

**TOWNSHEND SCHOOL BOARD MINUTES
@ TOWNSHEND ELEMENTARY SCHOOL
7:00 PM
2-11-13 – Approved**

Present: April Chase, Brian Schmidt, Kim Liebow, Al Claussen, Beth Cutts, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

Call to Order: April called the meeting to order at 7:08 p.m.

Additions and Deletions: Deletion: Reports of Administration and Committees: 6B-RED

Members of the Public: None

Consent Calendar:

- a. Minutes for January 14, 2013
- b. Special Meeting Minutes for January 28, 2013
- c. Principal's Report
- d. Superintendent's Report

April had a question about Question 5 in Steven's Superintendent's Report. April asked why Townshend wasn't doing it-Deborah said she didn't feel it was a high priority for Townshend.

Remove Minutes for January 14, 2013 from the agenda and make the following amendment to the minutes of January 14th. It should read as follows a motion was made to approve the proposed 2013-14 budget.

Consent calendar was unanimously approved with the exception of the amendment to the January 14th minutes.

Treasurer and Financial Reports: April said she had the report on her desk at home but not available to the board at this time. She said the line of credit is still fully extended.

Bills and Purchase Orders: April made a motion to pay the bills and purchase orders as follows: Payroll PO#38 \$19,557.67, Payroll PO#39 \$12,911.27, Payroll PO#40 \$16,829.62, Payroll PO#41 \$8,011.49, and Vendor Warrant PO #42 \$28,589.74. A reimbursement was added to Vendor Warrant PO #42 for \$430.00 which would amend the PO #42 to \$29,019.74. No discussion. Motion carried to pay bills and purchase orders as read.

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Reports of Administration and Committees:

- a. Technology-Nothing to report

Unfinished Business and General Orders:

- a. 6th Grade transition-Parent Orientation follow-up-Dr. Dorfman is taking this under advisement.
- b. Security Update-Deborah gave the board an overview of what she had done for security at TES. A bell will be installed at the back of the building so if students are out back at recess. The phones now have intercom system so every classroom can be intercom thru the phone. David Dezendorf gave two walkie talkies to the school from Emergency Management (at no cost) to improve communication in the case of an emergency. The walkie talkies have communication with LGUHS, fire dept, mutual aide in Keene, Grace Cottage Hospital. Deborah was asked by the board to look into an alarm for one of the exterior doors with the window in it. Deborah will look into this and report back to the board next month. Al asked Deborah if the surveillance camera was internet connected. Deborah said it is not. Deborah also told the board that she had two estimates for bulletproof class: 1) \$1,900 for 3 panels installed and 2) \$3,500 for 3 panels installed. Surveillance camera will be about \$90 and installed by Kevin Burke. This surveillance camera will scan Heidi's door, the front door and the monitors will be in Heidi and Deborah's offices. The dismissal bell will be the lockdown signal bell.
- c. Bullying Policy-April will put this on next month's agenda.

New Business:

- a. Review RED information Meeting outcomes-There was concern from one member of the public regarding the voting of the boards, and another member of the public felt if the RED was voted on and it did go thru that the Town of Townshend would own the building.
- b. Budget Questions and Review for Town Meeting-Pre-Town Meeting will be on February 25th at 6:00 pm at the Townshend Town Hall.

Correspondence: April received the Grace Cottage Water Flow Report for the month and it was accepted by the board. Deborah was given the report to file.

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April also received a letter from a staff member stating they will be getting a column change. April presented this letter to the board for their review.

Upcoming Meetings:

- a. Voluntary RED study committee 7:00 pm February 27, 2013 at L&G
- b. Pre-Town Meeting 7:00 pm February 25, 2013 at Townshend Town Hall.

Adjournment:

Kim made a motion to adjourn the TSB meeting at 7:58 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder