

Townshend Select Board Meeting
Minutes-Approved October 8, 2019
September 24th, 2019 @ 6:30 p.m.

Present: Kathleen Hege, Steven Frisk, Crystal Mansfield, Robert Wright, Will Bissonnette.

In Attendance: Karla Lumbra, Joeseph Daigneault, Janis Chaillou (BCTV), Cynthia Davis, Irv Stowell, Archie Clark from AS Clark and Son's

1. **Call to Order:** Hege called the meeting to order at 6:30 p.m.
2. **Approval of Minutes:** Bissonnette moves to approve the minutes for September 10th, 2019, Frisk seconds, carried by those present
3. **Additions and Deletions:** Add items Road and Bridge Standards Approval under Highway and Audit under New Business

Bissonnette moves to take agenda out of order and take members of the public first, Frisk seconds, carried by those present

4. Members of the Public:

a. Opening Bids for Plumb Rd – 2 bids received.

1. AS Clark and Sons, \$41,880
2. Hunter Excavating, \$24,000

Wright moves to accept Plumb Rd Bid from Hunter Excavating at \$24,000, as part of the Grants-in-Aid program, matching 20% in the amount of \$4,800, Bissonnette seconds, carried by those present

b. Irv Stowell reports timbers on the grass at the edge of the driveway on the property owned by Gregory Kanetis, on Common Rd, part of which is public property. The timber obstruction may be too close to the town roadway and he feels it might be a liability for the town. Steve Frisk will assess the situation.

5. Warrants: Wright motions to pay warrants 1, 2, 3, Frisk seconds, carried by those present, Wright motions to pay warrants 5 and 6, Bissonnette seconds, carried by those present

#1	Payroll	\$11,320.34
#2	Payroll Taxes	\$4,799.57
#3	General Fund	\$2,078.50
#4	General Fund	\$27,250.43

#5	Highway	\$23,043.68
#6	Equipment	\$2,131.81
	Total	\$70,624.33

6. Reports:

Highway: Frisk reports mowing is continuing in Townshend Acres and tree cleanup is happening on Winslow Drive.

a. New Uniforms Contract Pricing with Cintas- Wright moves to accept Cintas' proposal for garage uniforms, to include high visibility work shirts and jackets at \$87.36 per week pending the ability to get out of the Unifirst contract, Bissonette seconds, carried by those present

b. Ratify gravel crushing award – Bissonette moves to ratify changing the gravel crushing award from Fitzpatrick, who is unable to complete the work, to Hunter Excavating for approximately 7000 cubic yards of gravel, Wright seconds, carried by those present

c. Town Road and Bridge Standards Adoption under Act 64 requires stone lining certain ditches, containing storm runoff and road erosion into hydrologically waterways. Adopting these standards allows the town to apply for more grants to bring existing roads into compliance.. Bissonette moves to adopt Town Road and Bridge Standards, Wright seconds, carried by those present

Town Clerk: No monthly report

Town Treasurer: Sweep acct- \$1,471,836.57 and Checking acct- \$146,851.11

7. Correspondence

8. Old Business:

a. Update for septic health issue- Contact has been made with the Health Officer who will investigate the septic complaint. Lumbra will follow up and remind Dr. Shafer that the board needs a report of his findings.

b. Cersosimo Winter Sand Pricing – The board received confirmation that Cersosimo Corporation will maintain the same pricing for delivered winter sand that it charged last year.

9. New Business:

a. Annual Profesional Audit starts Sept 25th, 2019 for the last year of accrual based accounting

- 10. Executive Session: Bissonnette moves to move into Executive Session 1 vsa 313(a)4 at 7 p.m., Mansfield seconds, carried by those present to begin Employee Evaluations.** The board came out of Executive Session at 8 p.m. with no resolution at this time
- 11. Meetings:** October 8th, @ 6:30 p.m. at Town Hall
- 12. Adjournment:** The Board adjourned by unanimous consent at 8:05 p.m.