

# Townshend Select Board Meeting

## Minutes

approved 7/23/2019

July 9<sup>th</sup>, 2019 @ 6:30 p.m.

**Present:** Kathleen Hege, Steven Frisk, Crystal Mansfield, Robert Wright, Will Bissonnette.

**In Attendance:** Joeseph Daigneault, Karla Lumbrá, Richard Melanson (BCTV)

1. **Call to Order:** Hege called the meeting at 6:30 p.m.
2. **Approval of Minutes:** Bissonnette moves to approve the minutes for June 25<sup>th</sup>, 2019, Frisk seconds, carried by those present
3. **Additions and Deletions:**
4. **Warrants:** Wright moves to pay warrants 1, 2, 3, 4, 5, 6, 7, 8, 9~ Frisk seconds, carried by those present

#1	Payroll	\$11,301.05
#2	Payroll Taxes	\$4,738.61
#3	General Fund #1 FY2019	\$12,708.86
#4	General Fund #2 FY2019	\$115.18
#5	General Fund #3 FY2019	\$135.50
#6	General Fund #4 FY2020	\$3,344.02
#7	Highway #1 FY2019	\$781.20
#8	Highway #2 FY2020	\$109.32
#9	Equipment FY2019	\$603.39
	Total	\$33,837.13

### 5. Reports:

**Highway:** Frisk reports 2 new trees planted at common, red oak and a silver maple. Malfunction of the fountain on the Common caused excess water to fill the basin. Water level was a potential safety risk and the pump was turned off so that the water could be drained. Debris will be removed from the basin before the water is turned back on. Highway crew is continuing to clean out culverts with several replacements due to happen soon.

- a. Bissonnette moves to ratify Letter of Intent to participate in Municipal Road Grants, Grants-In-Aid program, Mansfield seconds, carried by those present

July **Town Clerk:** Counter Report – state has set new service fees effective 1<sup>st</sup>.

**Town Treasurer:** Sweep account \$856,849.11, checking account \$26,494.75

**6. Correspondence:**

a. Sullivan Powers engagement letter, \$25000 for first year audit using accrual method of accounting. Bissonnette moves to sign letter of engagement, Frisk seconds, carried by those present

b. Grace Cottage letter informing of demolition of Dennison House on Rt 35

c. Education tax rates –Sent to SB and Treasurer’s Office, for FY 20 non- residential rate is \$1.6001, up 15 cents from previous year, residential rate at \$1.9048, up 10 cents from previous year. State has not sent ‘Hold Harmless’ amount, and the board is awaiting results on vote on whether Windham will leave the L&G Unified School District and any impact it might have on the tax rate for FY 20.

**7. Members of the Public:** None

**8. Old Business:**

a. Appointments - None

b. Revised Personnel Policy - corrected times for highway crew work

day

**9. New Business:**

a. Opening gravel crushing bids – Fitzpatrick @ \$5.00 per yard, Wright moves to accept, Frisk seconds, carried by those present

b. Mowing Taft Meadows – discussion about the town being responsible for mowing to assure access to the old municipal sewer system for pumping. Hege pointed out the need to access the field during the study for the new fire station. The discussion about mowing was tabled until next meeting on July 23rd so the board could gather more information about the access needs of the old municipal system going forward.

c. Discussion of continuation of spousal benefits (pg 6) Personnel Policy – The spouse of a town official is currently on the town’s insurance policy but will be moving to Medicare shortly. A request was made that the board reconsider the Personnel Policy language and continue spousal coverage by reimbursing Medicare and prescription drug costs and providing supplemental insurance for the spouse. Bissonette moves to leave policy as written, Mansfield seconds, carried by those present

**10. Executive Session:**

**11. Other Business:**

12. **Meetings:** Possibility of Special Meeting to Set Tax Rate 2020, next SB meeting July 23rd @ 6:30
13. **Adjournment:** Frisk moves to adjourn at 7:00pm, Mansfield seconds, carried by those present