

**Townshend Planning Commission**  
**Special Meeting -Town Plan Review**  
Minutes  
May 20, 2025

- Present:** Bob DeSiervo, Rick Matschke, Liza Martin, Doug Ballantine, and Andrew Snelling.
- 1. Call to Order:** Chair DeSiervo called the meeting to order at 5:35 p.m.
- 2. Additions and Deletions:** DeSiervo requested adding a discussion of the VTrans Bicycle and Pedestrian grant program when reviewing the Transportation section. There were no objections to the proposed changes to the agenda.
- 3. Members of the Public:** none
- 4. Old Business:** Town Plan Review: The Commission started a line by line review the review commencing at “Land Use -productive rural lands.” Worked through the draft discussing their respective corrections and agreeing on revised language where requested.  
It was agreed that more information was needed under the Transportation section on the “Demand Response” service provided by Moover. DeSiervo volunteered to research the eligibility requirements for the service.  
There was a broad discussion on the specific concerns for transportation safety and what potential solutions were possible. Locations discussed were the West Townshend Rt 30 and Windham Hill intersection, Townshend Village intersection of Rt 30 and Rt 35, pedestrians on Rt 35 between Grace Cottage and Simpsonville and the lack of sidewalks or shoulders on Rt 30 between Townshend Village and Hamonyville.  
DeSiervo brought up the need to control the site lines at road intersections. He will draft some language on the subject for the Transportation Policies.
- 5. New Business:** Harmonyville Sidewalk Study: DeSiervo requested that the Commission review the “Harmonyville Sidewalk Study” in conjunction with the VTrans Bicycle and Pedestrian grants at the next regular meeting.
- Meeting Schedule:** Regular Meeting: May 28, 2025 @ 5:30 p.m.  
Regular Meeting: June 11, 2025 @ 5:30 p.m.
- Adjournment:** Martin made a motion, seconded by Matschke, to adjourn the meeting. The motion carried and the meeting was adjourned at 7:36 p.m.

Respectfully submitted,  
Andrew Snelling