



TOWN OF TOWNSHEND

Selectboard

PO Box 223 Townshend, Vermont 05353

Selectboard Meeting Agenda

October 22, 2024 6:00 PM

Townshend Town Hall

Approved: 11/12/24

Present: Allie Evans, Nick Suarez, Katie Marrow, Kate Jansak, Sherwood Lake (via ZOOM).

In Attendance: Brian Guerrino – BCTV, Connie Holt – SB Assistant

1. **Meeting Call to Order:** Evans calls the meeting to order at 6:00pm
2. **Approval of Minutes:** Marrow makes a motion to approve the October 8, 2024 regular Selectboard meeting minutes. Suarez seconds the motion. Motion carries 4-0-1.
3. **Additions and Deletions:** Evans reads the addition to the agenda: Bob Desiervo's correspondence.
4. **Members of the Public:** None
5. **Correspondence:** Evans reads Desiervo's email requesting an executive session. Lake makes a motion to table the issue until Desiervo supplies the proper documentation. Marrow seconds the motion. Motion carries 4-0-1.
6. **Warrants:** Jansak makes a motion to approve the warrants.

Payroll	No Warrant
Payroll Taxes	No Warrant
General Fund	\$77,823.32
Highway	\$6,141.26
Highway Equipment	\$1,807.54
Highway Equipment	\$1,950.00
Gazebo	\$223.00
TOTAL:	\$87,945.12

Marrow seconds the motion. Evans point out that the reason for no payroll warrants is that the computer program went down. Payroll will still be issued and the warrants in be in the next Selectboard meeting. Motion carries 4-0-1.

7. **Reports:**

1. **Highway:** Zumbruski reports that the road crew is getting ready for winter. The crew has made repairs to 2 bridges on Simpson Brook Road. The Grants-In-Aid projects have been completed and processed.

Zumbruski spoke with HP and has been informed that the parts for the Truck 3 will be 10 weeks. He states that he plans to bring the truck back to town to plow but not sand. The town will be down a sander. The Board directs Zumbruski to get a price on a truck rental with a sander in case we get stuck in the winter before Truck 3 is repaired. Desiervo suggests looking into contractors to do the sanding or mutual aid. Marrow points out that if we have the staff it may make sense to utilize them with a truck rental.

Old Grader: The Board discusses whether to fix or sell the old grader. Marrow makes a motion to put the old grader out for sale in a sealed bid for a minimum of \$25,000.00 and the Selectboard can chose to accept or decline the bid. Suarez seconds the motion. Motion carries 4-0-1.

Zumbruski reports that the Stone Arch Bridge is almost complete and coming along nicely. Brian Post the contractor is in communication with the Bazin Bros to coordinate the paving of the bridge.

2. **Treasurer:** Evans reads the Treasurers report. The treasurer reports that there is \$788,928.64 in the General Fund Checking Account, and \$30,00.00 in the SWEEP account. The treasurer recommends not combining the 200 and 300 budget areas after talking with NEMRC. Suarez makes a motion to have the Chair, Evans, engage with the auditor on the need or no need to combine the 200 and 300's. Marrow seconds the motion. Motion carries 4-0-1.

3. **Town Clerk:** Evans reads the Clerks report. The Clerk took in \$961.40 in fees and services.

4. **Chair:**

a. PACIF Claims Cost Report: Evans directs the Board's attention to the PACIF Claims Cost Report.

b. Law Enforcement: Evans directs the Board attention to the correspondence from Londonderry regarding a shared law enforcement contract. Evans states she will report back on this issue as its progresses.

8. **Old Business:**

a. **Healthcare:** BC/BS of VT versus MVP: Marrow makes a motion to switch the town healthcare plan to MVP. Suarez seconds the motion. Motion carries 4-0-1.

b. **Grant Coordinator's Report:** Marrow reports on her grant work.

i. State of Vermont Hazard Mitigation Grants – pre-applied for 7 grants and waiting to hear back.

ii. T-Mobile Fountain Restoration Grant - applied waiting to hear if we got the grant.

iii. State Preservation Grant for roof repair – applied and waiting to hear. There is a discussion of the where the matching funds would come from. The Board directs Marrow to modify her report to read: “The special article of \$50,000.00 for Town Hall will contribute to the town match for the grant.”

iv. VTrans Road grants: Administering the completion of the FY23 and FY24 grants and preparing for the 3 FY25 grants.

c. **Stone Arch Bridge State Easement agreement:** Holt brings to the Board's attention that as the completion of the bridge project approaches the State will be sending the 10 year easement for the Town to sign. The town agreed to enter into an easement in 2022.

d. Old Grader: see above

9. **New Business:**

a. Tree Maintenance proposal: Suarez makes a motion to put out an RFP for tree removal for the Library and the cemetery not to exceed \$3,500.00. Jansak seconds the motion. Motion carries 3-1-1.

10. **Executive Session:**

11. **Next Regularly Scheduled Meeting:** Tuesday, November 12, 2024 at 6:00pm

12. **Adjournment:** Evans makes a motion to adjourn. Marrow seconds the motion. Motion carries 3-0-1. Meeting is adjourned at 7:10pm.