

**Townshend Planning Commission**  
**Draft Minutes**  
**December 4, 2019**

**Present:** Bob DeSiervo, Liza Martin, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Vice Chairman DeSiervo called the meeting to order at 7:22 p.m.
2. **Approval of Minutes:** Canevari moved to approve the November 13, 2019 minutes with a minor change in punctuation. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Preservation Trust of Vermont letter on passing of long time President, Paul Bruhn. Preservation Trust of Vermont provided the initial grant for studying the Follet bridges.
6. **Old Business:**  
Act 174 Energy Element The Commission discussed a list of comments and edits prepared by DeSiervo, of the draft energy element. At the next meeting the Commissioners will look at the parts of the current Town Plan that would fit in a new Act 174 compliant energy element.
7. **New Business:**
8. **Other Business:** Budget for 2020/21 fiscal year was discussed. Snelling moved that the Planning Commission submit the following budget items to the Select Board: Town Plan - \$1,000; PB Technical - \$1,200; Public Notices - \$500; Printing - \$450; Supplies - \$250 and Map Expenses - \$1,000. The motion was seconded by DeSiervo and carried unanimously.
9. **Meeting Schedule:** Next Meeting: December 18, 2019 @ 7:15 p.m.  
Regular Meeting: January 8, 2019 @ 7:15 p.m.
10. **Adjournment:** There being no further business to come before the Commission, Vice Chairman DeSiervo declared the meeting adjourned at 8:35 p.m.

Respectfully submitted,  
Andrew Snelling