

Townshend Select Board Meeting
Minutes - Approved November 12, 2019

October 22nd, 2019 @ 6:30 p.m.

Present: Kathleen Hege, Steven Frisk, Robert Wright, Will Bissonnette.

In Attendance: Karla Lumbra, Joeseeph Daigneault, Richard Melanson (BCTV)

1. **Call to Order:** Hege called the meeting to order at 6:30 p.m.
2. **Approval of Minutes:** Bissonnette moves to approve the minutes for October 8th, 2019, Frisk seconds, carried by those present
3. **Additions and Deletions: New Business** - Use of Town Hall and Federal PILT Settlement. Old Business – Beck Engineering Bridge 43
4. **Warrants:** Wright moves to pay warrants 1, 2, 3, and 4, Frisk seconds, carried by those present. Wright moves to pay 5, 6 and 7, Bissonnette seconds, carried by others present

#1	Payroll	\$11,851.06
#2	Payroll Taxes	\$5,072.56
#3	General Fund	\$49,428.00
#4	General Fund	\$14,944.72
#5	Highway	\$40,500.00
#6	Highway	\$15,345.14
#7	Equipment	\$1,680.88
	Total	\$138,822.36

5. Highway:

Reports:

a. Frisk reports that use of the open top dumpster at the pit went well and has taken much debris away. Frisk requests 2 more dumpsters to complete the clean-up. Wright moves to get 2 more dumpsters, Bissonnette seconds, carried by those present

b. Frisk reports having worked on VTRANS Better Roads and Grants Program, Category B grant and has identified 2 high priority segments to be addressed. Grant max is \$20,000 with a 20% town match. Application deadline is March 2020 and funds are available in June 2020. Bissonnette moves to apply for Category B grant, Wright seconds, carried by those present

Town Clerk: No report

Town Treasurer: Sweep Acct \$1,213,936.29, checking \$29,055.22

6. **Correspondence:**
 - a. **Letter from Sheriff-** Proposed rates for FY21 budget
7. **Members of the Public:**
8. **Old Business:**
 - a. **Beck Engineering** - Engineering study for Bridge #43 was received and included a pre-built bridge replacement estimate at \$110,000 delivered
9. **New Business:**
 - a. Tax revenue from the state of Vermont – PILT payment for State Forest Land, \$7,684.50
 - a1. The Federal Government settlement of a class action law suit nets an underpayment of \$104 after court costs. Townshend received a check for \$70.00
 - b. Leland and Gray requests use of the entire Town Hall, Friday, November 1st for a dance from 7p.m - 10p.m. Bissonnette motions to grant the use of the Town Hall for a fee of \$150.00, Wright seconds, carried by those present
10. **Executive Session:** Bissonnette moves to enter into executive session under 1 V.S.A. 313(a)(1e) at 6:40 p.m., Frisk seconds, carried by those present. Board came out of executive session at 6:52p.m. and a motion for resolution was made by Bissonnette to have the chair direct the town's attorney to respond to a complaint of unpaid wages filed with the Vermont Department of Labor by an elected town official. Second by Frisk and carried by those present
Employee Evaluations - 1 V.S.A. 313(a)(3), Bissonnette moves to move into Exec Session at 6:54p.m. to discuss Employee Evaluations, Frisk seconds, carried by those present. The board came out of executive session at 7:40p.m. by unanimous consent. Completed evaluations were put into employee files.
11. **Meetings:** November 12th, @ 6:30p.m. Laura Sebillia with BDCC to speak about programs/activities for Community Development
12. **Adjournment:** The meeting adjourned at 7:45p.m.