



# TOWN OF TOWNSHEND

Selectboard

PO Box 223 Townshend, Vermont 05353

## SELECTBOARD MEETING AGENDA

July 8, 2025 6:00 PM

Townshend Town Hall

Approved: 7/22/25

**Present:** Allie Evans, Katie Marrow, Nick Suarez, Rob Wright, Steve Frisk

**In Attendance:** Helen Holt – minutes taker, Jeremy Zumbruski – Highway Foreman, Brian Gurerrino – BCTV

**Members of the Public:** Gary Moore, John Arrison, Alice Muse, John Muse, Laura Richardson, Sam Marino, Via Marino, Allie Dercoli, Mads Felker, Chad Greenwood

1. **Meeting Call to Order:** Evans calls the meeting to order at 6:00pm.
2. **Approval of Minutes:** Motion was made and seconded to approve the June 24, 2025 meeting minutes. Motion carries 5-0-0.
3. **Additions and Deletions:**
  - a. Deletion: (4c) – Sam Marino
  - b. Addition: (9a) – USDA grant application – Board decides to discuss the USDA grant application at the July 22, 2025 Selectboard meeting.
4. **Members of the Public:**
  - a. CT River Valley Flood Commission: Gary Moore and John Arrison from the CT River Valley Flood Commission answer questions from the Selectboard. The issue of silt started in 2011 after Hurricane Irene. Townshend is in the worse shape. Moore has petitioned on behalf of Townshend to receive a larger PILOT payment. If successful the PILOT payment would increase to \$18,156 in 2027 (or 321%) and then reviewed every 5 years.
  - b. Townshend Skate Park Committee: skate park proposal: Allie Dercoli reports on update to the skate park proposal and answers questions. Dercoli claims that the Skate Park would be an additional \$180 a year to the Town's VLCT insurance premium. Kristina Wright, Recreation Committee, asks several questions: How often will it be used, who will maintain, how to address safety issue of no cell service, what other sites are being considered. Dercoli answers that the skateboard committee will maintain the skatepark

and have considered Taft Meadows, Cemetery plot, and ballpark parking area. Evans suggests that the Skatepark Committee work with the recreation committee and then come back to the Board.

- c. Alice and John Muse address the Board on the road maintenance schedule for plowing and grading.
- d. ~~Sam Marino property dispute~~
- e. Chad Greenwood, resident, raises his concerns about the roads to the Selectboard. He states that East Hill Road should be plowed in the winter, and that the grader needs to be properly used to grade the roads.

5. **Correspondence:** Evans reads the letter from GMP about scheduled road work starting in July.

6. **Warrants:** Wright makes a motion to pay the warrants.

a. Payroll	\$16,642.81
b. Payroll Taxes:	\$7,190.17
c. General Fund:	\$31,521.13
d. Highway:	\$8,382.65
e. Highway Equipment:	\$00.00
f. Fire House New Boiler:	\$8,080.00
<b>TOTAL:</b>	<b>\$71,816.76</b>

Frisk raises concern about the cost of NEMRC. Wright amends his motion to remove the NEMRC warrant and the Firehouse new boiler warrant. Steve seconds the amendment. Amendment and motion carry 5-0-0. The adjusted warrants total amount to be paid is \$56,575.65.

7. **Reports:**

- a. **Highway:** Zumbruski reports that Brookline Road will be closed from 7:am – 3:30pm for about a week for the GMP work. Truck 4 has been assessed and is being repaired and will be back by the end of September. The Route 35 paving project is completed. There is touch up to the driveway aprons happening. This project is a VTrans grant project.
- b. **Treasurer:** Evans gives the report. There is \$498,896.14 in the municipal investment fund, and \$30,000 in the checking account.
- c. **Town Clerk:** Evans gives the report. The Clerk took in \$2,054.20 in fees and services.
- d. **Chair:**

- i. Setting the Tax Rate: Helen Holt, Lister, updates the Board on finalizing the grand list to set the tax rate. If there are no grievances, then the Board should be able to set the tax rate at the 7/22/25 meeting.
  - ii. Year-end Budget Status Report: Nick makes a motion to direct the Treasurer to transfer Selectboard Assistant costs to the highway fund for Fiscal Year 2025 in the amount of \$2,336.88. Katie seconds the motion. Motion carries 5-0-0.
  - iii. Town Plan Public Hearing – August 7, 2025, 5:30pm at Town Hall. Copy of draft is available at Town Hall.
- e. **Grant Coordinator:** Marrow requests that the Board sign two letters for community grants for sidewalks. Marrow makes a motion to have the Selectboard sign the two letters for the sidewalk study and repair. Rob seconds the motion. Motion carries 5-0-0.

**8. Old Business:**

**9. New Business:**

- a. USDA grant application: moved to the 7/22/25 Selectboard meeting.

**10. Executive Session:** Personnel 1 V.S.A §313 (1.a): It was moved and seconded to go into executive session regarding a personnel issue. Motion carries 5-0-0. Board goes into executive session at 7:20pm.

Motion made to reconvene the meeting. Motion is seconded. Board reconvenes meeting at 7:40pm.

Marrow makes a motion to direct the treasurer to pay the Selectboard Assistant 30 hours per week with benefits. Wright seconds the motion. Motion carries 5-0-0.

**11. Next Regularly Scheduled Meeting:** Tuesday, July 22, 2025, at 6:00pm

**12. Adjournment:** Nick makes a motion to adjourn. Steve seconds the motion. Motion carries 5-0-0. Meeting is adjourned at 7:41pm.

