

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
6-14-10-Draft

Present: Kim Liebow, David Dezendorf, Craig Hunt, April Chase, Beth Cutts (arrived at 7:05 p.m.) Members of the Board, Gaila Gulack, State Rep. Candidate, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

Call to Order: David called the meeting to order at 7:00 p.m.

Additions and Deletions: None

Members of the Public: Gaila Gulack-State Rep. Candidate for this district. School issues: Gaila attended the board meeting to listen to the school board and see what the issues are and what they want from someone representing them. David said it is difficult to have local control when they come up with mandates that make it difficult to have the local control. Deborah Leggott reported her thoughts re: special education spending- she feels there should be a pool of money in the special education budget set aside so that the town doesn't get drained if they have high special education costs. Gaila talked about the need for students to meet a certain bench mark. There was a discussion around testing and AYP. Steven thinks it may be harder next year to make AYP (Adequate Yearly Progress). Gaila asked if we use technology to do classes with other schools on various projects. No collaborating amongst schools at this point according to Deborah because of distance and other factors. Over the past couple of years the WCSU has increased Professional Development over the district. Steven says he hopes the legislature can keep the big picture in mind. A lengthy discussion ensued.

Consent Calendar: These items are adopted with no objections.

- A. Approval of minutes for May 10, 2010:
- B. Principal's Report
- C. Superintendent's Report

David made a motion to take the approval of minutes for May 24, 2010 off the consent calendar. Motion carried.

Approval of minutes for May 24, 2010: David made a motion to approve the minutes of May 24, 2010: Correction: Executive Session: Not technology issue, it was personnel issue. Motion carried with above correction.

Bills and Purchase Orders: Kim made a motion to pay the bills and purchase orders as follows: Payroll PO#73 \$16,761.17, Payroll PO#74 \$12,412.01, Payroll PO#75 \$15,871.68, Payroll PO# 76 \$7,646.38, Vendor Warrant PO#77 \$105,741.82. Discussion: April had a question about the amount of money to mow lawns, what does it entail. Deborah reported that Butch Brown mows and weed whacks around the school property and he does an excellent job. David wanted to remind Deborah to let people know that outstanding PO's need to be submitted soon as the end of the fiscal year is coming to a close. Anita, school treasurer is holding \$100,000 in line of credit for the end of June. April made a motion to pay bills and purchase orders as read. Motion carried.

Reports of Administration and Committees:

A. WCSU Board of Directors' Training Retreat May 19, 2010: David reported this went well.

B. WCSU Board of Directors' meeting May 26, 2010: David reported on this meeting and felt it was necessary to have the debates that happened. There was debate concerning collaboration and lots of discussion took place.

Steven John, Superintendent wanted to report on the teacher's retirement system. They will have to increase their contribution. Steven reported that the bid for auditing for Townshend School District would be \$9,500 and Sullivan and Powers will be the auditing firm that will be performing this task.

Craig made a motion to accept the auditing firm of Sullivan and Powers for a fee of \$9,500. Motion carried.

C, Policy: None

D. Technology: WCSU: None TES: Kim reported that the committee approved the AARA presentation equipment and 7 laptops for the TES teachers.

Unfinished Business and General Orders:

A. Snow Plowing School Front: Craig has mentioned this to Kurt Bostrom but nothing to report at this time.

New Business:

A. Action Plan Approval: Deborah had to add technology goal #4. This speaks to technology integration. The board received copies of this and reviewed it at the meeting. Deborah did a two year plan. It will be looked at every year and be tweaked as needed. Kim made a motion to approve the Action Plan for 2010-2012. Motion carried.

B. TES Acceptable Use Policy and Confidentiality Statement (for employees):G11/S: The Townshend School District already has a policy. The board asked the principal to develop procedures for Acceptable Use and Confidentiality Agreement and other school district assigned forms for employees.

C. Power outage communication with Students & Staff: There are more discussions happening around town about this issue. David will be getting a committee together as to who has to have communication in case of power outage.

Fiscal Management Policy (E1): Craig made a motion to warn Fiscal Management Policy (E1). Craig withdrew motion. The policy will be reviewed by the board and brought back for discussion at the July meeting. .

Financial Report :(E3): Craig made a motion to warn Financial Report (E3). Motion carried.

Board Meeting Agenda (C1): Craig made a motion to warn Board Meeting Agenda (C1). Motion carried.

Board Meetings (C2): April made a motion to warn Board Meetings (C2). Motion carried.

Public Participation (C3): April made a motion to warn Public Participation (C3). Motion carried.

WCEA Master Agreement (Article I-Article 11): David wanted to make sure everyone understands the agreement before negotiations actually start. He distributed a copy to each board member. David reviewed Articles I-Article 11 with the board and explained some of the language and changes so that everyone was on the same page.

Correspondence: David received copies of the Grace Cottage flow readings for April and May. April reading was 14,010 and May 11,180. Deborah was asked to file these.

Steven John read a letter of resignation from William Scarlett as school counselor. Mr. Scarlett will be working as a school counselor in Saxtons River and one of the Bellows Falls elementary schools.

Upcoming Meetings: WCSU August 11 @ 7:00 p.m. @ Leland and Gray. There needs to be 3 members present. If a board member can't attend please make sure David knows ahead of time.

Executive Session if needed: None

Adjourn: Beth made a motion to adjourn at 9:01 p.m.

Respectfully submitted,

Judy Hawkins

Recorder

DRAFT