

approved: 02/13/19

**Townshend Select Board**

**Meeting Minutes**

**January 22, 2019**

**Present:** Kathy Hege; Steven Frisk; Robert Wright; Crystal Mansfield; Will Bissonnette

**In attendance:** Joseph Daigneault; Cynthia Davis; Brandon Canevari; Richard Melanson (BCTV)

- 1. Call to Order:** Hege called the meeting to order at 6:08 pm
- 2. Approval of Minutes:** Bissonnette made a motion to approve the minutes of Jan 8, 2019 and the special meeting of Jan 16, 2019, both seconded by Frisk and carried by those present.
- 3. Additions/Deletions:** Hege reviewed a notice of CLA request with the recommended outcome of no changes needed/no reappraisal required.
- 4. Warrants:** Wright made motions to approve the Warrants, all seconded by Frisk:

<b>012201 Payroll</b>	<b>\$ 12,920.77</b>	carried by those present
<b>012202 Taxes</b>	<b>\$ 6543.75</b>	carried by those present
<b>012203 General</b>	<b>\$ 31,271.21</b>	carried by those present
<b>012204 General</b>	<b>\$ 589.31</b>	carried by those present
<b>012205 General</b>	<b>\$ 1.27</b>	carried by those present
<b>012206 Highway</b>	<b>\$ 4429.93</b>	carried by those present
<b>012207 Highway</b>	<b>\$ 12,524.95</b>	carried by those present

**012208 Highway \$ 3,356.39**

carried by those present

## **5. Reports:**

**Highway:** Frisk reported that there will be an article warned requesting purchase of an auto-transmission truck with tandem axle for town meeting. On 1/2/19 one of the plow trucks broke down, requiring towing for repair. That truck is now back in service at the Town garage. Frisk gave an update on the new 5500 Dodge which is still under construction and will be at the Town garage by February 1, 2019.

**Town Clerk:** no report

**Treasurer:** The Treasurer reported that the People's General Fund Sweep account had a balance of \$920,829.50 and there was \$30,000.00 in the checking account.

## **6. Correspondence:**

- a. Grace Cottage Hospital:** A request letter for limited privilege to drive on/off the Town common during Fair Day was requested by the hospital and approved. A copy of the rental agreement will be issued to the hospital, with the exception clearly stated in the comment section of that document.
  
- b. Windham Regional Commission Town Hall Use:** A letter authored by Ashley Collins of WRC was received requesting clarification of the rental policy for use of the town hall; Bissonnette will contact Ashley Collins to explain policy and rental arrangements.

- c. **ANR Cooperative Agreement:** A motion was made by Frisk to sign the agreement with the federal government for Townshend Fire Department's continued use of the surplus brush truck and seconded by Wright. The motion passed unanimously by those present.

**7. Members of Public:** 2 members present; no comments.

**8. Old Business:**

- a. **FY20 Budget:** Final draft of FY20 Budget was reviewed.
  
- b. **Town Meeting Warning:** The Board reviewed all articles as written; article IX and X will be revised prior to posting.

**9. New Business:**

- a. **CMV Drivers Drug and Alcohol Policy:** Bissonnette reported that this document has now been sent to VLCT for review. Further action on this policy is tabled until review is completed.

**10. Executive Session:** Mansfield made a motion to move into Executive session at 6:47 pm under **1 VSA 313-a3** to discuss personnel, seconded by Bissonnette and carried by those present.

At 8:00pm the Select Board returned from Executive Session.

**11. Other Business:** none at this time.

**12.Meetings: Regular Meeting: February 12, 2019 at 6:15 pm.**

**13.Adjournment:** Meeting was called for adjournment at 8:02 pm.