Bruce Bills for a one year term on Select Board; seconded and carried by Voice Vote.

**Bruce Bills, 1 year term as Selectperson**

**1 – one year term:** Nominated: Jeffrey Russ  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Jeffrey Russ for a one year term on Select Board; seconded and carried by Voice Vote.

**Jeffrey Russ, 1 year term as Selectperson**

#### **LISTERS**

**1 – three year term:** Nominated: Robin O'Neill, Howard Lott, Paula Newton

There being no others, Moderator declared nominations closed.

**Total Ballots Cast: 90 O'Neill – 56 Lott - 20 Newton - 14**

**Robin O'Neill, 3 year term as Lister**

**1 – one year term:** Nominated: Howard Lott, Susan Eastwood, Lance Felker, Paula Newton  
There being no others, Moderator declared nominations closed.

**Total Ballots Cast: 102 Lott – 12 Felker – 36 Eastwood – 36 Newton – 18  
Spoiled – 1**

No majority win. Revote necessary.

**Total Ballots Cast: 102 Lott – 5 Felker – 49 Eastwood – 41 Newton – 7**

No Majority win. Revote necessary

**Total Ballots Cast: 104 Lott – 5 Felker – 56 Eastwood – 40 Newton – 3  
Spoiled - 1**

**Lance Felker, 1 year term as Lister**

**1 – one year term:** Nominated: Susan Eastwood  
Paula Newton  
There being no others, Moderator declared nominations closed.

**Total Ballots Cast: 99 Eastwood – 82 Newton - 17**

**Susan Eastwood, 1 year term as Lister**

#### **AUDITORS**

**1 – three year term:** Nominated Eleanor, respectfully declines; Ann Allbee, respectfully declines; Rick Hege, respectfully declines; Mike Charles, respectfully declines; Beth Beattie, respectfully declines; Andrienne Esquivio, respectfully declines; Howard Graff. respectfully declines; Craig Hunt, respectfully declines; Holly Hockertlotz (Point of Order, husband on Select Board; Conflice of Interest); Judy Dickison, respectfully declines; Irvin Stowell, respectfully declines; Walter Meyer, respectfully declines; Henry (Kit) Martin, respectfully declines.  
There being no others, Moderator declared nominations closed.

Joseph Juhasz advised that the State Auditors office would provide assistance to new auditors, if needed.

No one elected. Select Board will need to appoint.

**1 – two year term:** No Nominations – Select Board needs to appoint

**1 – one year term:** No Nominations – Select Board needs to appoint

#### **DELINQUENT TAX COLLECTOR**

**1 - one year term:** Nominated: Becky Nystrom  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Becky Nystrom for a one year term as Delinquent Tax Collector; seconded and carried by Voice Vote.

**Becky Nystrom, 1 year term as Delinquent Tax Collector**

#### **FIRST CONSTABLE**

**1 - one year term:** Nominated: Mitchell Putnam



There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Mitchell Putnam for a one year term as First Constable; seconded and carried by Voice Vote.

**Mitchell Putnam, 1 year term as First Constable**

#### **SECOND CONSTABLE**

**1 - one year term:** Nominated: Mark Morse  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Mark Morse for a one year term as Second Constable; seconded and carried by Voice Vote.

**Mark Morse, 1 year term as Second Constable**

#### **TOWN GRAND JUROR**

**1 - one year term:** Nominated: Margaret S. Bills  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Margaret S. Bills for a one year term as Town Grand Juror; seconded and carried by Voice Vote.

**Margaret S. Bills, 1 year term as Town Grand Juror**

#### **TOWN AGENT**

**1 - one year term:** Nominated: Henry Martin  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Henry Martin for a one year term as Town Agent; seconded and carried by Voice Vote.

**Henry Martin, 1 year term as Town Agent**

#### **LIBRARY TRUSTEE**

**1 - five year term:** Nominated: Marilee Attley  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Robin O'Neill for a five year term as Library Trustee; seconded and carried by Voice Vote.

**Marilee Attley, 5 year term as Library Trustee**

#### **CEMETERY COMMISSION**

**1 – five year term:** Nominated – Scott Nystrom  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Scott Nystrom for a five year term as Cemetery Commissioner; seconded and carried by Voice Vote.

**Scott Nystrom, 5 year term as Cemetery Commissioner**

**ARTICLE VI.** To see if the Town will elect a Tax Collector, and if so, whom, to receive its Real Property Taxes quarterly, September 1, 2011; December 1, 2011; March 1, 2012; and June 1, 2012? Monthly interest will be charged at the rate of one-half percent (1/2%) or fraction thereof; interest of one percent (1%) or fraction thereof plus penalties will commence on June 2, 2012.

So moved by Craig Hunt and seconded.

Brief discussion regarding interest charged on late payments and the change in quarterly payment dates.

There being no further discussion Article 6 passed by voice vote.

**ARTICLE VI, was approved**

The meeting proceeded to the election of a Tax Collector.

**1 - one year term:** Nominated: Joseph Daigneault  
There being no others, Moderator declared nominations closed.

Carole Melis moved that nominations be closed and the clerk be instructed to cast one ballot for Joseph Daigneault for a one year term as Tax Collector; seconded and carried by Voice Vote.

**Joseph Daigneault, 1 year term as Tax Collector**

**ARTICLE VII.** To see if the Town will vote to appropriate \$ 475,493.82 to pay for the running expenses and liabilities of the Town, of which \$ 384,787.82 to be raised by taxation?

So moved by Carole Melis and seconded.

Discussion concerning the amount to be raised by taxes referring to the sharp increase from the previous year.

A Motion was made to suspend the rules to allow Kim Ellison, bookkeeper, to speak which was passed without objection.

There being no further discussion Article 7 passed by voice vote.

**ARTICLE VII, was approved**

The meeting was recessed for lunch at 12:00 noon, to reconvene after the Townshend School District Meeting.

A heartfelt thanks goes out to Grace Cottage Hospital for providing such a delicious lunch. It is greatly appreciated.  
**The Moderator reconvened the Town Meeting at 2:50 p.m.**

**ARTICLE VIII.** To see if the Town will vote to appropriate \$ 682,255.00 for the running expenses and liabilities of maintaining the Town's roads, of which \$543,884.41 to be raised by taxation?

A motion was made appropriate \$ 682,255.00 for the running expenses and liabilities of maintaining the Town's roads, of which \$ 543,884.41 to be raised by taxation and was seconded.

Discussion regarding the legality of putting the purchase of equipment under the running expenses and liabilities of maintaining the town's roads. Time frame for work on Windham Hill Road.

Motion to Call the Question and seconded. Carried by 2/3 voice vote.

Request for Paper Ballot.

**Total Ballots Cast: 60 Yes - 36 No - 24**

**ARTICLE VIII was approved**

**ARTICLE IX.** To see if the Town will vote to raise \$ 50,000.00, by taxation, to be placed in the Highway Equipment Fund toward the purchases of vehicles and equipment?

Motion to pass over made by Irvin Stowell and seconded.

Motion to pass over failed to receive 2/3 voice vote.

Main Motion

So moved by Steve Ovenden and seconded.

Discussion ensued regarding why it wasn't included in the budget. What would the town buy? Maintenance is

extremely important. 50,000.00 not necessarily accounted for. People are struggling to pay taxes. Would add to their burden.

Town can borrow money for equipment but cannot finance the whole purchase price. The Select Board feels this is money put away in anticipation of future equipment purchases.

Motion to call the question made by Michael Charles, seconded and carried by 2/3 voice vote.

Request for Paper Ballot

**Total Ballots Cast: 62 Yes - 36 No - 26**

**ARTICLE IX was approved**

**ARTICLE X.** To see if the Town will vote to raise any money, by taxation, for the construction needs of the Townshend Fire Station, and if so, how much?

Motion to raise an amount not to exceed \$230,000.00 to rebuild the fire house at its current location was made by Charles Marchant and seconded.

Discussion – The existing fire station needs multiple repairs and modifications. There is no potable water and the septic system is not up to standards. Windows need to be replaced and a well is needed.

Dale Davis and Mike Cutts formed a committee to present the options to the voters:

- 1 - Use the building as it is after being after doing the necessary repairs;
- 2 – Do the necessary repairs and raise the roof of the building to accommodate larger fire trucks;
- 3 – Construct a new fire station on Taft Meadows.

Motion to call the question made by Steve Ovenden and seconded.

Motion passed by 2/3 voice vote.

Request for paper ballot.

**Total Ballots Cast: 60 Yes - 6 No - 54**

**ARTICLE X failed**

**ARTICLE XI.** To see if the Town will vote to raise \$ 10,000.00, by taxation, to be placed in the Capital Expenditure Fund Fire Department Reserve toward a future pumper?

So moved by Phillip Moriarty and seconded.

There was brief discussion regarding the wording of the article.

Point of order no need to vote on an amended motion if person making the motion will agree to the word change.

Motion to amend the article to read “To see if the Town will vote to raise \$ 10,000.00, by taxation, to be placed in a **Fire Department Reserve for a future truck?**”

There being no further discussion Article 12 passed by voice vote.

**ARTICLE XI was approved**

**ARTICLE XII.** To see if the Town will vote to raise \$ 43,434.00, by taxation, for the running expenses and liabilities of the Library?

