

**Townshend Planning Commission**  
**December 13, 2006**

Commissioners present: Tiz Garfield, Mike Charles, Tom Lyman, Sue LeCours, John Evans

Guest: Ken Hoffman

Garfield as acting chair called meeting to order at 7:20 PM

Hoffman was welcomed to the meeting. Ken asked if the planning commission had any strategic or long range plan for the town in place, we spent the next half hour or so discussing the town plan and different ideas. Hoffman left the meeting at 8:00 PM

**Minutes** of November 8, 2006 were read, Charles made motion to accept the minutes as presented, second by Garfield, the minutes were unanimously accepted.

**Old Business**

Budget: Garfield made a motion to confirm 2007 budget as submitted and approved by earlier email, Lyman second and motion carried.

Town Hall Study: We discussed the renovations to town hall and came up with the following rough draft to submit to the select board soon:

1. Design and build cabinets along interior wall of dining room, buy conference table and chairs, install a wireless system.
2. Construct 4 parking spaces in front of town hall.
3. Upgrade heat and electric as needed
4. Cement 1/3 of basement floor to be used as storage.
5. Install elevator, stairs and handicapped bath.
6. Look into handicapped parking.

Lyman volunteered to look into the cost of cabinets at Home Depot, also to talk with Dave Onyon about electricity needed.

**Committees**

Route 30: Evans reported that Stratton will pay for another traffic study to be done soon; John was under the impression that they were obligated to do a study every other year for several years.

We also discussed ancient roads, Act 60 and Act 68. Garfield suggested WRC hold a cross town talk with the legislature to educate us on these reforms.

LeCours made motion to adjourn, Garfield was second, unanimous agreement brought the meeting to a close at 9:20 PM

**Next meeting will be held on January 10, 2007 at 7:15 PM**

Respectfully submitted,  
Susan LeCours, clerk