



# TOWN OF TOWNSHEND

Selectboard  
PO Box 121 Townshend, Vermont 05353

## Selectboard Meeting Agenda May 23, 2023 6:00 PM Townshend Town Hall Approved: 6/13/23

**Present:** Sherwood Lake, Phoebe Connolly, Rob Wright, Katie Marrow, Rob Swiger

**In Attendance:** Galen Robinson - BCTV Tech, Connie Holt - Selectboard Assistant

**MOP:** Laura Richardson, Helen Holt

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:00pm
2. **Approval of Minutes:** Marrow makes a motion to approve the May 9, 2023 Selectboard meeting minutes. Wright seconds the motion. Motion carries 5-0-0.
3. **Additions and Deletions:** Lake goes over the additions to the agenda.
  - a. Correspondence (5a): Bob Desiervo: painting center line in Dam Road
  - b. Correspondence (5b): Save VT Airspace email
  - c. New Business (9c): Listers : extension for filling the abstract grand list
  - d. New Business (9d): Windham County Sheriff's Animal Control invoice
  - e. New Business (9e): HP Fairfield invoice dispute
  - f. New Business (9f): Town Hall & Common Use Policy
4. **Members of the Public:** N/A
5. **Correspondence:**
  - a. **Correspondence:** Bob Desiervo: Lake reads the email from Bob Desiervo requesting an update on painting a center line on Dam Road. Lake responds saying that there is currently no plans to paint a center line on Dam Road. There is no money in the budget allocated for painting the line. Lake suggests that Bob makes a budget request in the fall when budgets are being put together. Lake also addresses Bob's email comment about the Selectboard should try driving 35 mph on State Forest Road. Lake states that the resident requested signage of the speed limit. The resident did not request a reduction of the speed limit.
  - b. Correspondence: Save VT Airspace email
6. **Warrants:** Marrow makes a motion to pay warrants 1 -5.

1) Payroll:	\$10,034.06
2) Payroll Taxes:	\$2,840.06

3) General Fund:	\$6,338.51
4) Highway:	\$8,437.03
5) Highway Equipment:	\$24,758.27
<b>Total:</b>	<b>\$52,408.65</b>

Wright seconds the motion. Swiger asks what was the cost of the compactor repairs. Lake states that it is in the warrants for his review. Motion carries 5-0-0.

7. **Reports:**

1. **Highway:** Frisk gives the report. Frisk states that the fence between the town transfer station and the Phoenix property has been installed. He reports that there are now 4 additional speed limit signs on State Forest Road. The rubbish truck is back in operation at the garage. Windham Hill Road repairs have been completed. The fountain is now up and running. Finally, spring cleaning continues on the roads.

2. **Treasurer:** Lake gives the report. He reports that the true General Fund balance is \$921,985.00. He reports that the M&T Municipal Investment account is \$1,769,026.92 and the M&T checking account is \$29,923.28.

3. **Town Clerk:** Lake gives the report. The Clerk took in \$923,00 in fees and services.

4. **Chair:** Lake announces the special meeting to open Fire truck bids, Wednesday, 5/31. Lake confirms with the Selectboard that 6:00pm is good with everyone.

8. **Old Business:**

a. **Windham County Humane Society contract:** The Board discusses the WCHS annual contract with Townshend. Swiger asked if WCHS would house horses. Marrow clarifies that the contract is only for dogs and cats. Connolly ask if WCHS has an animal control officer that would come to Townshend without a fee. Lake clarifies that they do not. This contract is just to house lost dogs or cats. Swiger makes a motion to accept the WCHS contract. Connolly seconds the motion. Motion carries 3-0-2.

9. **New Business:**

a. **Opening bids for gravel crushing:** Marrow opens the bids and reads them. Hunter excavating Incorporated makes a gravel crushing bid of \$9.00/yard with a completion date of the end of June. Basin Brothers makes a gravel crushing bid of \$9.100/yard with a completion date of the end of August. Wright makes a motion to accept Hunter Excavating's bid at \$9.00/yard for a completion date of June 2023. Frisk adds, not to exceed \$40,000.00. Wright agrees to add that. Connolly seconds the motion. Motion carries 5-0-0.

b. **Bartlett Tree contract for the Commons tree care:** Lake asks Frisk about the Bartlett Tree Service quote. Frisk states that he will contact Bartlett regarding the quote and will report back to the Selectboard.

c. **Listers filing for an extension to submit the abstract grand list:** Lake shares the information that the listers will be filing for an extension to file the grand list abstract.

d. **Windham County Sheriff's Animal Control invoice:** Lake moves the issue to executive session regarding legal matters.

e. **HP Fairfield invoice dispute:** Lake raises for discussion the billing dispute with HP Fairfield for the hoist repair. Wright makes a motion to hold off on paying the bill until they live up to their warranty. Swiger seconds the motion. Motion carries 5-0-0.

f. **Town Hall & Common Use Policy:** Lake passes out the proposed new policy regarding the use of Town Hall and the Commons. Lake states that the proposed policy basically combines the two existing policies into one policy. Lake asks that the Selectboard review and discuss at the next Selectboard meeting.

10. **Executive Session:** Personnel Issue 313 VSA(B): Lake makes a motion to move in executive session. Swiger seconds the motion. Motion carries 5-0-0.

11. **Next Regularly Scheduled Meeting:** Tuesday, June 13, 2023

12. **Adjournment into executive session:** The meeting adjourns to executive session at 6:35pm with no report coming out of the executive session.