So moved by Margaret Bills and seconded.

There being no discussion Article 11 passed by voice vote.

**ARTICLE XI I was approved**

**ARTICLE XIII.** To see if the Town will vote to raise \$ 25,000.00, by taxation, for law enforcement services?

So moved by Kathleen Greve and seconded.

Good investment, produces income for the town.

There being no further discussion Article 13 passed by voice vote.

**ARTICLE XII was approved**

**ARTICLE XIV.** To see if the Town will vote to raise \$ 1,500.00, by taxation, for the Old Cemetery Fund?

So moved by Charles Marchant and seconded.

Mr. Marchant explained that the fund takes care of the maintenance of 12 of the cemeteries.

There being no further discussion Article 14 passed by voice vote.

**ARTICLE XIV was approved**

**ARTICLE XV.** To see if the Town will vote to raise \$ 2,500.00, by taxation, for the Round Hill Cemetery?

So moved by Irvin Stowell and seconded.

Mr. Marchant explained that the Commission wants to expand the cemetery to provide more burial space. Jocelyn Brodie, who was a longtime town resident, agreed to donate some land to the town before she passed away. There is a verbal agreement with her son to honor his mother's wishes. Negotiations still in progress.

There being no further discussion Article 15 passed by voice vote.

**ARTICLE XV was approved**

**ARTICLE XVI.** To see if the Town will vote to raise \$ 13,710.00, by taxation, for the support of Social Services, as recommended by the Screening Committee?

So moved by Kathy Greve and seconded.

After brief discussion Article 16 passed by voice vote.

**ARTICLE XVI was approved**

**ARTICLE XVII.** To see if the Town will vote to raise \$ 500.00, by taxation, for support of the Green Mountain Chapter of the American Red Cross, as requested?

So moved by Steve Ovenden and seconded.

Mr. Ovenden explained that the reason the Red Cross was not included in the Social Services article was because they submitted their request directly to the Select Board for inclusion in the Warning.

There being no further discussion Article 17 passed by voice vote.

**ARTICLE XVII was approved**

**ARTICLE XVIII.** To see if the Town will vote to raise \$ 260.00, by taxation, for support of the West River Watershed Alliance, as requested?

So moved by Mike Charles and seconded.

Brief explanation as to what the West River Watershed Alliance does.

There being no further discussion Article 18 passed by voice vote.

**ARTICLE XVIII was approved**

**ARTICLE XIX.**

To see if the Town will authorize the Selectmen to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2011 through June 30, 2012, and to borrow money in anticipation of taxes?

So moved by Craig Hunt and seconded.

There being no discussion Article 19 passed by voice vote.

**ARTICLE IX was approved**

**ARTICLE XX.**

To see if the Town will authorize the Board of Selectmen to sell or convey properties acquired by the Town through tax sales and to execute, acknowledge and deliver deed and other transfer documents upon such terms and conditions as the Board of Selectmen may deem to be in the interest of the Town?

So moved by Craig Hunt and seconded.

After brief discussion Article 20 passed by voice vote.

**ARTICLE XX was approved**

**ARTICLE XXI.**

To see if the Town will authorize the Board of Selectmen to acquire, by gift or purchase, land for municipal forest, to promote reforestation, water conservation and good forestry practices?

So moved by Craig Hunt and seconded.

There being no discussion Article 21 passed by voice vote.

**ARTICLE XXI was approved**

**ARTICLE XXII.**

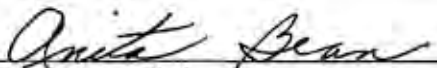
To transact any other non-binding business to properly come before said Meeting.

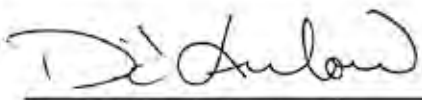
Issues/Topics discussed:

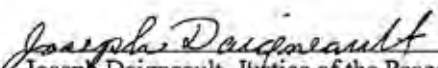
- 1) Question as to who was on the Adhoc Committee - Bob DeSiervo and Elizabeth Garfield.
- 2) Total costs of Projects should be should be put in town report.
- 3) Select Board hiring of a new employee for the town highway.
- 4) Separate line items for Social Services requests.
- 5) Screening Committee does a great job.
- 6) Highway Foreman should be requested to attend Town Meeting.
- 7) Need better information in the Select Board minutes.

There being no further discussion, motion to adjourn at 5:15 P.M. to the next annual meeting on the first Tuesday in March 2012 at 9:00 AM, was made by David Dezendorf; seconded and unanimously carried.

Respectfully submitted,

  
Anita Bean, Town Clerk

  
David Liebow, Moderator

  
Joseph Daigneault, Justice of the Peace









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