

**Townshend Planning Commission**  
**Draft Minutes**  
**October 23, 2019**

**Present:** John Evans, Liza Martin, Brandon Canevari, and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:20 p.m.
2. **Approval of Minutes:** Canevari moved to approve the September 25, 2019 minutes as submitted. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Windham Regional Commission (WRC) notice of hearing on Wardsboro Town Plan  
Town of Windham notice of public hearing on revised Town Plan November 12, at 6:30 p.m.  
WRC request for letter of support for Broadband Innovation Grant for Windham County- no action
6. **Old Business:**  
Village Center Designation: Canevari informed the Commission that the Village Center Designation Application as scheduled for review by the Downtown Development Board on October 28<sup>th</sup> at 1:00 p.m. in Bethel. Canevari and Snelling volunteered to represent the Commission at the meeting.  
  
Act 174: Canevari and Martin requested emailed copies of the draft energy element so they could be prepared for discussion at the next meeting.
7. **New Business:** none
8. **Other Business:** Snelling noted that there had been no recent correspondence with regards to the Kindle Farms School Act 250 hearings.
9. **Meeting Schedule:** Regular Meeting: November 13, 2019 @ 7:15 p.m.  
Regular Meeting: November 27, 2019 @ 7:15 p.m.
10. **Adjournment:** There being no further business before the Commission, Chairman Evans declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Andrew Snelling