

**TOWNSHEND SCHOOL BOARD MINUTES**  
**@ TOWNSHEND ELEMENTARY SCHOOL**  
**7:00 PM**  
**2-13-17-DRAFT**

**Present:** Al Claussen, Cliff Passino, Eric Scott, Manse Jennings, Brud Sanderson, Members of the Board, Deborah Leggott, Principal, Bill Anton, WCSU Superintendent, Judy Hawkins, Recorder

**Call to Order:** Al called the meeting to order at 6:53 p.m.

**Addition and Deletions:** New Business: Al added under New Business: The Bonadio Group Audit. New Business: Al wants to mention a discussion that was on NPR radio regarding recycling and food waste, by 2018 there needs to be a system to comply.

**Members of the Public:** None

**Consent Calendar:** Principal's Report: Deborah presented an addendum to the principal's report. The WCSU in Service day for teachers was cancelled because of the weather. The day was dedicated to math with two presenters with whom many teachers want to work with. Because of the disappointment of the teachers and the identified need of extra work on math instruction, WCSU would like to reschedule the day for April 12<sup>th</sup>. The teachers have one more scheduled in service day (#5) following the last day of school. This day is contractual. The rescheduling proposal requests that the teachers take the #5 in service day on April 12<sup>th</sup>. The presenters are difficult to book, but are available on this date. April 12<sup>th</sup> will be a No School Day for students. Deborah is asking the board to think about it and make a decision. Cliff made a motion to decline the number of student days from 180 to 175 this year with target date of June 21st being the last day as it stands right now. No discussion. Motion carried.

b. Superintendent's Cabinet Report: Bill sent a digital copy to the board to review. Bill gave a financial management worksheet to be completed by the board with a target date of two months. Deborah and Heidi will look at this and bring to the board meeting in April. Laurie has been asked to have contact with other districts and see how we stack up with others. Bill suggests this be brought to town meetings.

Minutes for January 9, 2017: No changes.

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The consent calendar was accepted as presented. Motion carried.

**Treasurer and financial reports:** This was for informational purposes.

**Bills and Purchase Orders:** Al made a motion to approve the bills and purchase orders as follows: Payroll PO #50 \$17,182.78, Payroll PO#51 \$10,704.29, PO #52 \$16,362.71, PO #53 \$6,949.18, and Vendor Warrant PO #54 \$29,863.63. No discussion. Motion carried.

**Reports of Administration and Committees:**

- a. L&G Towns Study Committee: Brud reported there was not too much back and forth discussion.

**Unfinished Business and General Orders:**

- a. Principal transition-screening team update: Deborah reported that the committee screened 10 resumes and presented 6 to the interviewing committee. There will be 2 interviews today, 1 on Wednesday, and 2 on Thursday. One person dropped out because they got a job and 5 will be presented to the interviewing committee.
- b. FY 18 Budget, margin notes: Laurie is on a cruise and not available at this meeting.
- c. WCSU Draft Calendar Discussion: Bill presented the WCSU 2017-18 School Calendar-Draft. A lengthy discussion ensued.

**New Business:**

- a. Forefront Power LLC, solar projects: Forefront is the subsidiary of the Japanese company. It will be funded and we will get a 15% reduction in the electric bill.
- b. Update on TES Report for Town Meeting: Do we mail for a cost of \$25.00 or have Cliff pick it up on the 24<sup>th</sup> of February. The decision was to pay the \$25.00 and mail it. Deborah will send the PDF to WCSU, Townshend List serve, and Townshend Church.
- c. Re-organization meeting, March 13<sup>th</sup>, 6-7 pm. and WCSU re-organization meeting will be held at L&G and will be in the Library.
- d. Manse made a motion to adopt the Bonadio Audit of the Townshend School District as of June 30, 2016. Motion carried.

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- e. Food Scrap Recycling: Once the new principal is on board they should start investigating ways to do this. Deborah reported that the food scrap recycling has been going on at TES but will be looked into further.

**Correspondence:** AI received the Grace Cottage Water Flow report for 2 months for December and January. The reports were fine and given to Deborah to file.

**Upcoming Meetings:**

- a. Act 46 District Wide Meeting, March 1, 2017 L&G @ 7 pm
- b. Town Meeting, March 7, 2017, Town Hall at 1 pm
- c. TES Board Re-Org March 13, 2017, 6-7 pm
- d. WCSU Reorganization Meeting, March 13, 2017 at L&G 7 pm

**Executive Session:** None

**Adjourn:** Brud made a motion to adjourn at 7:57 pm. Motion carried.

**Respectfully submitted,**

Judy Hawkins  
Recorder