

**TOWNSHEND SCHOOL BOARD MINUTES  
@TOWSHEND ELEMENTARY SCHOOL**

**7:00 pm  
9-14-15-DRAFT**

**Present:** Al Claussen, Brud Sanderson, April Chase, Cliff Passino, Members of the Board, Deborah Leggott, Principal, Vincent DeBonis, CFO @ WCSU, Judy Hawkins, Recorder

**Call to Order:** Al called the meeting to order at 7:05 pm

**Additions and Deletions:** Deborah added under New Business: Locking the front door. Cliff asked to add under New Business: School Board vacancy.

**Members of the Public:** None

**Consent Calendar:**

- a. Principal's report
- b. Superintendent's Report
- c. Minutes for August 24, 2015

Remove superintendent's report from consent calendar.

Consent calendar approved unanimously.

**Treasurer and Financial Reports:** Vincent presented the Account Summary Report to the board. Special Education (Function 1200) showing a lot of funds still available in that area, this is a function of TRIPLE EEE being under budgeted, Vincent feels we are in pretty good shape as the budget stands so far. The question was asked how much of a fund balance do we want to have. Essentially at the end of this year (FY) we will be flat or positive. April asked how the audit was going; Vincent said the auditors will be coming in October to start the process. He feels that by November they should be all done with the audit.

**Bills and Purchase Orders:** Al made a motion to approve the bills and purchase orders as follows: Payroll PO#22 \$12,083.96, Payroll PO#23 \$2, 248.30, Payroll PO #24 \$8,474.63, Payroll PO#25 \$15,025.98, Payroll PO#26 \$7,307.32, and Payroll PO #27 \$37,838.00 No discussion. Cliff made a motion to pay the bills and purchase orders as read.

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**Unfinished Business and General Orders:**

- a. Act 46 update-Timeline, informational meetings, etc. Al received a timeline from Executive Meeting and distributed a copy to each board member. Act 46 describes the different types of mergers, proposed structures, educational quality; 2015-2020 is the timeline. Ron Stahley sent to Al and forwarded by Steven all potential benefits for WSESU, some of the positives, technology integration, foreign language, for teachers sharing of staff based on need of individual schools.

Oliver Olsen is in Flood Brook tonight re: Act 46. The meeting on September 24<sup>th</sup> will be VSBA Regional Meeting regarding Act 46, at BUHS at 5 pm.

**Unfinished Business:**

- a. Prep work for next year's budget. Vincent and Deborah met last week for about an hour and developed a draft of a spreadsheet for FY17. Vincent said the next question to ask is what is and what is not exempt from the CAP. As it appears currently Vincent reported that there shouldn't be an increase in the budget next fiscal year.
- b. Locking Doors: Deborah reported on a workshop with Matt Martin. The lockdown rules are changing. There appears to be a lot more success in areas when students fled, barricaded, etc. What it does is give all adults in the building the opportunity to flee and to flee with children. Don't keep silent, make a lot of noise. TES is buying walkie talkies so that each staff member will have one. Locking our door will require that we have a buzzer and an intercom because there is no site line from the front door. Deborah feels the time has come to lock the front door. Deborah has not costed it out but just wanted to get the information out to the board. The board directed Deborah to proceed and get some estimates and bring to the board for their review.

Board Vacancy: Eric Scott would like to become a board member. He has to write a letter of interest. The request for a school board member needs to be posted in 3 places in the community for 30 days and letters of interest should be sent to the Board Chair. This will be run by Steven John. April will send the letter of interest to Al and he will forward a copy to Heidi Russ.

Correspondence: Grace Cottage Water Flow Report for the month of August 2015. No problem. Al gave to Deborah to file.

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**Upcoming Meetings:**

- a. TES School Board Meeting, October 19, 2015
- b. VSBA Regional Meeting regarding Act 46, September 24, 2015 at BUHS, 5 pm
- c. WCSU Full Board Retreat, October 28, 2015 at Mt Snow Grand Summit Hotel 5-8 pm

**Executive Session:** None

**Adjourn:** April made a motion to adjourn at 8:08 pm. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder