

Approved March 12, 2019

## TOWNSHEND SELECT BOARD

February 26, 2019

**Present:** Kathy Hege; Steven Frisk; Robert Wright; Crystal Mansfield; Will Bissonnette;  
**In Attendance:** Glen Beattie; Dale Davis; Em Richards, (BCTV); Craig Hunt

1. **Call to Order:** Hege called the meeting to Order at 6:00 p.m.
2. **Recess:** Bissonnette made a motion: **To recess the regular Select Board meeting at 6:01 p.m., in order to hold a Pre-Town meeting jointly with the Townshend School Board, with Town Meeting Moderator, David Liebow, and with members of the public,** seconded by Wright and carried by those present.
3. **Return:** Following the Pre-Town meeting, Bissonnette made a motion: **To reconvene the regular Select Board meeting at 6:45 p.m.,** seconded by Wright and carried by those present.
4. **Executive Session:** Mansfield made a motion: **To enter Executive Session at 6:46 p.m., under 1 V.S.A. 313-a3 to discuss the employment of a Select Board administrative assistant,** seconded by Bissonnette and carried by those present.

The Select Board returned from Executive Session at 7:00 p.m., and, as a result, no action was taken.

5. **Approval of the Minutes:** Following brief discussion, Mansfield made a motion: **To approve the Minutes of February 13, 2019, as corrected,** seconded by Bissonnette and carried by those present.

Bissonnette made a motion: **To approve the Special Meeting Minutes of February 18, 2019,** seconded by Wright and carried by those present, with Frisk abstaining.

6. **Additions and Deletions:** To Highway Reports, discussion of a fire alarm service contract for the Town Garage was added. To New Business, Town Hall rental requests and a liquor license application were added. To Old Business, discussion of endorsing a

letter from the Townshend Historical Society was added. To Correspondence, a letter from Terry Davidson Berger was added.

**7. Members of the Public:** Bissonnette made a motion: **To suspend the rules and take the Agenda out of order to meet with members of the public**, seconded by Frisk and carried by those present.

Glen Beattie and Dale Davis of the Townshend Volunteer Fire Department were welcomed and spoke briefly with the Select Board about hopes for a public discussion about building a new fire station. TVFD is prepared to finance a feasibility study for construction of the needed, new fire house, if the general public seems to approve of incurring that expense. As importantly, the TVFD needs to know if the public would approve of construction of a new fire station on municipal land at Taft Meadows.

An insert in the annual Town Report from TVFD is intended to prompt public discussion at Town Meeting and in other public forums to be scheduled this Spring.

**8. Warrants:** Wright made motions to approve the Warrants, all seconded by Frisk:

<b>022601 Payroll</b>	<b>\$ 13,062.58,</b>	carried by those present.
<b>022602 Taxes</b>	<b>5,595.95,</b>	carried by those present.
<b>022603 General</b>	<b>12,313.99,</b>	carried by those present.
<b>022604 Highway</b>	<b>17,374.17,</b>	carried by those present.
<b>022605 Equipment</b>	<b>9,549.51,</b>	carried by those present.

**9. Reports: Highway Report:** Frisk reported that the heating system at the Town Garage had just been serviced and would need significant repairs or replacement in the year to come. Frisk also reported that a contractual agreement for the fire alarm system needed to be reviewed and, following brief discussion, Frisk agreed to put out a request for proposals from security companies.

Due to the continual need to treat this winter's icing conditions, Frisk requested that the Select Board authorize the purchase of more road salt. Bissonnette made a motion: **To authorize the delivery of an additional load of road salt**, seconded by Mansfield and carried by those present.

Frisk then reported that while washing the new Dodge 5500 last Friday, snow from the Highway Garage roof let loose and damaged the hood of the truck.

**Town Clerk's Report:** None at this time.

**Treasurer's Report:** Hege relayed that the General Fund sweep account held a balance of \$1,114,149.79 and that the checking account held a balance of \$ 31,204.50.

**10. Correspondence:** Hege read an email request from Terry Davison Berger, Multiple Pathways Coordinator at LGUMHS, seeking permission for students to intern as mechanics on Fire Department equipment at the Highway Garage under supervision. The Select Board will seek more information about liabilities prior to making a decision.

**11. Old Business:** After reviewing a letter proposed by the Townshend Historical Society to trucking companies using the historic stone arch bridge on Back Windham Road in West Townshend, cautioning those truckers about the bridge's condition, the Select Board, by general consent, endorsed the letter's release.

**12. New Business:** Hege presented an application requesting the use of the Town Hall for a memorial service on May 4, 2019, and Bissonnette made a motion: **To approve the application for using the Town Hall on May 4, 2019 for a memorial service and to waive the rental fee,** seconded by Frisk and carried by those present

Hege presented a request to use the Town Hall for a wedding on August 3, 2019, and, following discussion about that date coinciding with Fair Day, Wright made a motion: **To approve the rental of the Town Hall for a wedding on August 3, 2019, at the usual fee,** seconded by Bissonnette and carried by those present.

Hege presented an application requesting approval for a 1st Class Liquor license from Big Picture Farm and Wright made a motion: **To approve the application from Big Picture Farm for a 1st Class Liquor license,** seconded by Bissonnette and carried by those present.

**13. Other Business:** Hunt, retiring as administrative assistant for the Select Board, was thanked for his years of service to both Select Board and the Town government in general.

**14. Meeting Schedules: Town Meeting: March 5, 2019 @ 9:00 a.m.**

**15. Adjournment:** Mansfield made a motion: **To adjourn at 7:45 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt

