

Townshend Select Board Meeting
Minutes- Approved September 24, 2019
September 10th, 2019 @ 7 p.m.

Present: Kathleen Hege, Steven Frisk, Crystal Mansfield, Robert Wright, Will Bissonnette.

In Attendance: Karla Lumbrá, Richard Melanson (BCTV), Cynthia Davis

1. **Call to Order:** Hege called meeting to order at 7 p.m.
2. **Approval of Minutes:** Bissonnette moves to approve the minutes for August 27th, 2019, Frisk seconds, carried by those present
3. **Additions and Deletions: Under New Business – E&O, and resignation letter**

Bissonnette moves to take agenda out of order and take members of the public first, Frisk seconds, carried by those present

4. **Members of the Public:**
 - a. Sheriff Mark Anderson, introduction. Hege states Townshend contracts with State Police and gives specific reasons why Windham County Sheriff's Dept services hadn't worked for the town in the past. Sheriff agrees to come briefly to do a Q&A with residents at a proposed future warned meeting sometime after October, as the County policies and rates will be set by that time. There was discussion of warning law enforcement services as a special article for Town Meeting and having a representative from the Sheriff's Dept present to answer questions at that time.
5. **Warrants:** Wright motions to pay warrants 1, 2, 3, 5, 6, & 7, Frisk seconds, carried by those present. Wright questions the need to pay warrant number 4, Hege explains and asks for a vote. The majority passes the motion with Wright voting in opposition.

#1	Payroll	\$11,272.45
#2	Payroll Taxes	\$4,771.72
#3	General Fund	\$5,095.59
#4	General Fund	\$409.50
#5	Highway	\$59.76
#6	Highway	\$197.37

#7	Equipment	\$4,928.45
	Total	\$26,734.84

6. Reports:

Highway: Tree cutting on Hazel Hill and Tree Rd, started Grafton Rd, Frisk contacted Viking for delivery on new truck, delivery date set for Oct 10th.

- a. Winter Sand with Cersosimo / following up with Cersosimo's letter to town with last year's volume and price to move forward.
 - b. Stone Arch Bridge Grant / Capital Plan- top 10 infrastructure needs. Hege explains the needs of Bridge 43 as a safety issue vs Stone Arch as a historical preservation. Hege noted that the town is currently raising \$88,000 in taxes this year dedicated to the restoration of the Stone Arch Bridge.
- 7. a. Town Clerk:** Counter money report for August.
b. Town Treasurer: Checking Acct - \$1,088,898.21 and Sweep Acct - \$30,000.00
- 8. Correspondence:**
- a. BCTV – invitation to annual meeting, Thursday Oct 24th from 6-8PM
- 9. Old Business:**
- a. Update for septic health issue – Follow Up with Health Officer
- 10. New Business:**
- a. Tax valuation correction –Valuation of parcel C9150-0052, site 22 at Camperama, lists value of \$11,600.00. Listers state an error was made during data entry and request a corrected value of \$4,600.00. Mansfield moves to correct the value by reducing it from \$11,600.00 to \$4,600.00, Bissonette seconds, carried by those present
 - b. Resignation Letter – With regret, the board accepts the resignation of Marjorie Holt from the Library Board of Trustees- the Board thanks Marjorie for her many years of service. Bissonette moves to appoint Katherine DuGrenier to the Library Board of Trustees to fill the vacancy until Town Meeting, Frisk seconds, carried by those present
 - c. Budget Evaluations – The board will begin budget discussions by completing employee evaluations to help set wages for the upcoming year. Frisk will do the evaluations on the highway crew and the transfer station attendant and the board will collectively do

evaluations Karla Lumbrá, Elaine Hill, and Steven Frisk at the meeting on Oct 22, 2019.

- 11. Executive Session: Bissonnette moves to bring back to the table in executive session the continuing legal discussion under 1 V.S.A. 317(c)(4), Frisk seconds, carried by those present**

Board enters into Executive Session at 7:38pm. The board came out of executive session at 8:00pm. **Bissonnette moves that a letter be written to the BCA Chair requesting a meeting regarding the removal of a non-resident from the voter's checklist. Frisk seconds, carried by those present.** Bissonnette will draft a letter which will be transmitted to the entire board for comment before sending the request by mail.

- 11. Meetings: September 24th, @ 6:30**
- 12. Adjournment: The Board adjourns at 8pm**