

TSB Minutes  
@ Townshend Elementary School  
8-9-10 Approved Minutes  
7:00 p.m.

Present: David Dezendorf, Beth Cutts, Kim Liebow, April Chase, Craig Hunt, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

Call to Order: David called the meeting to order at 7:02 p.m.

Additions and Deletions: David asked to add under new business: C: Advance Payment from Town of Townshend and D: Tax anticipation note

Members of the Public: None

Consent Calendar:

- A. Principal's Report
- B. Superintendent's Report
- C. Fiscal Management Policy (E1)

Deborah requested to have the Principal's Report pulled from the consent agenda. The Superintendent's Report and Fiscal Management Policy (E1) were approved with no objections.

Principal's Report: Deborah distributed a revised report to the board. She had previously sent the Principal's Report via e-mail. She had inadvertently reported the enrollment incorrectly. The enrollment is down by one student, making it 89. She also reported that Eric Law from water division apologized to Deborah for not having the Hallet system installed (see principal's report).

Approval of the Minutes for July 12, 2010: Craig made a motion to approve the minutes of July 12, 2010. No discussion. Motion carried to approve minutes of July 12, 2010.

Executive Session: Craig made a motion to enter Executive Session to discuss a personnel issue. Motion carried. Townshend School Board will enter Executive Session at 7:07 p.m. with all board members present, Deborah Leggott and Steven John.

Townshend School Board, Deborah Leggott and Steven John left Executive Session at 7:14 p.m.

No resolution.

Treasurer and financial reports: No action necessary at this point.

Bills and Purchase Orders: Craig made a motion to approve the bills and purchase orders as follows: Payroll PO#6 \$12,315.40, Payroll PO #7 \$8,542.73, Payroll PO #8 #12,132.89, Payroll PO #9 \$8,622.52 and Vendor Warrant PO #10 \$43,118.93.

Discussion: David stated that he can't vote to approve Vendor Warrant PO # 10. Kim Liebow made a motion to pay PO #10. The motion was amended to separate PO # 10 for MEC roofing in the amount of \$2,500. Craig & David were opposed and Beth Cutts recused herself. Vendor Warrant PO #10 was amended to read \$40,618.93. Motion carried. Craig made a motion to pay PO # 11 in the amount of \$2,500 to MEC roofing. Motion carried with Beth Cutts recussing herself.

Reports of Administration and Committees

A. Policy: Steven John reported that the commissioner of education says we have to have a consistent truancy policy. Every county has to have one. He said we need to review and see if we have to change anything. 504 Education Law change: Steven read an amendment to the 504 Special Ed. changes. A brief discussion ensued.

B. Technology: Kim L. reported nothing new from the last meeting and she gave a copy of the minutes to David Dezenorf.

Unfinished Business and General Orders:

A. WCEA Master Agreement (Article 12 and FY2011 Salary Schedule): David presented the board with a salary schedule of the WCEA Master Agreement. A lengthy discussion ensued. David reviewed the contract with the board and explained any changes to the contract. David requested that if the board has any questions or concerns to hold them as contract negotiations will soon begin. This will be discussed in Executive Session if anyone has questions.

New Business:

- A. FY2012 targeted budget reduction: A discussion ensued. Steven reported that Brookline/Newfane are listed separately and you will always see them listed this way because the two towns do not have a joint union contract.
- B. TSD FY2011 budget review: The board reviewed the current budget to see where we are currently. David reviewed each line item with the board and asked the board to take home and review. David would like to have the technology line items by October.
- C. Advance Payment from Town of Townshend: Property tax money will be coming in soon. April made a motion to have David attend the next selectboard meeting and request 10 days after tax payment is received the board will receive \$50,000. Motion carried.
- D. Tax Anticipation Note: Craig made a motion to have the board members sign a Tax Anticipation Note for \$200,000 from People's United Bank. Motion carried.

Correspondence: David received some correspondence from Grace Cottage Hospital.  
Water reading: There were 3 days when there were high readings. It was determined to be the toilet had been left running. He also received correspondence re: annual inspection and repair schedule. A discussion ensued.

There was a letter received from Sandy Judd requesting a change in the bus route on Windham Hill. This correspondence was received on July 13<sup>th</sup>. A discussion ensued. The board directed Deborah and Steven to be in communication with John Doty, principal at Windham School regarding this issue. They will bring their findings back to the board next meeting. Deborah will notify the parent after she talks with John and this stop will start the first day of school as a temporary solution. She will also advise the parent that the board is trying to work something out.

Steven distributed the Summer Camp letter for the board's review.

Upcoming Meetings:

- A. WCSU Board of Directors/Executive Committee meeting August 11, 2010, 7:00 p.m. at Leland and Gray UHS.

Executive Session if needed: See above

Adjourn: April Chase made a motion to adjourn at 9:00 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder