

TSB Minutes
@ Townshend Elementary School
7:00 p.m.
5-10-10-Draft

Present: David Dezendorf, Kim Liebow, April Chase, Beth, Cutts, Members of the Board, Steven John, Superintendent, Deborah Leggott, Principal, Kris Jerz, Member of the Public, Judy Hawkins, Recorder

Absent: Craig Hunt

Call to Order: David called the meeting to order at 7:05 p.m.

Additions and Deletions: Steven asked to correct the annual board meeting on May 26, 2010 instead of May 25th. New Business: David asked to add Professional Contracts (signing of).

Members of the Public: Kris asked who would be speaking at 6th grade graduation. David will contact Gregg Morrow and ask him if he would like to speak. Graduation is set for June 15th at 6:30 p.m. David made a motion to have Beth Cutts sign the graduation certificates for the 6th grade class. Motion carried.

Consent Calendar:

- a. Superintendent's Report:
- b. Adopt Harassment of Employees Policy (D12)
- c. Adopt Participation of Home Study Students in School Programs & Activities Policy (F23)
- d. Adopt Hazing Policy (F24)

David made a motion by general consent to approve the Superintendent's Report, Policy (D12) Harassment of Employees Policy, (F23) Participation of Home Study Students in School Programs & Activities Policy; and (F24) Hazing Policy. Motion carried.

Approval of Minutes for April 12, 2010: Kim made a motion to approve the minutes of April 12th. David asked that the following corrections be made: Consent calendar: Conflict of interest polices and other policies. Motion did carry. Principal's Report: Technology: Approval of a federal grant for \$7, 000 for projector in every classroom in Townshend. Consolidated federal grant for WCSU is \$63,000. Correspondence: Craig advised we were over compensated by \$20,000. We won't receive it in the final tax payment. It does not need to be repaid. Motion carried as corrected.

Bills and Purchase Orders: Kim made a motion to approve the bills and purchase orders as follows: Payroll PO #68 \$16,765.52, Payroll PO#69 \$12,257.35, Payroll PO #70 \$14,510.35, Payroll PO#71 \$5,178.08, and Vendor Warrant PO # 72 \$31,778. 62. Discussion: David mentioned that the state is mandating that the fire firefighter service have a master key to the elevators and they can access them at anytime the need arises. The deadline for this to happen will be November 1, 2010. The cost of this will be \$775.00. David asked about some of our bills being late due to only one meeting a month and Heidi and Deborah have contacted several vendors and there won't be a late charge. Motion carried.

Principal's Report: Deborah sent her principal's report via e-mail. She presented curriculum highlights from each classroom teacher. **Informational:** Guidance Play: "Character Matters" is a musical morality play produced by Jen Tolaro, Counseling Intern from Antioch New England with assistance from Julie Dolan. The play was performed at Brookline/Newfane Schools and Dover School on Thursday, May 13th. **Kindergarten Registration:** This took place on April 27th. There are nine anticipated kindergarteners for next year. **Technology:** TES has received a \$7,000 grant for the installation of presentation equipment in each classroom (mounted projector, whiteboard, Elmo (digital overhead projector)). **Summer Building Projects:** Deborah presented an updated timeline for summer projects. **Camp Keewaydin:** Grade 5 attended Camp Keewaydin. Warren Beattie gave an estimate to the board for installation of equipment from presentation grant. Deborah presented the board with his estimate. **Building and Grounds: Water Disinfection System:** On Wednesday, April 21st, Jeffers Plumbing and Heating installed a Hallett unit and repaired one existing Trojan unit. Both continue to be in operating condition to date.

Reports of Committees:

- a. TES Technology Committee: None
- b. WCSU Governance Committee
 - i. Proposal from Governance Committee for school collaboration: It is the proposal from the committee to have schools collaborate. Steven explained how the meetings might work. A lengthy discussion ensued.

Unfinished Business and General Orders:

- a. Snow plowing school front: David talked with Craig re: snow plowing school front. Craig has not had a chance to speak with the Town Highway Dept. It will be put on the agenda at another time.
- b. Pre-school program informational discussion: David will take off agenda and Beth will let him know when she wants it put back on the agenda.
- c. Truancy Officer Information: David did attend the selectboard meeting in April and the selectboard has still not made a decision. David will continue to work with select board. If the need arises for a truancy officer in the mean time, the town constable will be contacted.

New Business:

- a. Professional Contracts: The board has received from WCSU and teaching staff copies of their professional contracts. Kim made a motion to sign the professional contracts as written. Motion carried.

Correspondence: David received two pieces of correspondence: Grace Cottage Hospital water meter readings: On three separate days the count was high. Deborah was given the report to file. Second correspondence: Julie Dolan presented a letter to the board. She is asking that her 2009-2010 professional development money be deferred until this summer so that she can use it for a course. Steven would like to discuss some of these issues in Executive Session.

Upcoming Meetings:

- a. WCSU Board training retreat May 19, 2010, 5 p.m. Cooper Hill Inn, Dover
- b. WCSU Annual Board of Director's meeting May 26, 2010, 7:00 p.m. Jamaica Elementary.

Executive Session:

David MOVED to enter executive session to discuss contractual issues. The motion carries and the Townshend School Board entered executive session with Principal Deborah Leggott and Superintendent Steven John Ed. D. at 8:08 p.m.

David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:22 p.m.

Resolution: David MOVED for the Townshend School Board to approve for Julie Dolan the deferment of the 2009-2010 tuition allotment contingent upon course approval by Principal Deborah Leggott and Superintendent Steven John and with course alignment with the Townshend Elementary School Action Plan, the WCSU Strategic Plan, and the teachers Individual Professional Development Plan (IPDP). The motion carries.

Adjourn: April MOVED to adjourn. The motion carries and the meeting of the Townshend School Board adjourned at 8:24 p.m.:

Respectfully submitted:

Judy Hawkins
Recorder