

TSB Minutes  
@ Townshend Elementary School  
7:00 p.m.  
4-12-10

APPROVED

Present: David Dezendorf, Craig Hunt, Kim Liebow, Beth Cutts, April Chase, Members of the Board, Kris Jerz, Kristina Wright, Mark Sustic, Rebecca Holmes, Kathy Gatto-Gurney, Members of the Public, Steven John, Superintendent, Deborah Leggott, Principal, Judy Hawkins, Recorder

Call to Order: David called the meeting to order at 7:01 p.m.

Additions and Deletions: Craig asked to add to the agenda under New Business: payment from school to town and Deborah asked to add to the agenda under Old Business: Old purchase order concerning paying Otter Creek Engineering \$500.00.

Members of the Public: None

Consent Calendar: David requested to pull the Principal's and Superintendent's reports from the consent agenda. C. Adopt School Board Conflict of Interest Policy (B3) and D. Adopt Educational Support System Policy (G7) are left on the consent agenda.

**Craig made a motion by general consent to adopt School Board Conflict of Interest Policy (B3) and to adopt Educational Support Systems Policy (G7).**

**Motion carried.**

Principal's Report: Deborah sent her principal's report via e-mail. Discussion: **Technology: The approval is in for an amendment for \$63,000, to fund a Projector in every classroom project: The purchase of presentation equipment (LED Projectors, interactive smart boards, ELMOs) for all classrooms in WCSU. This was for an approval of a federal grant for \$7,000 for projectors in every classroom in Townshend. Consolidated federal grant was \$63,000 for all of WCSU.** This is a grant from stimulus money written by Laurie Garland and Matt Martyn. The cost to the school will be \$200 per classroom. Deborah reported on the Food Service audit which has never happened since Deborah has been at Townshend Elementary School. It generated lots of new paperwork. TES came out really well on the audit.

Superintendent's Report: Steven sent his superintendent's report via e-mail. No discussion.

Approval of Minutes for March 22, 2010: Craig made a motion to approve the minutes. David had a correction under Bills and Purchase Orders: It should have read April instead of David asking the question concerning teacher on maternity leave. Motion carried as corrected.

Bills and Purchase Orders: David made a motion to pay bills and purchase orders as follows: Payroll PO#63 \$16,318.88, Payroll PO#64 \$11,677.73, Payroll PO#65 \$16,309.98, Payroll PO#66 \$5,649.20 and Vendor Warrant PO #67 \$9,123.38. No discussion. Motion carried to pay bills and purchase orders as read.

Reports of Committees and Town Agencies: WCSU Governance Committee March 25, 2010, David attended. WCSU re-organizational meeting March 31, 2010, three board members attended. No discussion.

Townshend Emergency Management: David reported there was a table top meeting on April 10th held at the Brattleboro Retreat. There is a lot more coordination to do between town, hospital and school. Everyone knows what the plans are. David will make sure everyone stays up to date.

#### Unfinished Business and General Orders:

- a. Discuss Harassment of Employees Policy (D12): Craig made a motion to warn Harassment of Employees Policy, which Steven John is recommending, and attach the procedure for handling of other employees. (D12R) Motion carried.
- b. Discussion Participation of Home Study Students in School Programs & Activities Policy (F23): Kim made a motion to warn Participation of Home Study Students in School Programs (F23). Motion carried.
- c. Discuss Hazing Policy (F24): Craig made a motion to warn the existing Hazing Policy (F24). Motion carried.
- d. Truancy Officer: Revisit at a later date. Craig will check with the select board on April 19<sup>th</sup> and report back to the board.
- e. Revisit number of Regular Meetings per month: Craig made a motion to continue with two meetings a month. Craig withdrew the motion. Kim would like to have the board meetings once a month with the meeting changing to second Monday of the month at 7:00 p.m. with special meetings as necessary. Motion carried. 3 yes and 2 nay votes. David requested that the town website, the school website and the town report be changed.
- f. Purchase Order from Otter Creek from October. This is for the operation manual for the disinfection system for \$500.00. Craig made a motion to have the superintendent and principal follow up with Otter Creek Engineering concerning this matter and report back to the board. Motion carried.

Craig made a motion to take the agenda out of order and address the pre-school program informational discussion. Motion carried.

a. Pre-school program information discussion: Rebecca attended to re-introduce the bridge grant. David pointed out that our budget has been set. This meeting is informational and would be up for discussion at the 2012 budget year. Mark Sustic explained to the board what VCPC stands for. A lengthy discussion ensued. Mark said he would be glad to help with the funding. Steven said he wants a coherent contractual agreement with all the towns. Beth will meet with the administration and bring back to the board her findings.

b. Discuss Dress Code Policy: David wants to make sure this is hypothetical. This is not in relation to anyone at Townshend Elementary School. Deborah said there is no school board policy but she does have a procedure in the school handbook. Deborah has required students not wear spaghetti straps, tank tops, shirts are buttoned, mid-drift not showing, etc.

**Correspondence: Craig advised the board that on April 8<sup>th</sup> a letter addressed to the School District Treasurer from the Vermont Department of Education was received stating that the school had been overcompensated \$20,599.11. We now need to pay the town the money back. Craig advised we were over compensated by \$20,599.11. We do not need to pay the money back.**

Upcoming Meetings:

- a. TES Technology Committee April 15, 2010, 3:15 p.m. TES Library
- b. WCSU Governance Committee April 27, 2010, 7 p.m. Leland & Gray
- c. WCSU Board training retreat May 19, 2010, 5 p.m., Brookline Elementary (food to be available)
- d. WCSU Annual Board of Directors' meeting May 25, 2010, 7:00 p.m. Jamaica Elementary.

Executive Session if needed: None

Adjourn: By general consent the board adjourned at 8:52 p.m.

Respectfully submitted,

Judy Hawkins  
Recorder