



Selectboard Meeting Agenda
January 23, 2023 6:00 PM
Townshend Town Hall
Approved: 2/13/24

Present: Sherwood Lake, Rob Wright, Katie Marrow, Rob Swiger

Not Present: Haley Felker

In Attendance: Galen Robinson - BCTV, Connie Holt - SB Assistant

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:02pm.
2. **Approval of Minutes:** Wright makes a motion to approve the January 13, 2023 regular Selectboard meeting minutes. Marrow seconds the motion. Motion carries 4-0-0.
3. **Additions and Deletions:** Lake reads the additions to the agenda.
 - a. New Business (9d): Bartlett tree Service email
 - b. New Business (9e): Town Hall Use request: Leland & Gray Drama Dept
 - c. New Business (9f): Town Hall Use request: Liza Martin fundraising Craft Fair
4. **Members of the Public:** None
5. **Correspondence:**
 - a. Email from Senator Nader Hashim: Lake explains that Senator Hashim has been working on the issue of speed cameras for traffic speed enforcement.
6. **Warrants:** Marrow makes a motion to pay warrants 1 - 5.

1. Payroll:	\$15,503.84
2. Payroll Taxes:	\$4,574.25
3. General Fund:	\$43,069.44
4. Highway:	\$10,625.00
5. Highway Equipment:	\$3,265.80
Total:	\$68,038.33

Wright seconds the motion. Motion carries 4-0-0.
7. **Reports:**
 1. **Highway:** Zumbruski gives the report. He reports that the road is doing winter maintenance.
 2. **Treasurer:** Lake gives the report. He reports that that there is \$764,724.00 in the Municipal Investment Fund, and \$30,000.00 in the checking fund. Lake reports that in true balance of the General Fund after paying the warrants is \$261,928.35.
 3. **Town Clerk:** Lake gives the report. The Clerk took in \$1,114.50 in fees and services.

4. **Chair:** No Report

8. **Old Business:**

a. **Approve the Warning for Town Meeting:** Marrow reads the draft Town Warning into the record. Holt makes a correction to a date in the warning and prints out a new draft for the Selectboard. Lake gives comments on the special articles. He points out that these special articles are to be discussed and voted on at Town Meeting. Wright makes a motion to approve the Town Warning. Marrow seconds the motion. Motion carries 4-0-0.

Lake brings to the Board's attention the budget document for their information. He also brings to the Board's attention the PACIF Claims Cost report.

b. **Liza Martin Tax Penalty Waiver Request:** Lake tables the issue until the next Selectboard meeting.

9. **New Business:**

a. **Stone Arch Bridge Contract:** Holt gives a summary of the proposed contract. Zumbruski comments that his only concern is the when the parapets will be nailed down, because it needs to be included in the project. Marrow makes a motion to approve and sign the contract with Standing Stone LLC. Swiger seconds the motion. Motion carries 4-0-0.

b. **Grace Cottage - Fair Day Common Use Request:** Wright makes a motion to approve the Grace Cottage request to use the Commons for Fair Day from 7/29/24 - 8/4/24. Marrow seconds the motion. Motion carries 4-0-0.

c. **Town Hall Use request:** SEVCA - Income Tax Preparation Assistance Program: Marrow makes a motion to allow SEVCA to hold tax preparation assistance sessions at Town Hall. Swiger seconds the motion. The Board decides to waive the fee. Motion carries 3-1-0.

d. **Bartlett Tree Service email:** Lake brings to the attention of the Board the Bartlett tree proposal on tree maintenance on the Common. Board decides to have the town crew take the tree down. Wright makes a motion to table this to give the Board time to talk with Bartlett about modifying the proposal to incorporate the Road Crew taking down the tree. Swiger seconds the motion. Motion carries 4-0-0.

e. **Town Hall Use request:** Leland & Gray Drama Dept: Wright makes a motion to allow Leland & Gray Players to use the second floor for rehearsal and their performance. Marrow seconds the motion. Motion carries 4-0-0.

f. **Town Hall Use request:** Liza Martin fundraising Craft Fair. Wright makes a motion to accept Liza Martin request to use Town Hall upon providing insurance. Marrow seconds the motion. Motion carries 4-0-0.

10. **Executive Session: VSA 313(b) - personnel**

11. **Adjournment:** Marrow makes a motion to adjourn the regular meeting and go into executive session with no report back. Swiger seconds the motion. Motion carries 4-0-0. Regular meeting adjourns at 7:02pm.