



TOWN OF TOWNSHEND

Selectboard

PO Box 223 Townshend, Vermont 05353

SELECTBOARD MEETING AGENDA

June 10, 2025 6:00 PM

Townshend Town Hall

Approved: 6/24/25

Present: Allie Evans, Katie Marrow, Rob Wright, Nick Suarez, Steve Frisk

In Attendance: Jeremy Zumbruski, Tina Rubico – BCTV, Connie Holt

MOP: Tim Jones-GMP, Tom Caffrey THO, Dale West, Cory Ciklin, Charlie Merchant, Laura Richardson, Al Chase, Helen Holt, Shaun Marrow, Glen Beattie

1. **Meeting Call to Order:** Evans calls the meeting to order at 6:00pm.
2. **Approval of Minutes:** Marrow makes a motion to approve the May 27, 2025 meeting minutes. Suarez seconds the motion. Motion carries 4-0-1.
3. **Additions and Deletions:**
 - a. New Business (9e): Gravel Crushing bids
 - b. Deleted: New Business (9a): Emergency Management Plan – moved to 6/24/25 Selectboard meeting.
4. **Members of the Public:**
 - a. Tim Jones – Green Mountain Power: Jones lays out the 3 projects to harden the lines – East Hill, Plumb/Taft/Brookline and possibly Simpson Brook. Jones requests that the Town enter into a contract for the projects. The Board asks a series of questions about the project. Suarez makes a motion to approve and sign the GMP contract for projects on East Hill Rd, Plumb Rd, Taft Rd, Brookline Rd, and Simpson Brook Rd. Frisk seconds the motion. Motion carries 5-0-0.
 - b. Charlie Merchant: Cemetery Commission Update: Merchant announces the resignation of Cemetery Commission Carly Sanderson. The Commission nominates Jay Warren to be appointed to fill the position until Town Meeting. Marrow makes a motion to appoint Jay Warren to fill out the position until town meeting. Suarez seconds the motion. The motion carries 5-0-0. Merchant reports that the Townshend Historical Society received an award from the Vermont Historical Preservation Board. Merchant raises the maintaining of the trail that runs along Oakwood cemetery and Taft Meadow. The commission is in favor of maintaining the trail. Evans states that the topic is on the agenda under New Business.
 - c. Laura Richardson, resident, thanks Allie for all she does as the Selectboard Chair.
5. **Correspondence:**
 - a. Cory Ciklin Email: Friends of the Town Hall: Ciklin announces the creation of “The Friends of Town Hall & Opera House”. He reports on the groups plans to spruce up the front of Town

Hall. This will be done by volunteer work parties. He requests the use of Town Hall on August 1, 2025, to welcome the Boardman family and celebrate Town Hall. The Board directs Holt to contact attorney to review the volunteer waiver form. Marrow makes a motion to approve The Friends of Town Hall town hall use request for August 1, 2025 from 4-8pm pending submission of insurance liability certificate and to have the chair sign on behalf of the Board. Frisk seconds the motion. Motion carries 5-0-0.

6. Warrants: Evans makes a motion to pay warrants 1- 7. Wright seconds the motion.

Payroll	\$14,054.91
Payroll taxes	\$6,042.04
General Fund	\$22,718.32
Highway	\$7,817.12
Highway Equipment	\$00.00
Gazebo	\$10.47
Library	\$34.37
Total:	\$50,677.23
Education Bill:	\$735,677.23

Suarez summarizes the issue of the Windham Regional Commission warrant from the last meeting. Motion carries 5-0-0.

7. Reports:

- a. **Highway:** Zumbruski reports that the rented excavator will be delivered 6/30/25 and that he will supply the Chair with a work plan for the excavator. He reports that there was minimal damage to the roads from the weekend storm. He reports that he attended a MRGP meeting and the guidelines for completing priority segments has been relaxed. He states that Townshend is ahead of other towns in complete our priority segments. He reports on an accident with the 2020 Western Star dump truck. A claim has been filed.
- b. **Treasurer:** Evans gives the report. There is \$1,300,778.31 in the municipal investment fund and \$30,000 in the sweep account.
- c. **Town Clerk:** Evans reports that the Clerk took in \$1,498.10 in fees and services.
- d. **Chair:**
 - i. Keeper of the Common: Evans reads the request from the Keeper of the Common to purchase items for the Gazebo. The request fails due to lack of a motion.
 - ii. Action Items: The Board runs through action items from previous meetings. Evans reports that the hospital has agreed to mow the septic area. Marrow summarizes the quote on the water filtration system for the Firehouse. The Board decides to table this issue until the 6/24/25 meeting in order to get more quotes.
 - iii. Letter from State of VT regarding reappraisal: Helen Holt summarizes the letter from the State regarding reappraisal. She states that she has been in contact with them regarding the lack of companies interested in doing the town reappraisal.

e. **Grant Coordinator:** N/A

8. Old Business:

- a. Trash Bids: spreadsheet: Holt summarizes the spreadsheet outlining the bids received. Wright makes a motion to direct Holt to negotiate with WSWMD on compost services. Suarez seconds the motion. Motion carries 5-0-0.

9. New Business:

- a. ~~Townshend Emergency Management Plan~~
- b. WRC Invoice from the Planning Commission: see above
- c. Town Hall Use request: Cory Ciklin: Friends of Town Hall: see above
- d. Taft Meadow mowing: The Board discusses the need to find someone to hay Taft meadow, to mow and trim the edge of the meadow, and to do trail maintenance. The Board directs Holt to put out a notice and do outreach to see if there is an interest in performing the work.
- e. Gravel Crushing bids: Marrow opens the gravel crushing bids. Wright makes a motion to accept the Bazin Bros bid for \$8.81 per cubic yards for 12,000 yards not to exceed \$105,720.00. Frisk seconds the motion. Motion carries 5-0-0.

10. Executive Session: N/A

11. Next Regularly Scheduled Meeting: Tuesday, June 24, 2025 at 6:00pm.

12. Adjournment: Suarez makes a motion to adjourn. Frisk seconds the motion. Motion carries 5-0-0.