

TSB Minutes  
@ Townshend Elementary School  
7:00 p.m.  
10-11-10 Approved Minutes

Present: David Dezendorf, Beth Cutts, Craig Hunt, Kim Liebow, April Chase, Members of the Board, Deborah Leggott, Principal, Steven John, Superintendent, Gaila Gulack, Barbara Bedortha, Carley Sanderson, Megan Richardson, Members of the Public, Judy Hawkins, Recorder

Call to Order: David called the meeting to order at 7:01 p.m.

Additions and Deletions: Add: Beth Cutts reported that Kristina Wright is taking over the pre-k project and she will be ready to be put on the agenda next month. Steven asked Beth to let Kristina know to get any information re: pre-k before the next meeting to the board for their review.

Members of the Public: None

Consent Calendar:

- A. Principal's report:- David asked to have Deborah's principal's report pulled from the consent calendar
- B. Superintendent's report
- C. Approval of Minutes for September 13, 2010
- D. Student Attendance/Truancy Policy F25.1

By unanimous consent Superintendent's Report, Approval of Minutes for September 13, 2010 and Student Attendance/Truancy Policy F25.1 were approved.

Principal's Report:

Deborah needs advise as to what to do with the \$500.00 she received from the 10 laptops. Craig made a motion to have the sale of laptop computers go into this year's general fund and be earmarked for technology. Motion carried.

Treasurer and financial reports: David sent out two e-mails but has received no e-mails from our treasurer re: financial reports.

Bills and Purchase Orders: Kim made a motion to pay bills and purchase orders as follows: Payroll PO #18 \$16,558.98, Payroll PO #19 \$11,408.04, Payroll PO #20 \$16,470.10, Payroll PO #21 \$7,677.35 and Vendor Warrant PO #22 \$104,561.48. Discussion: David said that since we don't know the financial status of the Townshend School District and the tax payment from the town has not been received, he would like to remove the 2<sup>nd</sup> quarter WCSU assessment PO #22 in the amount of \$77,008.75 and would reduce the Vendor Warrant PO #22 to \$27,552.73. David made a motion to pull

the 2<sup>nd</sup> quarter WCSU assessment in the amount of \$77,008.75. This would drop PO #22 to \$27,552.73. Motion carried. April was asked to void the check.

#### Reports of Administration and Committees

- A. Policy: The policy committee met and discussed the Class Size Policy
- B. Technology: Kim reported that the committee met last week and came up with a budget that they presented to the board.
- C. Negotiations: They have had one meeting and another one will be coming up on Wednesday of this week.

#### Unfinished Business and General Orders

- A. Class Size Policies: A lengthy discussion ensued. Craig made a motion to warn and post Class Size Policy (G14). Deborah will post. Motion carried.
- B. Townshend Fire Department/Septic. David contacted the State Environmental Dept. re: Fire Dept. attaching into our septic system. Changes in either system will need to be reviewed, both Grace Cottage and Townshend School. They will need to know the additional flow and a permit amendment but it will be a minor amendment and shouldn't make us out of compliance with our septic field. David will attend the next Select board meeting. He will make sure the board is kept informed as the project moves forward.

#### New Business:

- A. 2012 budget from Principal and Superintendent: Deborah and Steven met to discuss the 2012 budget and presented 2 scenarios to the board. A lengthy discussion ensued. There was a discussion about contracting out bus service and not have the Townshend School District own it's own bus. The board doesn't want to put anything aside for purchasing a new bus in the 2012 budget. David asked the board where they wanted to direct the administration concerning the budget. David made a motion to have Administration present what a Reduction in Force by 1 person would look like and another scenario to see what \$70,000 cut out of programs would look like, and bring back to the board next meeting. 2 nays 3 yes. Motion carried.
- B. 21<sup>st</sup> Century Grant: Deborah presented some information about the 21<sup>st</sup> Century Grant. Dr. Doreen Dorfman was going to join us but could not. She is encouraging the boards to apply for these grants. Deborah would be collaborating with 5 other schools on this grant. The deadline is February 11<sup>th</sup>. A discussion ensued. The board feels that Deborah should continue to pursue this and apply for the grant. By general consent the administration will move forward with the above.

Correspondence: Water flow report: David received the water flow chart and reported on the usage for TES. There were several days when there were high readings. The board felt this needs to be looked at to see what is happening. Deborah will track on a daily basis for a month and report to the board at their meeting. Approval of Loan Amendment for the Water Disinfection System has come back to the board. Kim made a motion to sign the Approval of Loan Amendment tonight. Motion carried. There was a

brief discussion concerning the WCSU Negotiations Council approving the Dover Board's request to negotiate directly and independently with the WCEA representing their teachers to conclude a successor Master Agreement.

Upcoming Meetings

A. October 13, 2010 6:30 p.m Negotiations Committee at WCSU Office.

Executive Session: None

Adjourn: Craig made a motion to adjourn at 9:07 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins  
Recorder