

Draft Minutes
@ Townshend Elementary School
3-11-19 Draft:
@6:30 pm

Call to Order: Al called the meeting to order at 6:38 pm

Present: Eric Scott, Cliff Passino, Al Claussen, Members of the Board, Craig Roach, Principal, Judy Hawkins, Recorder

Absent: Kristina Wright, Shawn O’Deau

Additions and Deletions: Craig’s report on board roles until June.

Members of the Public: None

Reorganization of the Townshend School Board

- a. Elections of Officers:
 1. Election of School Board Chair: Cliff made a motion to nominate Al Claussen as School Board Chair. Motion carried.
 2. Election of School Board Vice-Chair: Al made a motion to nominate Cliff Passino as Vice Chair of School Board. Motion carried.
 3. Election of School Board Clerk: Cliff made a motion to nominate Eric Scott as School Board Clerk. Motion carried.
- b. Authorized signatures: Officers
- c. Paper of Record: Brattleboro Reformer
- d. Meetings/Times/Dates: 2nd Monday of the month at 6:30 pm at Townshend Elementary School
- e. Appointment of Truant Officer: Windham County Sheriff
- f. Representative to WCSU Board of Directors: Al, Shawn, Cliff
- g. Representative to WCSU Executive Committee: Al, Shawn, Cliff
- h. Representative to WCSU Negotiations Committee: Eric
- i. Representative to CIP Committee: Kristina Wright
- j. Representative to Policy Committee: Shawn

Consent Calendar:

- a. Principal’s Report
- b. Superintendent’s Report
- c. Minutes for February 11, 2019

The consent calendar unanimously approved.

Bills and Purchase Orders: Cliff made a motion to pay the bills and purchase orders as read: Payroll PO#56 \$15,213.09, Payroll PO#57 \$12,479.34, Payroll PO#58 \$13,448.69 and Payroll PO# \$6,059.72. No discussion. Motion carried.

New Business: Craig was asked to check with Bill Anton at WCSU to see what the board roles would be until June. Bill said they should continue with paying the bills and purchase orders and anything else that needed to be discussed i.e. principal’s report, approval of minutes.

Al wants Craig to check into the school boards pay. Will it be prorated thru June? Craig will report back to the board at next month's meeting.

Correspondence: Al presented the water flow reports for January and February. They were both normal. Craig was given the reports to file.

Upcoming Meetings:

- a. Townsend Elementary School Board, Monday, April 8, 2019 at TES

Executive Session: None

Adjourn:

Eric made a motion to adjourn at 7:07 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder