

**TOWNSHEND SCHOOL BOARD MINUTES**  
**@TOWNSHEND ELEMENTARY SCHOOL**  
**7:00 PM**  
**1-9-17-DRAFT**

**Present:** Al Claussen, Eric Scott, Brud Sanderson, Cliff Passino, Members of the Board, Deborah Leggott, Principal, Laurie Garland, WCSU Office Manager, Kiley Boyd, Coordinator for L'After Program, Judy Hawkins, Recorder

**Absent:** Manse Jennings, Bill Anton

**Call to Order:** Al called the meeting to order at 7:10 pm

**Additions and Deletions:** None

**Members of the Public:** Kiley Boyd, L'after coordinator attended the meeting to discuss the L'After Program. She distributed a document for the board to review which contained the numbers for what the program costs for TES, who participates in L'After and the Vermont 21 c guidelines. Pre-K students are not eligible for participation in this program. Heidi and Kiley estimate about 64 students will be eligible for next year at TES. Monday is the biggest participation day. They go from 35 on Monday to 18-19 on Thursday. Throughout the year the participation fluctuates. Sessions are 5 to 6 weeks. They take 2 weeks off between sessions and runs from 2:45 to 4:30 p.m. There are no sessions on Wednesdays because of winter sports. You need 28 weeks within a year to do the L'After program.

Consent Calendar:

- a. Principal's report:
- b. Superintendent's Report:
- c. Minutes for December 12, 2016

**Principal's Report:** Deborah reported that there will be no town report. Cynthia Davis came to see Deborah and asked that all the students at TES write about their experience with Deborah. The Townshend School District Annual Warning, the budget, and one or two letters will be given to the voters of Townshend at Town Meeting. The school will do their own report for the town which will include writings from students at TES. Deborah will put this together and have the board look at. Laurie will get Deborah the required documents needed for the document. Bill, Al and Deborah will do a letter and there will be a narrative on the budget.

Consent Calendar approved unanimously.

**Treasurer and financial reports:** Laurie presented the financial reports to the board. The board had also asked Laurie and Deborah to meet at last month's board meeting to see if they could take some more money out of the budget. Deborah and Laurie met and

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came up with some suggestions for reduction. The total reduction was \$28,138 which was the requested amount. The board reviewed these and had a lengthy discussion.

**Bills and Purchase Orders:** Al made a motion to pay the bills and purchase orders as follows: Payroll PO #43 \$15,967.99, Payroll PO #44 \$7,173.35, Payroll PO #45 \$16,517.04, Payroll PO #46 \$12,267.01, Vendor Warrant #47 \$178,040.73, Payroll PO #48 \$14,840.01, and Payroll PO #49 \$6,681.55. Brud made a motion to pay the bills and purchase orders as read. No discussion. Motion carried.

**Reports of Administration and Committees:**

a. L&G Towns Study Committee:

The State of Vermont has approved the L&G Towns Study report and now it has to go on the road to the public. Al has information on what the report needs to contain. We need to have 2 people run from this district to be on the board. There will be a pre-meeting for Act 46 on January 18<sup>th</sup>; they will put together a PowerPoint on the 25<sup>th</sup> of January. Townshend will be the first to go on the road with this. PR person is helping put together this PowerPoint. Deborah will have the meeting Act 46 put in Thursday Notes to go home with the students.

**Unfinished Business and General Orders:**

- a. Principal transition update: the position has been advertised on School Spring until January 31<sup>st</sup>. Bill will collect resumes and then there will be a screening and then interviews.
- b. FY18 Budget, reports provided by Laurie:
  - i. Final Draft FY 18 budget.
  - ii. Three Year Comparison-AOE
  - iii: Special Education narrative

Laurie will do the bullet points for the budget and send to the board to review. The Tax rate in Townshend will be reduced by a penny. L&G is over the threshold. Tax rate will be roughly \$1.65. Reductions were made and the budget for the Townshend Elementary School will be slightly under the threshold. There is a 10% budget decrease from last year. Revenues are a decrease of 10%. If you add special ed, the gross number back in you would be up 4.4 % in expenses from last year.

The auditor's report will come to Laurie tomorrow and she will send to the board members to review.

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Cliff made a motion to approve the FY18 proposed budget in the amount of \$1,400,900. Motion carried. .

**New Business:**

- a. Discussion with our L' After Coordinator, Kiley Boyd- (see under Members of the Public).
- b. Act 46 Warning: There needs to be an article to join the supervisory district and 2 members need to be elected to be members of the school board. This will be a 3 year term. Bill had told Al that the articles should stay at school and have them signed after they arrive from the lawyer. .

Cliff made a motion to approve the Act 46 warning when it is presented to us contingent on the majority of board member review. Majority of signatures it will pass and three signatures are necessary to pass. Motion carried.

**Superintendent's evaluation:** Tabled.

**Town Meeting reporting needs:**

Chair, Principal and Superintendent letters. Deborah and Bill have done their letters for Town meeting and Al will do his.

Town Meeting Warning- Brud made a motion to approve the annual district meeting to expend \$1,400,900 which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of \$17,368 per equalized pupil. This projected spending per equalized pupil is 5.6% higher than spending for the current year. The warning will be changed from treasurer's report to auditor's report and the date will be changed. Motion carried.

**Correspondence:** Al received a letter from State of Vermont Taxes. Al received information on the CLA which is 110. Grace Cottage Water Flow Report for November 2016. Report no problems.

**Upcoming Meetings:**

- a. TES School Board Meeting, February 13, 2017.
- b. Act 46 Informational Meeting, January 25,2017, Town Hall @ 7 pm
- c. Act 46 District Wide Meeting, March 1, 2017, L&G @ 7 pm
- d. WCSU Reorganization Meeting, March 22, 2017 @ L&G 7 pm

**Executive Session:** None

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**Adjourn:** Eric made the motion to adjourn at 9:23 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder

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