

Townshend Select Board Meeting
Meeting Minutes- approved August 27th 2019

Aug 13th, 2019 @ 6:30 p.m.

Present: Kathleen Hege, Steven Frisk, Crystal Mansfield, Robert Wright, Will Bissonnette.

In Attendance: Joeseeph Daigneault, Karla Lumbra, Richard Melanson (BCTV), Cynthia Davis

1. **Call to Order:** Hege called the meeting at 6:30 p.m.
2. **Approval of Minutes:** Bissonnette moves to approve the minutes for July 23rd, 2019, Frisk seconds, carried by those present
3. **Additions and Deletions: New Business - 2 requests for use of Town Hall**
4. **Warrants:** Wright motions to pay warrants 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, Frisk seconds, carried by those present

#1	Payroll	\$12,301.92
#2	Payroll Taxes	\$5,044.35
#3	General Fund 1	\$9,975.41
#4	General Fund 2	\$2,450.00
#5	General Fund 3	\$1,374.65
#6	General Fund 4	\$898.99
#7	Highway 1	\$62.67
#8	Highway 2	\$2,050.45
#9	Equipment 1	\$115.19
#10	Equipment 2	\$1,332.63
	Total	\$35,606.26

5. **Reports:**

Highway: Frisk reports that the crew is currently working on Grafton Rd, cutting trees and working on the shoulder. Library lot paving will begin on Thursday Aug 15th and be completed Aug 16th. The new truck chassis has arrived and will be taken to Viking for outfitting in 3 weeks.

Town Clerk: Counter Report N/A

Town Treasurer: Sweep - \$820,607.21, Checking - \$28,868.62

6. **Correspondence:**

- a. Updated Building Value for Town Garage: Value change

recommendation from VLCT/PACIF to increase coverage from replacement cost to guaranteed replacement cost with a premium increase of approx. \$2,600 annually. Bissonnette moves to leave insurance value as is, Frisk seconds, carried by those present

b. Letter from Sheriff, offering to come speak to the board about law enforcement services offered by the Sheriff's Dept. Mansfield moves to invite the Sheriff to speak to the board, Bissonnette seconds, carried by those present

7. Members of the Public:

8. Old Business:

a. Mowing Taft Meadows Bids – Bissonnette moves to accept Rob Wright's bid for \$1400, Frisk seconds, motion carries with Wright abstaining.

b. Town Buildings/ fire extinguishers- Lumbra will follow up on contacting a Rutland company to see if they are willing to take on the responsibility of maintaining and annually inspecting the fire extinguishers in all town buildings.

c. Finance new upstairs boiler for Town Hall -\$2500 was budgeted for Town Hall repairs in FY20 general fund account. The new furnace will cost \$4,900 to replace and install. Bissonnette moves to use \$2400 in RDAG funds to make up difference between budget and estimate, Frisk seconds, carried by those present

9. New Business:

a. Town Hall Use – Wednesday, Sept 4, 2019 8a – 5:15p West River Modified Union District Board Retreat – Mansfield moves to allow use of the Town Hall proposing the standard fee for use of the downstairs of \$50 or \$100 for the use of the entire building, Frisk seconds, carried by those present

b. Common/Town Hall Use –Request by Kelly Johnson for Sept 14th for wedding, Mansfield moves to allow the use of both the Town Hall and the Common for the standard fees ranging between \$150 and \$200 depending on the area of the Town Hall used. Bissonnette seconds, carried by those present

c. Dam Lease – Renew lease with the Army Corp of Engineers for 5 years for use Dam Road through December 31, 2023 – Bissonnette moves to sign the #4 supplemental agreement with the government, Frisk seconds, carried by those present

d. FY20 tax rate – Bissonnette moves to set the FY20 tax rates at a total Municipal Homestead rate of \$2.3890, and total Municipal Non-resident rate of \$ 2.1197 , Frisk seconds, carried by those present

- e. HRA for retirement benefits – Establish a Health Equity Health Reimbursement Account for eligible employees receiving Medicare, to properly reimburse Medicare premiums. \$250 set up fee, \$4.95 per person, per month. Bissonnette moves to contact Health Equity to set up account, Mansfield seconds, carried by those present
 - f. Update for septic health issue – Board is waiting for completion of an inspection by the Town Health Officer.
10. **Executive Session:** Bissonnette moves to enter executive session under 1 V.S.A. 317(c)(4) at 7:10p.m., to discuss correspondence from VLCT attorney Frisk seconds, carried by those present. No resolution as a result of executive session.
 11. **Next Meeting:** August 27th, @ 6:30p.m. – Board members will begin inspecting bills for the meeting beginning at 6:00p.m.
 12. **Adjournment:** Hege motions to adjourn meeting at 7:51p.m. Carries by unanimous consent