



# TOWN OF TOWNSHEND

Selectboard

PO Box 121 Townshend, Vermont 05353

## Selectboard Meeting Agenda

December 12, 2023 6:00 PM

Townshend Town Hall

Approved: 12/26/2023

**Present:** Sherwood Lake, Rob, Wright, Katie Marrow, Rob Swiger, Haley Feller

**In Attendance:** Galen Robinson - BCTV, Connie Holt-Selectboard Assistant

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:00pm
2. **Approval of Minutes:** Wright makes a motion to approve the November 28, 2023 regular Select Board meeting minutes. Marrow seconds the motion. Motion carries 5-0-0.
3. **Additions and Deletions:**
  - a. Correspondence (5a): email from Susan LeCours
  - b New Business (9a): Harmonyville Liquor License
4. **Members of the Public:**
  1. Allie Evans: Evans speaks to the Board on behalf of the Gazebo Committee. She requests that a procedure be created to accept donations to the reconstruction of the Gazebo. She suggests that donations go through the Town Clerk. The Town Clerk then turns the donations over to the Treasurer. The Treasurer then deposits the money into the Mosley Fund. Lake suggests that the Treasurer set up a Gazebo Fund Raising Account. Marrow makes a motion to direct the Treasurer to set up an account for Gazebo Fund Raising. Wright seconds the motion. Motion carries 5-0-0.
  2. Liz Bowen: Bowen comes before the Board requesting that a guard rail and increased salting and sanding take place at the intersection of Athens and Grafton Roads on Rt 35. Lake instructs Jeremy Zumbruski to look into the issue.
5. **Correspondence:**
  - a. Email from Susan LeCours: Lake reads the email from LeCours announcing her resignation as the town representative to Valley Cares. Lake thanks LeCours for her service.
6. **Warrants:** Marrow makes a motion to pay warrants 1 - 9.

Payroll:	\$13,316.62
Payroll Taxes:	\$3,755.08
Special Payroll:	\$7,298.45
Special Payroll Taxes:	\$2,336.33

General Fund:	\$681,086.59
General Fund:	\$23,986.43
General Fund:	\$194.93
Highway:	\$7,960.29
Highway Equipment:	\$11,113.53
<b>Total:</b>	<b>\$751,048.25</b>

Wright seconds the motion. Motion carries 5-0-0.

7. **Reports:**

1. **Highway:** Zumbruski gives the report. Zumbruski reports that the crew is ready and waiting for snow.

2. **Treasurer:** Lake gives the report. Lake reads the balances in the bank report:

M&T Municipal Investment Fund balance is: \$1,577,491.31

M&T Checking Account: \$30,000.00

Lake reports that the true balance of the General Fund is \$13,297.16.

3. **Town Clerk:** No Report

4. **Chair:** Lake gives the timeline for the Select Board to come up with a budget to take to Town Meeting.

12/26/23: the Select Board will discuss the 1st draft.

1/9/24: The Select Board will vote on a final budget.

8. **Old Business:**

a. **Green Mountain Power:** update on the West Hill Road project: Tim Powers and Mike Burke from Green Mountain Power gives the Select Board an update on the cable installation project.

b. **Road Name request for Peaked Mountain Road:** Swiger makes a motion to move forward with naming the identified section of Peaked Mtn Road as Nadine Road. Felkey seconds the motion. Motion carries 5-0-0.

9. **New Business:**

a. Liquor License approval: Wright makes a motion to approve the liquor license for Harmonyville Store. Marrow seconds the motion. Motion carries 5-0-0. The Board approves having the Chair sign on their behalf.

10. **Executive Session:** n/a

11. **Next Regularly Scheduled Meeting: Tuesday, December 26, 2023 at 6:00pm**

12. **Adjournment:** Marrow makes a motion to adjourn the meeting. Swiger seconds the motion. Motion carries 5-0-0. The meeting is adjourned at 6:38pm.