



## TOWN OF TOWNSHEND

Selectboard  
PO Box 121 Townshend, Vermont 05353

### Selectboard Meeting Minutes

August 8, 2023 6:00 PM

Townshend Town Hall

Approved: 8/22/23

**Present:** Sherwood Lake, Rob Wright, Katie Marrow, Rob Swiger, Phoebe Connolly (via ZOOM).

**In Attendance:** Galen Robinson - BCTV Tech, Connie Holt - SB Assistant

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:06pm
2. **Approval of Minutes:** Wright makes a motion to approve the July 25, 2023 regular Selectboard meeting minutes. Marrow seconds the motion. Motion carries 4-0-1.
3. **Additions and Deletions:** Lake announces the additions to the agenda.
  - a. Correspondence (5b): Letter from S. Frisk.
  - b. New Business (9c): Presentation and Town Hall Use request from Brattleboro Development Credit Corporation.
  - c. New Business (9d): Town Hall Use Request from Michelle Bostrom and Elaine Hill.
4. **Members of the Public:**

Townshend resident Cara Cain, who lives on Tannery Brook Road, appears before the Board to raise an issue of washout damage to her property. She states that there is washout damage to her property from 5 culverts on Back Windham Road. She says that it is getting so bad she is having a hard time accessing the back of her 10 acres. She states that because it is town culverts washing out her property, she requests that the town fix the issue. Lake agrees to view the situation, but does not promise that the town can do anything about it.

Townshend resident Cory Ciklin, who lives on West Hill Road, appears before the Board say he would like to sit down with each of the Selectboard to hear the Board's vision of the town. Cilkin states he would like to also volunteer his time.
5. **Correspondence:**
  - a. Email from Alvey Blier: Lake directs the Board's attention to the email from Alvey Blier.

b. Letter from S.Frisk: Lake announces that Steve Frisk has submitted a letter of retirement effective 8/25/2023. Wright makes a motion to accept Steve Frisk's resignation effective August 25, 2023. Marrow seconds the motion. Motion carries 5-0-0.

6. **Warrants:** Marrow makes a motion to pay warrants 1-5.

1. Payroll:	\$11,536.85
2. Payroll Taxes:	\$6,171.26
3. General Fund:	\$10,446.63
4. Highway:	\$11,741.10
5. Highway Equipment:	\$3,483.68
<b>Total:</b>	<b>\$43,379.52</b>

Wright seconds the motion. Motion carries 5-0-0.

7. **Reports:**

1. **Highway:** No Highway report.

2. **Treasurer:** Lake gives the report. Lake states that there is \$1,272,805.90 in the municipal investment fund account. He states that there is \$156,161.70 in the checking account. He reports that the true balance in the general fund is \$464,618.00.

3. **Town Clerk:** Lake gives the report. He reports that the Town Clerk has taken in \$1,314.65 in fees and services.

4. **Chair:** Lake directs the Board's attention to the Claims Cost Report from VLCT.

8. **Old Business:**

a. **Road name change:** Wright makes a motion to table the policy discussion for 2 or 3 meetings to be able to review and discuss. Swiger seconds the motion. Motion carries 4-0-1..

b. **Common/Town Hall Use policy:** Swiger makes a motion to table the policy discussion. Marrow seconds the motion. Motion carries 5-0-0.

9. **New Business:**

a. **Town Hall Use Request:** Community Food Share meeting 8/2/23 6:30pm. Lake confirms the approval of the Selectboard to approve the Town Hall use request.

b. **Town Hall Use Request:** SnoGoers meeting 8/13 11:00am - 3:00pm. Lake confirms the approval of the Selectboard to approve the Town Hall use request.

c. **Town Hall Use Request:** Brattleboro Development Credit Corporation. Rachel Shields Ebersol from BDCC gives a report on the program they are running. BDCC is requesting the use of Town Hall for one of the meetings to be held on October

21st from 10 - 3pm. Marrow makes a motion to allow BDCC the use of Town Hall on 10/21/23 from 10 - 3pm. Swiger seconds the motion. Motion carries 3-2-0.

Wright ask if the Board is waiving the fee. After a discussion the Boards decides to not waive the fee. Wright makes a motion to allow Sherwood to sign on behalf of the Board. Marrow seconds the motion. Motion carries 4-0-0.

**d. Town Hall Use Request:** Michelle Bostrom and Elaine Hill. Wright makes a motion to allow Michelle Bolstrom and Elaine Hill the use of Town Hall on 8/19 and to waive the fee. Marrow seconds the motion. Motion carries 5-0-0.

10. **Executive Session: VSA 313(b) - personnel.** Swiger makes a motion to close the regular meeting and go into executive session. Marrow seconds the motion. Motion carries 5-0-0. The regular meeting is adjourned at 7:05pm.

11. **Next Regularly Scheduled Meeting:** Tuesday, August 22, 2023 at 6:00pm