

Townshend School Board Minutes
@ Townshend Elementary School
7:00 p.m.
4-11-11-Draft

Present: Ellie Lemire, Beth Cutts, April Chase, David Dezendorf, Kimberly Liebow, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Ryan & Holly Huckerlotz, Members of the Public, Judy Hawkins, Recorder

Call to Order: April called the meeting to order at 7:02 p.m.

Additions & Deletions to agenda: The following items were added to the agenda under New Business: School Painting, Updating, Technology Reports and FiberConnect tProject.

Members of the Public: None

Consent Calendar:

- A. Principal's report
- B. Superintendent's report
- C. Approval of Minutes:
 - I. March 14, 2011
 - II. March 30, 2011 Special meeting with Stephen Dale, VtVSBA

The consent calendar was approved by unanimous consent.

Treasurer and financial reports: David reported that we have \$100,000 remaining on the \$200,000 loan. Treasurer had no report on the amount in the checking account.

Bills and Purchase orders: David made a motion to pay the bills and purchase orders as follows: Payroll PO #50 \$17,540.87, Payroll PO #51 \$11,307.83, Payroll PO#52 \$17,507.78, Payroll PO#53 \$7,603.83, and Vendor Warrant PO #54 \$23,015.26.

Discussion: None. Motion carried to pay bills and purchase orders as read.

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Reports of Administration and Committees:

A. **Policy:** None

B. **Technology:** Kim Liebow reported on the following: Cathy Robinson will be the new person to do the I.T. work at TES. Cathy will be at TES on Fridays and if any emergencies arise TES will contact L&G to consult with their I.T. staff when Cathy is not available. Cathy will be working toward I.T. integration. **FiberConnect thru Sovernet.** This project will be in place for the 2012-2013 school year and should be put in the 2012 budget. Deborah received a draft of a letter from Matt Martyn confirming that the TES Board is interested and intend to participate in the Vermont FiberConnect project. Deborah gave a copy of the draft letter to each board member. David made a motion to have Principal Leggott send the letter to Vermont Fiber Connect with the board's intent. Motion carried.

C. **Negotiations:** David asked to put this item under Executive Session.

Unfinished Business and General Orders:

- A. **Townshend Fire Department/Septic**-no changes-David will attend the meeting on Thursday, April 14th. This item will remain on the agenda.
- B. **Bus Driver update:** Today was the first day of the contract with West River Transportation Co. Deborah said there are a few new procedures. Deborah would like to give this a month and report next month to the board as to how it is going. David made a motion for the board to maintain a stop at West Hill both morning and afternoon. The motion failed.
- C. **Early Education:** Deborah gave an update to the board. Deborah has to have her criminal record check done and is in the process of being completed. Deborah will be going to Bennington, Vt. on April 25th to attend a workshop pertaining to the Stars Program. This part of the process pertains to how TES will run a daycare here. DCF also has an application. Deborah will also be working on this application process. Deborah can enlist our students but the lady at the state has the final say. Deborah has sent out a letter to all kindergarteners and 4 year olds for next year.

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D.Future School Direction Planning: The board was asked at the last meeting to come back with any ideas they might have as to what direction our school would go in the next 5 years. David feels we need to continue with technology education as in the past and to set our students up for the future. Matt has several initiatives that he is working on. At the next principals meeting they will see Dover School at work with the smartboards. A lengthy discussion ensued. Vermont FiberConnect Project will help also. Beth would like to have a second language taught at TES. Steven mentioned what does the public want the school to look like and how is it going to continue to operate.

New Business:

- A. **Distribute School Board Conflict of Interest Policy:** David distributed the policy that was previously approved to all school board members. The board members agreed to maintain the policy that was previously approved.
- B. **Bus use by Emergency Management MOU:** David provided a copy of the policy to Ellie (the new board member) and asked to have this remain on the agenda for the next meeting.
- C. **Townshend School Crisis Plan high-level overview:** David is getting pushed from Vermont Emergency Management that the town and the school emergency plans are in agreement. David is asking the board to work with Deborah and Steven re: the school emergency plan. The board approved this.
- D. **Painting:** David feels the time has come to repaint the outside of the school this year since it has been 5 years since it was last painted. Deborah was asked to get 3 bids and bring back to the board.
- E. **Carpeting:** David and Deborah talked about replacing the carpets at the school. Deborah will work on the bid for the next meeting. She will also consult with Frank Rucker concerning the bidding process. There will also need to be 3 bids on this project.
- F. **Update:** April received a communication from a community member that our website says David is still the TES chair and needs updating. On the Town of Townshend website the minutes and the agenda need to be updated. Ryan will take this information back to the Select board so that the minutes and agendas get added to the website. Steven reported that WCSU website also needs to be updated. He will report back to the board at the next meeting.

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Correspondence:

April received correspondence from the State of Vermont concerning equalized pupil funding and CLA. Deborah was given the report to file as the board had previously received this correspondence.

Upcoming Meetings:

- A. WCSU Board of Directors'/Executive Committee 7:00 pm April 26, 2011 Marlboro Elementary School.
- B. WCSU Negotiation Committee 6:00 pm April 27, 2011 Leland and Gray room A11.
- C. WCSU R.E.D. Meeting 7:00pm April 28,2011 Townshend Elementary School
- D. WCSU Board of Directors' 7:00pm May 18,2011 Windham Elementary School
- E. WCSU Summer Retreat 5:00pm August 24, 2011 location TBD

Executive Session:

David MOVED to enter executive session to discuss negotiation information with the School Board. The motion carries and the Townshend School Board, Superintendent John, and Principal Leggott entered executive session at 8:19 p.m.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:55 p.m.

Resolution: No resolution at this time.

Adjourn: David MOVED to adjourn. The motion carries and the Townshend School Board adjourned at 8:55 p.m.

Respectfully submitted,

Judy Hawkins
Recorder