



# TOWN OF TOWNSHEND

Selectboard

PO Box 121 Townshend, Vermont 05353

## Selectboard Meeting Agenda

November 14, 2023 6:00 PM

Townshend Town Hall

Approved: 11/28/23

**Present:** Sherwood Lake, Rob Wright, Katie Marrow, Rob Swiger (via zoom).

**In Attendance:** Galen Robinson - BCTV Tech, Connie Holt - SB Assistant, Jeremy Zumbrusky - Highway Foreman.

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:01pm
2. **Approval of Minutes:** Wright makes a motion to approve the October 24, 2023 regular Selectboard meeting minutes. Marrow seconds the motion. Motion carries 4-0-0.
3. **Additions and Deletions:** Lake announces additions to the agenda.
  - a. New Business (9b): Common Use request: Pumpkin Festival
  - b. New Business (9c): HP Fairfield payment directive
  - c. New Business( 9d): Liza Martin Tax Penalty
4. **Members of the Public:**
  1. Laura Richardson inquires as to the status of the revisions to the Common Use Policy. Lake states that the matter has been tabled with the departure of select board member Phoebe Connolly.
5. **Correspondence:** none
6. **Warrants:** Marrow makes a motion to pay warrants 1 -6;

1. Payroll:	\$11,476.19
2. Payroll Taxes:	\$4,914.87
3. General Fund:	\$263.99
4. General Fund:	\$7,691.57
5. Highway:	\$120,926.64
6. Highway Equipment:	\$20,749.33
<b>TOTAL:</b>	<b>\$166,022.59</b>

Wright seconds the motion. Motion carries 4-0-0.

7. **Reports:**

1. **Highway:** Zumbrusky gives the report:

- a. The road is now fully staffed.
- b. The road crew is finishing up: the closing down of the fountain and benches moved off the green. A few more culverts installed before winter. West Hill Road cleaned up.

2. **Treasurer:** Lake gives the report;

- a. The Municipal Investment Fund has \$1,264,103.64
- b. The Checking account has \$30,000.00.
- c. The true Balance of the General Fund after the warrants are paid is \$429,944.39.

3. **Town Clerk:** Lake gives the report. The Clerk took in \$801.90 in fees and services.

4. **Chair:** None

8. **Old Business:**

a. Filling Select Board vacancy: Three residents speak to their interest in being appointed to the vacant Select Board position;

1. Nick Suarez: New to Townshend and would like to get involved.
2. Haley Felker: Life long resident of Townshend is happy to fill in until the Town Meeting.
3. Kate Jansak: Town resident for a little over a year. Looking for ways to contribute to my community.

Lake asks how the Board would like to proceed. Wright asks for an executive session on the filling of the position. Lake states that this issue will be discussed in an executive session at the conclusion of the regular meeting.

9. **New Business:**

1. Replacing the backhoe: Zumbrusky presents his proposal regarding the backhoe. He states that he made a proposal to replace the backhoe. He states that he would like to modify his proposal because if spending the money we should get something that we really need.

Lake asks that we start with the the problem with the backhoe. Zumbrusky states that the backhoe has roughly 7200 hours on it. He just received an estimate from UNITED to completely go through the machine. Extremely large quote. Over 30% of the cost to replace the machine. Currently the backhoe is not safe to operate because it does not have a parking brake on it. To fix the parking brake is a little under \$8,000.00. Right now the backhoe is in working condition but a very worn condition. Zumbrusky recommends that we fix the parking brake and keep it for emergency purposes, and move to purchase an excavator. The board directs Zumbrusky to look into prices and bring it back for more discussion. Swiger asks about the timeline for figuring this out. Zumbrusky states that spring would be ok.

2. Common Use Request: Pumpkin Festival Board decides to table the request until they provide a certificate of insurance.
3. HP Fairfield Directive: Zumbrusky requests that the Selectboard authorize the treasurer to pay the HP Fairfield bill. Marrow makes a motion to pay the HP Fairfield bill. Wright seconds the motion. Motion carries 4-0-0.
4. Liza Martin's Tax Penalty: Marrow reads Liza Martin's request that the Selectboard waives her tax penalty. Selectboard decides to table the request until further research this request.

**Executive Session:** Marrow makes a motion to move into executive session. Wright seconds the motion. Motion carries 4-0-0. Meeting is moved to executive session at 6:39pm.

**Meeting Reconvened:** Lake calls the meeting back into session at 7:25pm. Marrow makes a motion appoint Haley Felker to the vacant position. Wright seconds the motion. Motion carries 4-0-0.

**Adjournment:** Wright makes a motion adjourn. Swiger seconds the motion. Motion carries. Meeting is adjourned at 7:27pm.